|  |  |  |
| --- | --- | --- |
| **Division of Finance and Business Operations** |  | **Procurement & Strategic Sourcing** **5700 Cass Avenue, suite 4200****Detroit, Michigan 48202****(313) 577-3734** **FAX (313) 577-3747** |

**January 24, 2014**

**Addendum #5 to the**

**Revised RFP Strategic Source AV Equipment 2013**

**datedDecember 23, 2013**

This amendment is issued to correct the verbage in the first line of Addendum 3.

The note at the top of Addendum 3 reads as follows:

*Only those vendors that participated in the 2 pre-bid meetings for the above RFP will be allowed to participate in this RFP Process*.

The note should read:

*Only those vendors that participated in either of the 2 pre-bid meetings for the above RFP will be allowed to participate in this RFP Process*.

The original RFP pre-bid meeting was held on November 14, 2013, at 2:00 p. m., in conference room 3700, at 5700 Cass Avenue, Detroit, MI 48202. This was a **mandatory** pre-bid meeting.

The specifications had to be reviewed and modified, where appropriate. The RFP was put on “Hold Until Further Notice”. A revised RFP was posted to the Website on January 9, 2014 with a **voluntary** pre-bid meeting date of 1/29/14. The voluntary pre-bid was held at 2:00 p. m. in Room 21 of the College of Nursing or Cohn Building, located at 5557 Cass Avenue, Detroit, MI 48202.

The sign in sheets have been posted to the University website.

As a reminder, the bid due date has been extended to **January 29, 2014**, no later than 4:00 p. m.

Please note the address for the proposal delivery:

ATTN: Robert Kuhn, Sr. Buyer

Wayne State University

RFP: Revised Strategic Source AV Equipment 2013

5700 Cass Avenue, Suite 4200

Detroit, MI 48202

**Do not contact other University Units, directly as this may result in disqualification of your proposal.**

Thank you

Robert Kuhn,

Sr. Buyer, Procurement

313-577-3712

CC: Ken Doherty, Paula Reyes*,* Attendees list