



Division of Finance and Business Operations

Procurement & Strategic Sourcing
5700 Cass Avenue, suite 4200
Detroit, Michigan 48202
(313) 577-3734
FAX (313) 577-3747

May 2, 2023

**Addendum #1 To
Request for Proposal
RFP Concrete Replacement
dated April 19, 2023**

Minutes of the Pre-Proposal Conference

This Addendum must be acknowledged on Schedule D.

The pre-proposal conference for the **Concrete Replacement** was held on **April 26, 2023, at 2:00 p. m.** **Robert Kuhn** reviewed the administrative requirements of the pre-proposal package, especially concerning details such as bid due dates and who vendors may contact during the live bid process. **Steve Gilsdorf** of the **FP&M, Grounds**, discussed the expectations and scope of work.

The pre-proposal conference attendees sign in sheet and meeting minutes are available for downloading from the University Purchasing Web Site at <http://go.wayne.edu/bids>.

Note: only those vendors that attended the mandatory pre-bid meeting held on April 26, 2023 will be allowed to participate in this bid opportunity.

Numerous simple questions and answers were addressed at the pre-proposal meeting. Some of the issues were as follows:

1. This RFP included a **Mandatory pre-proposal meeting**. In cases where the pre-proposal meeting is mandatory, only those vendors that attended the will be allowed to participate in this RFP Opportunity
2. The Deadline for project related questions is **May 3, 2023, 12:00 noon**.
3. **Bids are due by electronic submission on** no later than 2:00 p.m., **May 10, 2023**. The link for bid submission will be posted with the bid details at <http://go.wayne.edu/bids> beginning **April 19, 2023**.
4. **The contract(s) will be for a three-year period ending on May 1, 2026**. Thereafter, the UNIVERSITY may, at its option, extend the contract, on a year-to-year basis for up to two one-year periods, through **May 1, 2028**. VENDORS must state maximum price increases for years indicated on **Cost Schedule C**.
5. For this project, a Certificate of Liability Insurance is **Required**
6. Work includes removal of damaged concrete safely and properly as to avoid further damage, disposal of removed material, preparing the base, installation of new concrete.
7. The contract will be for up to \$250,000 per year until 2028. A PO will be issued for each individual project as they come up. Work should not commence on each project until the PO has been issued.
8. 1099 workers and subcontractors using 1099 workers are NOT acceptable
9. Lawn and Landscaping: in the event of existing lawn, sprinkler and other landscaping damage, due to the Contractor's work, that has not been properly addressed and repaired to the satisfaction of the University, the University may repair/replace the lawn and/or landscaping, and that the expense will be at a **unit cost of \$15.00 per square yard for lawn, and landscaping at a rate of 1.5 times the cost of said repairs**, the full cost of which shall be reimbursed by the contractor.
10. Vendor will be responsible for the attainment of all City of Detroit Permits
11. Vendors must barricade any hazardous areas that may cause a hazard to pedestrians and vehicles
12. This Project Requires the Contractor and any subcontractors to compensate all employees who come to the job site at no less than WSU Wage Rates, please see **Appendix 3**. Contractors must review these requirements to be sure they are in compliance with the requirements of the University. Contractors must post wages at the job site in compliance with the complete WSU Wage Rate listing provided in Bid Documents.
13. The red areas on the map will be considered more of a priority.
14. Work will be scheduled on an as needed basis
15. Vendors are encouraged to walk the campus and review the existing conditions
16. An attendance sheet will be posted to the website

17. The cost schedule was reviewed during the meeting.
18. Any responses, materials, correspondence, or documents provided to the University are subject to the State of Michigan Freedom of Information Act and may be released to third parties in compliance with that Act, regardless of notations in the VENDOR's Proposal to the contrary.
19. Parking on WSU campus lots and structures are \$8.50/access. Vendor must build parking into their lump sum bid. There is no parking allowed on the malls.
20. Smoke and Tobacco Free Policies: On August 19, 2015, Wayne State joined hundreds of colleges and universities across the country that have adopted smoke- and tobacco-free policies for indoor and outdoor spaces. Contractors are responsible to ensure that all employees and all subcontractors' employees are in compliance anytime they are on WSU's main, medical, or extension center campuses. The complete policy can be found at <http://wayne.edu/smoke-free/policy/>
21. IMPORTANT - Minutes for the Pre-Proposal Meeting are distributed and published on the website as an Addendum. Vendors are responsible for the information in this and all other Addenda, and must acknowledge each addendum in Schedule D.

Other:

1. Wire specifications as follows:
Generally, the standard 6"x6" with 10 gauge wire will work. There may be a location that could require additional sheets of mesh or a more robust size (tighter squares, thicker gauge of wire).
2. The University will be marking areas within the next couple of weeks.
3. The University will issue a separate purchase order for each area as the work arises.

All questions concerning this project must be emailed to: Robert Kuhn, Sr. Buyer Procurement & Strategic Sourcing at **313-577-3712** Email: **RFPteam3@wayne.edu** by 12:00 p.m., **May 3, 2023**.

Do not contact the FP&M, Grounds, or other University Units, directly as this may result in disqualification of your proposal.

Thank you

Robert Kuhn,
Sr. Buyer, Purchasing
313-577-3712

CC: Steve Gilsdorf, Donna Reincke, Valerie Kreher, Attendees list.

Attachments: