



July 9, 2019

**Addendum #1 To
Request for Proposal
For State Hall DTE-PLD Electrical Infrastructure Conversion: Project 016-284939**

**Minutes of the Pre-bid Conference
Dated June 26, 2019**

The Addendum must be acknowledged on your lump sum bid.

The pre-bid conference for Request for Proposal for **State Hall DTE-PLD Electrical Infrastructure Conversion**, Project **016-284939** was held on **July 8, 2019**, at **10:00 am** (local time) – at Detroit, MI 48202. **Kimberly Tomaszewski** reviewed the highlights of the pre-bid package, especially concerning details such as bid due dates and who Contractors may contact during the live bid process. **Matt Walker** and **Gerard Hentrich** from **Peter Basso Associates** discussed the technical aspects of the project and bid requirements, and conducted the Q & A session.

As a result of the low attendance to the mandatory pre-bid meeting held on July 8, 2019, a second pre-bid meeting will be held. If your company attended would like to participate in this opportunity and did not attend the first meeting, this meeting is mandatory. If your company was represented at the first pre-bid meeting held on July 8, 2019, this meeting is optional.

Complete information for this project is as follows:

Wayne State University invites you to participate in the Request for Proposal process, for the **State Hall DTE-PLD Electrical Infrastructure Conversion**, for Wayne State University, WSU Project **016-284939**.

Bidding documents may be obtained by vendors from the University Purchasing Web Site at <http://go.wayne.edu/bids> beginning **June 26, 2019**. When visiting the Web Site, click on the "**Construction**" link in green.

If you are interested in participating in this process, please use our online registration form at <https://forms.wayne.edu/5aa587e3de04c#form-9162>, no later than **July 5, 2019** by 4:30 p.m. Use this form to indicate your attendance at our second mandatory Pre-proposal meeting to be held on, **July 16, 2019 at 2:00 pm** and your intent to submit a proposal for the services listed. To participate, it is **MANDATORY** that you and/or responsible representatives of your organization attend our pre-bid conference (Tour/Q & A session) to be held:

**July 16, 2019, 2:00 pm
Wayne State University
Conference Room 3
5454 Cass Ave, Detroit, MI,
Detroit, MI 48202**

The balance of the Calendar of Events is as follows:

Issue RFP	June 26, 2019
Mandatory Pre-Bid Conference	July 16, 2019, 2:00 pm
Secondary walkthrough	(if needed) To be determined at the conclusion of the pre-bid conference, by those in attendance
Deadline for Questions	July 18, 2019, 12:00 noon
	July 23, 2019, 2:00 p.m.
Receipt of Bids	25 calendar days after successful bidder qualification and recommendation of award.
Award of Contract	August 21, 2019
Substantial Completion	

For your convenience a map of the University and appropriate parking lots can be downloaded and printed from: <http://campusmap.wayne.edu/>. Guest parking in any of the University student and guest lots is **\$8.50**. A detailed list of

Cash & Coin operated lots can be viewed at http://procurement.wayne.edu/cash_and_credit_card_lots.php. Cash lots dispense change in quarters. Due to time constraints, Vendors are encouraged to avoid parking at meters on the street.

Minimum Participation

- A. Pre-registration for the Pre-Bid meeting is required. In the event that we do not have four (4) or more eligible bidders pre-registered, the University reserves the right to postpone the Pre-bid meeting with up to 4 business hour notice.
- B. If less than 4 individual contractor firms attend the mandatory pre-bid meeting, the University reserves the right, at its sole discretion, to either reschedule the pre-bid conference or proceed and offer a second pre-bid conference date. (Attendance at only one pre-bid conference will be required).
- C. On the day of the bid opening, if less than 3 sealed bids are received, the University reserves the right, at its sole discretion, to rebid the project in an effort to obtain greater competition. If the specifications are unchanged during the rebid effort, any contractor who submitted a bid will be given the option of keeping its bid on file for opening after the second bid effort, or of having the bids returned to them unopened.

Sealed proposals for lump-sum General Contract will be received at the office of the Procurement & Strategic Sourcing by **electronic submission on July 23, 2019**, until 2:00 p.m. (local time). The link for bid submission will be posted with the bid details at <http://go.wayne.edu/bids> beginning **June 26, 2019**.

Should you have any questions or concerns about this invitation, please contact me at **(313) 577-3757**. Thank you for your interest in doing business with Wayne State University.

Sincerely,

Kimberly Tomaszewski, Senior Buyer

Cc: **Matt Tarantine**, Project Manager
Valerie Kreher, Senior Buyer

Attachment