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| **Division of Finance and Business Operations** |  | **Procurement & Strategic Sourcing**  **5700 Cass Avenue, suite 4200**  **Detroit, Michigan 48202**  **(313) 577-3734**  **FAX (313) 577-3747** |

**December 22, 2014**

**Addendum 1 - Clarifications**

**RFQ for Grant Research Administration Application purchase**

**for Sponsored Program Administration**

**Dated December 19, 2014**

Since the time of the release of the Request for Quotation (RFQ) for **Grant Research Administration Application purchase** for the **Sponsored Program Administration**, the date for the pre-bid meeting has changed.

**The Pre-bid Meeting will be held on January 16, 2015, 10:30 a.m.**

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**As a reminder, email your responses** **to Robin Watkins, at ag5343@wayne.edu (copy to Paula Reyes, Email: bb2709@wayne.edu))**. Remember, your bids must be in the format provided and be received in the Purchasing Department by **February 13, 2015 by 4:00 p..**

All questions concerning this project must be emailed to: **Robin Watkins**, Purchasing Department at **ag5343@wayne.edu** **(copy to Paula Reyes, Email: bb2709@wayne.edu) by 12:00 p.m., February 13, 2015.**

**Do not contact the Sponsored Program Administration, or other University Units, directly as this may result in disqualification of your quotation.**

Thank you

**Robin Watkins**,

**Buyer**, Purchasing

**313-577-3739**

CC: **Gail Ryan***,* Participant list.