



Division of Finance and Business Operations

Procurement & Strategic Sourcing  
5700 Cass Avenue, suite 4200  
Detroit, Michigan 48202  
(313) 577-3734  
FAX (313) 577-3747

August 30, 2022

**Addendum #1 To  
Request for Proposal  
RFP Security Incident and Event Management 2022  
dated August 18, 2022**

**Minutes of the Pre-Proposal Conference**

**This Addendum must be acknowledged on Schedule D.**

The pre-proposal conference for the **RFP Security Incident and Event Management 2022** was held on **August 30, 2022 at 2:00 pm (local time)** Robert Kuhn, Sr. Buyer, reviewed the administrative requirements of the pre-proposal package, especially concerning details such as bid due dates and who vendors may contact during the live bid process. **Garrett McManaway** of the **Computing and Information Technology Department (C&IT)**, discussed the expectations and scope of work.

The pre-proposal conference attendees sign in sheet and meeting minutes are available for downloading from the University Purchasing Web Site at <http://go.wayne.edu/bids>.

**Numerous simple questions and answers were addressed at the pre-proposal meeting. Some of the issues were as follows:**

1. This RFP included an **Mandatory** pre-proposal meeting. In cases where the pre-proposal meeting is mandatory, only those vendors that attended the will be allowed to participate in this RFP Opportunity
2. The Deadline for project related questions is **September 7, 2022, 12:00 noon**.
3. **Bids are due by electronic submission has been postponed with a revised date to be announced by Addendum and posted to the University website.**
4. The link for bid submission will be posted with the bid details at <http://go.wayne.edu/bids> beginning **August 18, 2022**.
5. ***The contract(s) will be for a three-year period ending on September 30, 2025. Thereafter, the UNIVERSITY may, at its option, extend the contract, on a year-to-year basis for up to two one-year periods, through Multi-Year Extension Date. VENDORS must state maximum price increases (if any) for years two and three on Cost Schedule C.***
6. For this project, a Certificate of Liability Insurance is **Required**
7. Any responses, materials, correspondence, or documents provided to the University are subject to the State of Michigan Freedom of Information Act and may be released to third parties in compliance with that Act, regardless of notations in the VENDOR's Proposal to the contrary.
8. Parking on WSU campus lots and structures are \$8.50/access. Vendor must build parking into their lump sum bid. There is no parking allowed on the malls.
9. Smoke and Tobacco Free Policies: On August 19, 2015, Wayne State joined hundreds of colleges and universities across the country that have adopted smoke- and tobacco-free policies for indoor and outdoor spaces. Contractors are responsible to ensure that all employees and all subcontractors' employees are in compliance anytime they are on WSU's main, medical, or extension center campuses. The complete policy can be found at <http://wayne.edu/smoke-free/policy/>
10. **IMPORTANT** - Minutes for the Pre-Proposal Meeting are distributed, and published on the website as an Addendum. Vendors are responsible for the information in this and all other Addenda, and must acknowledge each addendum in Schedule D.

Other:

1. The C & IT Dept will investigate providing current log rates and post to website if possible
2. Tool should allow the University to address an event through the entire incident response lifecycle
3. The university requires logs or access to logs. Vendors are to describe how logs will be collected in their proposal.
4. The University is looking for tooling not services.
5. Vendors must define, see Schedule E – Detailed Questionnaire, how their company differs from their competitors.
6. The University can't share the manufacturer of its current SIEM.
7. There are no regulatory requirements for the new SIEM.

8. Vendor must define their "detection" and response capabilities.
9. Owner will implement the Cloud Based Tool and some training will be involved, see Cost Schedule C for Training Costs which vendor is to complete.
10. The University is not seeking a managed service.
11. The University desires to have access to raw logs. Currently they're dispersed, the new Cloud SIEM will centralize the logs. The University would like access to the raw logs.
12. Must be able to manage the entire event and not just detection.
13. Additional components required outside of the cloud solution should be clearly stated in your response.

All questions concerning this project must be emailed to: **Robert Kuhn**, Procurement & Strategic Sourcing at **313-577-3712**  
Email: **RFPTeam3@wayne.edu** by 12:00 p.m., **September 7, 2022**.

**Do not contact the Computing and Information Technology Department, or other University Units, directly as this may result in disqualification of your proposal.**

Thank you

Robert Kuhn,  
Senior Buyer, Purchasing  
313-577-3712

CC: Garrett McManaway, Jill Zeller, Andrew Dold, Valerie Kreher Attendees list.

*Attachments:*