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| **wsu-primary-horz-color-600-10-2017-small**  **Division of Finance and Business Operations** |  | **Procurement & Strategic Sourcing**  **5700 Cass Avenue, Suite 4200**  **Detroit, Michigan 48202**  **(313) 577-3734** |

**August 10, 2023**

**Addendum No. 1**

**RFP Grant Writing Services 2023**

**dated August 3, 2023**

**This Addendum must be acknowledged on Schedule D.**

Questions have been raised regarding the University's RFP for **Grant Writing Services 2023** for Research Development**.** A summary of the questions asked, and the University's responses are as follows:

**Question:**

Can companies from outside USA can apply for this?

**Answer:**

As long as your company can meet the requirements outlined in the RFP document you are eligible to submit an RFP response.

**Question:**

Will onsite meetings be required or can all meetings be held virtually?

**Answer:**

All meetings can be held virtually.

**Question:**

Can we perform the tasks (related to RFP) outside USA?

**Answer:**

Yes, but the company and staff must be intimately familiar with and have experience with federal funding agencies in the United States.

**Question:**

Can we submit the proposals via email?

**Answer:**

Read the section E thoroughly. As indicated, email responses are not acceptable. You must use the link provided.

The Deadline for project related questions is **August 10, 2023*,*** **12:00 noon**.

**Bids are due by electronic submission on** **August 14, 2023 no later than 2:00 p.m.** The link for bid submission will be posted with the bid details at **http://go.wayne.edu/bids** beginning **August 3, 2023**.

Should you have any questions or concerns about this Addendum or on any other aspects of the Request for Proposal, please send them by email to **Valerie Kreher**, **Senior Buyer**, Email; **rfpteam2@wayne.edu.**

Thank you,

**Valerie Kreher**

**Senior Buyer**