



Division of Finance and Business Operations

Procurement & Strategic Sourcing
5700 Cass Avenue, suite 4200
Detroit, Michigan 48202
(313) 577-3734
FAX (313) 577-3747

October 3, 2019

Dear Vendors:

IMPORTANT – PLEASE NOTE: Bid notices will be sent only to those Vendors registered to receive them via our Bid Opportunities Listserve service. To register, visit <http://go.wayne.edu/bids>, and click on the “Join our Listserve” link at the top of the page. Instructions are at the top of the page, and the **Construction** Listserv service is under “**Construction Bid Opportunities**”.

Wayne State University invites you to participate in its Request for Proposal process to provide **Construction Management Services for the Scott Hall Vivarium Updates**, for the **Facilities, Planning and Management Department**, per the specifications contained herein the Request for Proposal. This service is expected to commence on **January 17, 2020**.

We have a bid information package complete with the Request for Proposal and complete specifications available for downloading from the University Purchasing Web Site at <http://go.wayne.edu/bids> (include capitalization and underscores) as of **October 3, 2019**. When visiting the Web Site, click on the “**Construction**” link in green. Copies of the RFP will not be available at the pre-proposal meeting. If you are interested in participating in this process, please use our online registration form at <https://forms.wayne.edu/5aa587e3de04c>, to indicate your attendance at our mandatory Pre-proposal meeting and your intent to submit a proposal for the services listed. To participate, it is **MANDATORY** that you and/or responsible representatives of your organization attend our pre-bid conference to be held:

October 10, 2019, 2:00 pm (local time) (EST)
Scott Hall School of Medicine
540 E. Canfield, Detroit, MI 48201,
Conference Room 1328
Detroit, MI 48202

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For your convenience a map of the University and appropriate parking lots can be downloaded and printed from: <http://campusmap.wayne.edu>. Guest parking in any of the University student and guest lots is **\$8.50**. A detailed list of Cash & Credit Card operated lots can be viewed at http://procurement.wayne.edu/cash_and_credit_card_lots.php. Cash lots dispense change in quarters. Due to time constraints, Vendors are encouraged to avoid parking at meters on the street (especially blue “handicapped” meters).

We hope to see you at the **mandatory** pre-bid meeting. Please bring a copy of this Request for Proposal for your reference during the meeting. Should you have any questions or concerns about this invitation, please contact me at **(313) 577-3712**, or email: ac6243@wayne.edu. Thank you for your interest in doing business with Wayne State University.

Sincerely,

Robert Kuhn
Sr. Buyer

Enclosure

Cc: Kristin Mellem, Fran Ahern, Ken Doherty, Valerie Kreher

Attachments: