**B. Calendar of Events**

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| Activity\_\_\_\_\_\_\_\_\_\_\_\_  Formal Release of RFP | Responsibility \_\_\_  Purchasing (PD) | Date\_\_\_\_  **September 1, 2015** |
| **Mandatory**  Prebid meeting at the **AAB***,* **5700 Cass Avenue, Detroit, MI**, **Room 4400***,* Detroit, MI 48202 | PD/Evaluation Team  (ET)/VENDORS | **September 18, 2015**  **2:00 p. m.** |
| Questions due to Procurement & Strategic Sourcing | VENDORS | **September 23, 2015**  - 12 Noon |
| **Delivery of Proposals** to the Academic/ Administration Bldg., Purchasing Dept., 5700 Cass Avenue, 4th Floor – Suite 4200, Detroit, MI | VENDORS | **September 25, 2015 by 4:00 p.m.** |
| Evaluation of Proposals  (clarifications & negotiations) | PD/ET | Week of **September 28, 2015** |
| Announcement of Selected VENDOR | PD | **Week of September 28, 2015** |
| Readiness for Service/Contract  Commencement | VENDORS | **October 1, 2015** |
| Project Completion | VENDORS/ET | **September 30, 2016 (1st Year). Optional Year 2 from 10/1/16 – 9/30/17, Optional Year 3 from 10/1/17 – 9/30/18** |

The UNIVERSITY will make every effort to adhere to the above schedule. It is subject however, to time extensions at the University’s discretion.