



Division of Finance and Business Operations

September 4, 2025

Addendum No. 2

**RFP - Merrill Palmer Skillman Institute (MPSI) /College of Education (COE)
Early Childhood Center (ECC) Food Service
Dated August 22, 2025**

This Addendum must be acknowledged on Schedule D.

Questions have been raised during the Pre-Proposal meeting held on **August 28, 2025**, for the University's RFP for **MPSI/COE ECC Food Service** for the **MPSI Early Childhood Center** and **COE Early Childhood Center**. A summary of the questions asked, and the University's responses are as follows:

Question: Is the food being sent in bulk or unitized?

Answer: **Bulk.**

Question: For confirmation, the total number of meals for the year is 124?

Answer: **No, \$10,544 total. 5,272 per center per year.**

Question: Are disposable plates, flatware etc needed?

Answer: **Yes, the caterer supplies.**

Question: What % of children projected number (80) eat 2 snacks and a meal?

Answer: **100%.**

Question: When the center is closed due to inclement weather can the menu from the closure day (which is completely prepped) be used when the center reopens?

Answer: **For snacks depended on if they were perishable. Did not use food from the prior day for meals.**

Question: On the website it states that \$5.27 is a meal price. Is this price accurate and is it inclusive of snacks and meals?

Answer: **That price is from the previous year. The caterers must submit their own pricing.**

Question: If this price is not accurate what is the current pricing?

Answer: **Caterers determine their own pricing.**

Question: According to the sample menu, not every day has a beverage is that correct?

Answer: **Milk is part of every lunch and did not need to be ordered. Juice would be part of the snack at times.**

Question: We noticed that there is a \$9 fee for parking. Is this per site each day?

Answer: **Catering services have been able to unload without entering the parking areas. But if they need to it is \$9.00 per day**

Proposals are due by electronic submission on September 10, 2025, no later than 2:00 p.m. The link for proposal submission is posted with the details at <http://go.wayne.edu/bids>.

Should you have any questions or concerns about this Addendum or on any other aspects of the Request for Proposal, please send them by email to **Brandy Gaines, Senior Buyer**, Email; Rfppteam1@wayne.edu.

Thank you,

Brandy Gaines
Senior Buyer