



Division of Finance and Business Operations

Procurement & Strategic Sourcing
5700 Cass Avenue, suite 4200
Detroit, Michigan 48202
(313) 577-3734
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January 7, 2019

**Addendum #2 To
Request for Proposal
For Rackham Relocations: Project 022-316940 / 028-321356**

Dated December 13, 2018

The Addendum must be acknowledged on your lump sum bid.

IMPORTANT – PLEASE NOTE: Effective December 1, 2007, bid notices will be sent only to those Vendors registered to receive them via our Bid Opportunities Listserv service. To register, to <http://go.wayne.edu/bids>, and click on the “Join our Listserv” link at the top of the page. Instructions are at the top of the page, and the Construction Listserv service is under “Construction Bid Opportunities”.

NOTE: You must have attended a pre-bid conference in order to be eligible to bid on a particular project. Receipt of minutes or addenda without being at a pre-bid conference does not qualify your company to bid.

Points of Clarification:

1. Please confirm that the project currently under construction in the Prentis Building will be 100% complete, and all material/equipment will be demobilized/moved out of the building, prior to the start of construction for this project.

Construction on the current project will be complete and all material will be demobilized and moved out of the building by the start of construction.

2. Please confirm an anticipated award of contract for this project. The documents currently state “25 calendar days after successful bidder qualification and recommendation of award.” This is critical for determination on whether or not the substantial completion date can be met.

The anticipated award of contract for this project is February 1, 2019.

3. I did not see a few spec sections that I need to get accurate pricing.
 - a. Millwork

Included in Addendum #2

- b. Visual Display Boards

All existing dry erase boards are to be salvaged for reuse

- c. Window Shades

Included in Addendum #2

4. I don't see any elevations on this project on the visual play boards, and for the windows. For the windows, I need to know what the dimensions are for the blackout shades. Height?

Included in Addendum #2

5. Please provide Spec Sections for Doors/Frames/Hardware

Will be included in Addendum #2

6. Please provide Division 6 Spec Sections for Casework/Millwork.

Will be included in Addendum #2

7. Please provide Division 10 Spec Section for Window Treatments.

Window treatments are existing and are to remain. Provide for repair and replacement of any damaged or missing blinds. Blackout shade will be in select locations as indicated on the plans. Spec and details of Blackout shade will be provided in addendum #2

8. Please provide a temp wall layout drawing of where you want them placed since it was mentioned Prentis building was going to be occupied during construction.
- a. What are the requirements for temporary partitions?

Temporary fire wall will not be required as all the construction is within rooms which already have fire rated walls.

9. Is there a freight elevator we can use for both buildings?
- a. If not, can we remove a window section and use a skytrac to boom materials through the window?

There is no freight elevator. Removal of a window section and use of a skytrac could be coordinated with the WSU Project Manager.

10. Per the prebid, there is no general building permit required, correct?

No general building permit is required

11. Please provide the deck heights for the two building, for the new walls that are built up to deck.

Prentis Basement floor to first floor is 14'-0", Third floor to Roof is 11'-7"
Rands House first floor to second floor is 12'-0". Second floor to structure is 10'-0"

12. There is no fire sprinkler work in the Rand building, correct?

There is no fire sprinkler work in the Rands building.

13. Please advise if there is any ceramic tile work on the two buildings? The scope summary had hard tile work but none called out in the finish schedule.

- a. If it is part of our scope, please provide a spec on the tile.

Tile work is only in the reworked restrooms. Tile will be needed to fill in the floor on the first floor of Rands House and as needed on the reworked second floor restroom. In The Prentis building, Tile will be needed to fill in where the urinal and walls are removed. All tile is to match existing and will need to be field verified.

14. Per note 43 on the RCP plan to replace damaged tiles, it was mentioned in the prebid we're replacing 25% of the tiles in the room. Please confirm if that is the case or if we can all bid per a specific amount of square footage or all carry a specified allowance for it.

Please provide for replacing 25% of the ceiling tile.

15. 1) AD-101: hatched lines indicate demolition, and A-201 indicate new work. Please verify scope of work if any.

Demo work is indicated by dashed lines. All new walls are solid lines with shading. In the Rands House, it does appear that the furniture is on a dashed layer and this will be changed in Addendum #2

16. Glazing spec section missing.

Included in Addendum #2

17. A-201, Note 74: who is responsible for furniture and installation?

WSU

18. A-202, Room 224 shows a toilet partition, but I don't see a spec section

Included in Addendum #2

19. Please provide a list of Owner Furnished/Contractor Installed, and Owner Furnished Owner Installed. Example: A-202 Note 75 and note 77.

White boards and flat screens are to be owner finished, contractor installed

20. Please provide a list of Alternates. 12300-2 is blank, and Drawing page T-1 shows a deduct option, whereby pages MH-101, MH-201, MH-300, P-101, P-202, and EP-102 show Alternates.

Included in Addendum #2

21. Please indicate the locations of the temporary partitions in Prentis

Not needed. However, since this is an occupied building, the contractor will be expected to keep corridors, lobbies, elevator, stairs, restrooms and other areas free of debris, dirt and dust. Cleaning of the site should take place continuously with a thorough cleaning of any areas affected at the end of each day's work.

22. Please indicate the location of the temporary partitions.

See previous answer

23. Please provide a list of Alternates. 12300-2 is blank, and Drawing page T-1 shows several.

See previous answer

24. Please provide a list of Owner Furnished/Contractor Installed, and Owner Furnished/Owner Installed.

See previous answer

25. Is access control/video part of this bid package? If so, could you help me out? I am not having any luck finding what the spec is.

Audiovisual work by the contractor includes boxes, conduit and CAT-6 cabling back to the IT closet. Audiovisual devices and programming is by others. For electronic access, the contractor should supply boxes, conduits, and provide for cabling to door hardware. Card readers, cabling, electronic door hardware by others.

26. Rand House calls for carpet in the IT and Mechanical room (Rooms 227 and 229), but not in open office 240 or Office 244. Please confirm this is the intent.

Clarified in Addendum #2

27. Rand House calls for carpet in corridor 209 and 248 but not in corridor 211. Please confirm this is the intent.

Clarified in Addendum #2

28. Prentis Room 027 is not shown on the finish schedule, but sheet A-201B shows new flooring. Please advise which is correct, and specify the flooring type if it's new.

Clarified in addendum #2

29. Back in September the Prentis 2nd floor lab relocations bid and the drawings/spec called for a new 2500 point fire alarm panel (which would be capable for the whole building). This project appears to be the surrounding floors but also appears to be calling for a new fire alarm panel in the same location. What happened with the earlier project? Is there a fire alarm panel going in from 2nd floor project or was it tabled? If so who was the selected Manufacturer?

There is a new Simplex fire alarm panel in Prentis. Drawings and specs to be revised.

30. Sheet EP-300 detail 2 shows wiremold that is stubbed up into the ceiling and converts to 1¼" conduit for the data side. Are the 1 ¼" conduits for data openings to be piped all the way back to the IT room or just stubbed up into the ceiling?

Technology conduit systems can be stubbed into accessible ceilings, otherwise run back to the IT room

31. Sheet T-200 "General Technology Equipment Schedule" states that wall mounted information outlets shall be installed in a 4" square back box with a 1" (not 1¼ ") conduit running all the way to the IT room. Is this for locations where there is no wiremold? Or is this just for the Rands building where there is drywall rather than plaster walls?

32. Do the relocated pre-wired sound booths need any sort of termination or power ran to them?

Receptacles for the sound booths are indicated on drawing EP-101-B.

33. Are switches with an "M" notation Motion sensors, and switches with an "O" notation occupancy sensors?

Switches with 'M' tag are for momentary contact switches and 'O' for occupancy sensor wall switches.

34. There is currently a new fire alarm panel being installed in the Prentis building, is the plan for this new project to install all new F/A devices and reuse the existing wire/circuits?

New devices and wiring shall be installed as part of this project.

35. Sheet ED-101-B Shows an existing fire alarm panel being removed in room 016.10. Will any re-circuiting have to be done if this panel is removed?

Existing devices and wiring are to be removed and replaced with new to integrate with the new fire alarm system.

36. The fire alarm devices on sheet ED-101-B do not have a keynote to maintain the existing wire like the devices on the other floors do. Will new circuits have to be ran from the new panel to the devices in the basement?

Yes, existing fire alarm devices and wiring are to be replaced in the basement.

37. In the Rands building, will new circuits have to be ran from the new fire alarm panel to the new devices?

Yes, new wiring will be required.

38. Can we get a written detailed scope of work for the fire alarm system in each building?

Rands House will require a complete fire alarm system with all new devices, cabling, panel, etc. Prentis will need a new devices, cabling on floors 3rd, Mezzanine, 1st and Basement. These devices and cabling will be tied into the new panel which now serves the 2nd floor.

NOTE: The bid form has been revised to have the fire alarm systems quoted as Alternates.

39. Are the W2 walls going to the existing ceiling grid and or Gypsum board ceiling? Due to the rooms being separate ceilings and the grid and tile will need to be removed and replaced if the walls need to go to the deck.

All walls in areas with lay-in ceiling go to deck. Walls in areas of gyp board ceiling, walls can be to gyp board.

40. Where the walls are marked W2 at the front of existing walls with existing doors/frames – how is the new W2 wall going to finish to the doorway? Wrap the opening in bead?

Clarified in Addendum #2

41. Addendum #1:

- a) Note #6 mentions Insurance requirements under Sections 700 and 800. I don't see either of these sections in the (2) Spec Books. Please advise.
- b) Note #19 mentions Section 300 for the Form of Proposal. I don't see this in the (2) Spec Books provided. Please advise.
- c) Note #27 mentions Permit Requirements under Section 700, which I don't see in the (2) Spec Books provided. Please advise.

These sections (300, 700 & 800) are in the RFP, not the specifications.

42. Note 21 on AD drawings for Prentis and Rand call for prep the floor for the new flooring, but also to repair the existing concrete slab. Since we do not know the extent of the condition of the slab, how are to figure slab repair? Can this be an allowance so everything is apples-to-apples for bidders?

Please include an allowance of \$3,000 for floor repairs in the Rands building and \$7,000 for the Prentis building. However, any damage done to the slab by the contractor as part of demolition or any other phase of the construction is the responsibility of the contractor and not part of the allowance.

43. We have some discrepancies between the floor plan and the finish schedule.

- a. Floor plan A-202 lists a lot of rooms with an 11 and 12 that states to refer to the finish schedule A-20. Many of these rooms are not listed on the finish schedule. Do we assume that they do NOT get carpet of base if they are not on the finish schedule?

Clarified in Addendum #2

44. Note 74 on the new work (A-201, etc.) calls for installing new loose furniture, refer WSU furniture list. I do not see a furniture list drawing in the set. Please advise.

WSU is to install the new furniture.

A copy of this Addendum will be posted to the Purchasing web site at <http://go.wayne.edu/bids>.

The question cut off has passed. However, any questions concerning this project must be emailed to: **Kimberly Tomaszewski**, Procurement & Strategic Sourcing. Email: ac9934@wayne.edu, and copy **Leiann Day**, Associate Director, at leiann.day@wayne.edu.

Bids are due **by electronic submission on** no later than 2:00 p.m., **January 14, 2019**. The link for bid submission will be posted with the bid details at <http://go.wayne.edu/bids> beginning **December 13, 2018**.

Thank you,

Kimberly Tomaszewski,
Senior Buyer

VENDOR NAME _____

GENERAL CONTRACT - PROPOSAL FORM (revised 4 - 2017)

Sealed proposals for lump-sum General Contract will be received at the office of the Procurement & Strategic Sourcing by **electronic submission on January 14, 2019**, until 2:00 p.m. (local time). The link for bid submission will be posted with the bid details at <http://go.wayne.edu/bids> beginning **December 13, 2018**.

Please Note – Vendors must Pre-qualify themselves when responding to this bid opportunity. Our Prequalification questions can be found on page 4 of this section.

OWNER: Board of Governors
Wayne State University

PROJECT: **Rackham Relocations**

PROJECT NO.: WSU PROJECT NO. **022-316940 / 028-321356**

PROJECT TYPE: **General Construction Work**

PURCHASING AGENT: **Kimberly Tomaszewski, Senior Buyer**
WSU – Procurement & Strategic Sourcing
5700 Cass, Suite 4200
Detroit, Michigan 48202
313-577-3757/ 313-577-3747 fax
ac9934@wayne.edu & copy leiann.day@wayne.edu

OWNER'S REPRESENTATIVE: **Allen Gigliotti, Project Manager**
Design & Construction Services
Facilities Planning & Management
Wayne State University
5454 Cass Avenue
Detroit, Michigan 48202

TO: Board of Governors
Wayne State University
Detroit, Michigan

BASE PROPOSAL:

The undersigned agrees to enter into an Agreement to complete the **Prentis Building** work of the **Rackham Relocations** project (WSU Project No. **022-316940**) in accordance with the Bidding Documents for the following amounts (including a \$7,000 allowance for floor slab repair):

_____ \$ _____ Dollars

The undersigned agrees to enter into an Agreement to complete the **Rands House** work of the **Rackham Relocations** project (WSU Project No. **028-321356**) in accordance with the Bidding Documents for the following amounts (including a \$3,000 allowance for floor slab repair):

_____ \$ _____ Dollars

ALTERNATES: The following alternates to the base proposal(s) are required to be offered by the respective bidder. The undersigned agrees that the following amounts will be added to or deducted from the base bid as indicated, for each alternate which is accepted.

ALTERNATE NO. 1:

The undersigned agrees to enter into an agreement to complete the Alternate # 1 work (**Replace all ceiling tile throughout project**) of the **Prentis** project and to provide all labor and material associated with the work in accordance with the Bidding Documents for the following amounts:

(select one) ADD _____ \$
_____ Dollars

or
DEDUCT _____ \$
_____ Dollars

ALTERNATE NO. 2:

The undersigned agrees to enter into an agreement to complete the Alternate # 2 work (**Deduct new ceiling in Room 304. Provide for repair of grid and new tile as needed.**) of the **Prentis** project and to provide all labor and material associated with the work in accordance with the Bidding Documents for the following amounts:

(select one) ADD _____ \$
_____ Dollars

or
DEDUCT _____ \$
_____ Dollars

ALTERNATE NO. 3:

The undersigned agrees to enter into an agreement to complete the Alternate # 3 work (**Deduct new counter tops in Room 300.01. Reuse existing counter tops from Rackham.**) of the **Prentis** project and to provide all labor and material associated with the work in accordance with the Bidding Documents for the following amounts:

(select one) ADD _____ \$
_____ Dollars

or
DEDUCT _____ \$
_____ Dollars

ALTERNATE NO. 4:

The undersigned agrees to enter into an agreement to complete the Alternate # 4 work (**Deduct new carpet throughout the first floor.**) of the **Rands** project and to provide all labor and material associated with the work in accordance with the Bidding Documents for the following amounts:

(select one) ADD _____ \$
_____ Dollars

or
DEDUCT _____ \$
_____ Dollars

ALTERNATE NO. 5:

The undersigned agrees to enter into an agreement to complete the Alternate # 5 work (**Provide a new fire alarm system on the 3rd floor, Mezzanine, 1st floor and Basement.**) of the **Prentis** project and to provide all labor and material associated with the work in accordance with the Bidding Documents for the following amounts:

(select one) ADD _____ \$
_____ Dollars

or
DEDUCT _____ \$
_____ Dollars

ALTERNATE NO. 6:

The undersigned agrees to enter into an agreement to complete the Alternate # 6 work (**Provide a new fire alarm system.**) of the **Rands** project and to provide all labor and material associated with the work in accordance with the Bidding Documents for the following amounts:

(select one) ADD _____ \$
_____ Dollars

or
DEDUCT _____ \$
_____ Dollars

UNIT PRICING::

Replace sprinkler heads in the Basement of Prentis per plans and specifications
(per sprinkler head):

_____ \$
_____ Dollars

LAWN REPLACEMENT:

The undersigned agrees that, in the event of existing lawn or landscaping damage, due to the Contractor's work, that has not been properly addressed and repaired to the satisfaction of the University, the University may repair/replace the lawn and/or landscaping, and that the expense

will be at a **unit cost of \$10.00 per square yard for lawn, and landscaping at a rate of 1.5 times the cost of said repairs**, the full cost of which shall be reimbursed by the contractor.

CONTRACT CHANGE

ORDERS: (revised 4-17-2017)

The undersigned agrees to the following pricing formula and rates for changes in the contract work:

Where changed Work is performed, the Contractor may add to the total estimated actual cost for such Work no more than ten (10%) for subcontractor mark-up and seven and one-half percent (7.5%) for self-performed trade work for profit, overhead, insurance, taxes, indirect supervision, bonds, and any other costs not allowed by section 4.02.01

Within 14 days of the project's contract execution Contractor shall provide to the Owner; Subcontractor's hourly labor rate breakdown details. This requirement shall extend to the lowest level of subcontractor participation.

* Job and general overhead includes supervision and executive expenses; use charges on small tools, scaffolding, blocking, shores, appliances, etc., and other miscellaneous job expenses.

** Net labor cost is the sum of the base wages, fringe benefits established by governing trade organizations, applicable payroll taxes, and increased expense for contractor's liability insurance (Workman's Compensation, P.L. and P.D.).

TIME OF COMPLETION:

(revised 4-01-2011)

The Contract is expected to be fully executed on or about 25 calendar days after successful bidder qualification and recommendation of award. The undersigned agrees to start construction **immediately after** receipt of a fully executed contract, and to complete the work as follows:

Substantial Completion will be completed no later than **April 15, 2019.**

LIQUIDATED DAMAGES:

It is understood and agreed that, if project is not completed within the time specified in the contract plus any extension of time allowed pursuant thereto, the actual damages sustained by the Owner because of any such delay, will be uncertain and difficult to ascertain, and it is agreed that the reasonable foreseeable value of the use of said project by Owner would be the sum of **\$500.00, Five Hundred Dollars Dollars per day**, and therefore the contractor shall pay as liquidated damages to the Owner the sum of **\$500.00, Five Hundred Dollars Dollars per day** for each day's delay in substantially completing said project beyond the time specified in the Contract and any extensions of time allowed thereunder.

TAXES:

The undersigned acknowledges that prices stated above include all applicable taxes of whatever character or description. Michigan State Sales Tax is applicable to the work. Bidder understands that the Owner reserves the right to reject any or all bids and to waive informalities or irregularities therein.

ADDENDA:

The undersigned affirms that the cost of all work covered by the following Addenda are included in the lump sum price of this proposal.

Addendum No. _____ Date _____	Addendum No. _____ Date _____
Addendum No. _____ Date _____	Addendum No. _____ Date _____
Addendum No. _____ Date _____	Addendum No. _____ Date _____
Addendum No. _____ Date _____	Addendum No. _____ Date _____
Addendum No. _____ Date _____	Addendum No. _____ Date _____

CONTRACTOR'S PREQUALIFICATION STATEMENT & QUESTIONNAIRE:

Our Minimum Requirements for Construction Bids are:

WSU considers this project: General Construction Work.

Criteria	Small Project bid less than \$50,000	Medium Project bid between \$50,001 and \$250,000	Large Project bid between \$250,001 and \$2 million	Very Large Project bid greater than \$2 million
EMR Rating (Experience Modification Rating)	1.0 or Less	1.0 or Less	1.0 or Less	1.0 or Less
Bondable Vendor	N.A.	Required	Required	Required
Length of Time in Construction Business	2 Years	3 Years	5 Years	5 Years
Demonstrated Experience in Projects Similar in Scope and Price in the last 3 years	1 or more	1 or more	2 or more	3 or more
Unsuccessful Projects on Campus in last 3 years	None Allowed	None Allowed	None Allowed	None Allowed
Failure to comply with Prevailing Wage and/or Project Labor requirements	None Allowed	None Allowed	None Allowed	None Allowed
Withdrawn University Bid (with or without Bond forfeiture) within the last 3 years **	1 or less	1 or less	1 or less	1 or less
Company currently not in Chapter 11 of the US Bankruptcy Code	1 Year	2 Years	3 Years	3 Years

** Withdrawal of a bid is subject to the University suspension policy, for a period up to one year.

Contractors must complete the following information to determine their eligibility to participate in this bid. This information is required with your Bid to the University

Failure to complete this form in its entirety will result in your bid being disqualified.

Check one of the following on the makeup of your company:

_____ Corporation

_____ Individual

_____ Partnership

_____ Joint Venture

_____ Other (Explain below):

Diversity Classification: Please indicate the appropriate diversity classification for your company. The University recognizes the following groups as diverse or disadvantaged:

- Majority Owned _____
- Minority Business Enterprises (MBE) _____
- Women Business Enterprises (WBE) _____
- Disabled Veteran Enterprises (DVBE) _____

- Disabled Person Enterprises (DBE) _____
- Veteran Owned Businesses (VBE) _____
- Small Businesses per the US Small Business Administration (SBE) _____
- Other (Please Explain): _____

1. How many years has your organization been in business as a contractor? _____
2. How many years has your organization been in business under its present business name? _____
3. List states in which your organization is legally qualified to do business. _____

4. Provide the Name and Address of your Liability Insurance Carrier. _____

5. What is your current EMR Rating? _____
The minimum requirement is an EMR Rating of 1.0 or less for all projects. Bidders with a rating higher than 1.0 understand that their bid may be disqualified, at the sole discretion of the University.

6. What percentage of work performed on projects are by company employees; excluding any hired subcontracting and outsourced relationships, for the bid submitted? _____ %

7. What percentage of work performed on your companies behalf are by subcontracted business relationships; disallowing 1099 contracting work forces, for the bid submitted? _____ %

8. Have you ever failed to complete any work awarded to you? If so, attach a separate sheet of explanation. Include the name of the Project, the customer, the dates of the work, and the amount of the contract?

9. Have you withdrawn a bid after a University bid opening and/or refused to enter into a contract with the University upon notification of award within the last 3 years? If so, state the Project Name and Number, and the date of bid submission below.

10. Has any officer or partner of your organization ever been an officer or partner of another organization that failed to complete a construction contract? If so, attach a separate sheet of explanation.

11. List the construction experience of the principals and superintendents of your company.

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

12. List the construction Projects, and approximate dates, when you performed work similar in Scope to this project.

Project: _____ Owner: _____

Contract Amount: _____ Date Completed: _____

Project: _____ Owner: _____

Contract Amount: _____ Date Completed: _____

Project: _____ Owner: _____

Contract Amount: _____ Date Completed: _____

13. List the construction Projects, and approximate dates, when you performed work similar in Dollar Amount to this project.

Project: _____ Owner: _____

Contract Amount: _____ Date Completed: _____

Project: _____ Owner: _____

Contract Amount: _____ Date Completed: _____

Project: _____ Owner: _____

Contract Amount: _____ Date Completed: _____

14. Is your Company "bondable"? Yes _____ No _____

15. What is your present bonding capacity? \$ _____

16. Who is your bonding agent?

NAME: _____

ADDRESS: _____

PHONE: (_____) _____

CONTACT: _____

17. Does your company agree to provide financial reports to the University upon request? Failure to agree may result in disqualification of your bid. Yes _____ No _____

18. Does your company agree that all of the Terms and Conditions of this RFP and Vendor's Response Proposal become part of any ensuing agreement? Yes _____ No _____

19. Does your company agree to execute a contract containing the clauses shown in Section 00500 "Agreement Between Contractor and Owner for Construction"? Yes _____ No _____

If "No", clearly note any exceptions to any information contained in the contract documents and include with your proposal.

20. Did your company quote based upon **Prevailing Wage Rates**? Yes _____ No _____

21. Does your company agree to comply with the University **Smoke and Tobacco Free Policies**? Yes _____ No _____

Note: Contractors submitting proposals for this project may, at the discretion of the University, be required to submit references including contact information to be used to assist in the post bid evaluation process for the subject project

**ACKNOWLEDGEMENT OF
MINIMUM QUALIFICATIONS:**

The undersigned has read and understands the minimum qualifications for University construction projects, and has completed the Prequalification section completely and accurately. The undersigned understands that a contractor, who fails to meet the minimum qualifications **in the category identified for this project, will be disqualified from consideration for the project.**

ACCEPTANCE OF PROPOSAL:

The undersigned agrees to execute a Contract, being the Wayne State University standard form titled "Agreement Between Contractor and Owner for Construction" (see section 00500 of the bid documents), provided that we are notified of the acceptance of our Proposal within sixty (60) days of the date set for the opening thereof.

The undersigned below understands that the bid will be disqualified if the Prequalification information above is not completed in its entirety.

NAME OF COMPANY: _____

OFFICE ADDRESS: _____

PHONE NUMBER: _____ DATE _____

FAX NUMBER: _____

SIGNED BY: _____
Signature

(Please print or type name here)

TITLE _____

EMAIL ADDRESS: _____ @ _____