



Procurement & Strategic Sourcing  
5700 Cass Avenue, suite 4200  
Detroit, Michigan 48202  
(313) 577-3734

Division of Finance and Business Operations

December 20, 2022

**Addendum #2 To  
Request for Proposal  
RFP Generator Maintenance 2022 dated December 5, 2022**

**This Addendum must be acknowledged on Schedule D.**

Note: You must have attended the **mandatory** pre-bid meeting to be able to participate in this bid opportunity.

Please find the following questions and clarifications with regards to the above RFP and bid opportunity:

Question 1: How does The Wayne State electrical team plan to verify the credentials of the technicians working on their equipment?

Answer: Service Techs will check in with WSU electricians prior to starting; however Vendor should verify the certifications of their staff for tasks that need to be performed..

Question 2: In the Scope of Work and Project Requirements section under E. Regular Maintenance Annually, You have bullet points for Adjust Valve Lash, Lubricate Generator Bearings, Replace Spark Plugs, and Replace Air Filters. During the Pre-Bid Meeting, we discussed following manufacturer's recommendations. None of these would be considered Annual manufacturer's recommendations and Lubricating the Generator bearings annually could be detrimental to the integrity of the generator bearing seals. Valve Lash adjustment could keep the Generator in the "Not in Auto" state for extended periods of time. Spark plugs for some of the older natural gas Cummins engines can be extremely expensive. Sometimes hundreds of dollars each or more.

- Will we be following Manufacturer's recommendations per unit? Please respond to the bid as it was submitted.
- Do you want the estimated cost for these services built into the Annual Price per Generator Cost Schedule? Please respond to the bid as it was submitted.

Answers:

Question 3: Some of the services provided will require the generators to be offline for extended periods of time. What are the University requirements for a vendor to provide a Stand-by power system during these services?

Answer: Any power shut down must be coordinated with the WSU Maintenance Team Leader of the Electrical Shop.

Question 4: Medium and High Voltage emergency Generators require a master electrician certified in these electrical systems in order for them to be serviced and reconnected properly. Will the university provide a master Electrician or make a recommendation for a preferred master for the load banking portion of the scope of work?

Answer: No

Question 5: In the General Requirements and Guidelines section, WSU Wage Rates were discussed during the pre-bid meeting but no one could find a category that best suited Generator Repairs and Maintenance.

- Which category will we be conforming to in order to provide the correct information?
- Are we still keeping this category as a requirement?

Answers Please refer to the addendum 1 minutes. WSU Rates will not be required as this is a service project and no construction like work is to be undertaken.

Question 6: Billing Information: What are the Net Terms for Wayne State University? Will the university be ok with filling out a Credit Application?

Answers: The University terms are Net 30. The University will fill out a Credit Application if requested by Vendor.

All questions concerning this project must be emailed to: **Robert Kuhn**, Procurement & Strategic Sourcing at **313-577-3712** Email: **RFPTeam3@wayne.edu** by 12:00 p.m., **December 16, 2022**.

**Do not contact the Facility Planning and Management Department, or other University Units, directly as this may result in disqualification of your proposal.**

Thank you

Robert Kuhn,  
Sr. Buyer, Purchasing  
313-577-3712

Cc: Lawrence Cook, Erik Karteczka, Valerie Kreher, Attendees list.

*Attachments:*