April 5, 2022

Addendum #1 To
Request for Proposal
RFP Electric Vehicle Charging Stations dated October 11, 2021

This Addendum must be acknowledged on Schedule D

The pre-bid conference for the Electric Vehicle Charging Stations will be held on April 6, 2022 at 2:00 pm.

The Calendar of Events is as follows:

B. Calendar of Events

<table>
<thead>
<tr>
<th>Activity</th>
<th>Responsibility</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Formal Release of RFP</td>
<td>Purchasing (PD)</td>
<td>March 30, 2022</td>
</tr>
<tr>
<td><strong>Optional Pre-bid meeting</strong></td>
<td>PD/Evaluation Team (ET)/VENDORS</td>
<td>April 6, 2022 2:00 pm</td>
</tr>
<tr>
<td>Questions due to Procurement &amp; Strategic Sourcing</td>
<td>VENDORS</td>
<td>April 13, 2022 - 12 Noon</td>
</tr>
<tr>
<td><strong>Delivery of Proposals are by electronic submission on April 22, 2022.</strong> The link for bid submission will be posted with the bid details at <a href="http://go.wayne.edu/bids">http://go.wayne.edu/bids</a>.</td>
<td>VENDORS</td>
<td>April 22, 2022 by 4:00 p.m.</td>
</tr>
<tr>
<td>Evaluation of Proposals (clarifications &amp; negotiations)</td>
<td>PD/ET</td>
<td>Week of April 25, 2022</td>
</tr>
<tr>
<td>Announcement of Selected VENDOR</td>
<td>PD</td>
<td>Week of May 16, 2022</td>
</tr>
<tr>
<td>Readiness for Service/Contract Commencement</td>
<td>VENDORS</td>
<td>Week of June 6, 2022</td>
</tr>
<tr>
<td>Project Completion</td>
<td>VENDORS/ET</td>
<td>July 31, 2022</td>
</tr>
</tbody>
</table>

The UNIVERSITY will make every effort to adhere to the above schedule. It is subject however, to time extensions at the University’s discretion.

C. Optional Pre-Proposal Meeting

You may attend an Optional Pre-Proposal Meeting on April 6, 2022 as a condition for submitting a proposal.

Pre-registration for the meeting is to be made on or before Noon on, April 5, 2022. Please use our online registration form to confirm your attendance. The link for the registration form will be posted with the proposal details at [http://go.wayne.edu/bids](http://go.wayne.edu/bids).
Vendors who would like to participate in the pre-bid meeting via a TEAMS Video Conference or Conference Call, may do so via the information below:

Microsoft Teams Meeting
April 6, 2022 at 2:00 pm
On-line or via Conference Call
Click here to join the meeting
Optionally - Dial in at +1 313-261-5339 Conference ID: 560 522 493#

During this meeting, we will answer any questions you may have to clarify any ambiguities in this Request for Proposal. Answers to questions that cannot be answered during this meeting will be put into an Addendum and emailed to all VENDORS and posted to the University website as soon as they are obtained. Each proposal submitted shall list all addenda, by numbers, which have been received prior to the time scheduled for receipt of proposal.

All questions concerning this project must be emailed to: Kimberly Tomaszewski, Procurement & Strategic Sourcing at 313-577-3757 Email: katt@wayne.edu (copy to Robert Kuhn, Email: ac6243@wayne.edu) by 12:00 p.m., April 13, 2022.

Do not contact the Parking and Transportation, or other University Units, directly as this may result in disqualification of your proposal.

Thank you

Kimberly Tomaszewski,
Senior Buyer, Purchasing
313-577-3757

CC: Jon Frederick, Robert Kuhn, Attendees list.
Attachments: