Addendum #1 To Request for Proposal

For Parking Structure 1, 2 and 5 - 2019 Renovations: Project 051-322818 Parking Structure #1 2019 Renovations, 056-322819 Parking Structure #2 2019 Renovations and 045-322820 Parking Structure #5 2019 Renovations

Minutes of the Pre-bid Conference
Dated February 11, 2019

The Addendum must be acknowledged on your lump sum bid.

The pre-bid conference for Request for Proposal for Parking Structure 1, 2 and 5 2019 Renovations, Project 051-322818 Parking Structure #1 2019 Renovations, 056-322819 Parking Structure #2 2019 Renovations and 045-322820 Parking Structure #5 2019 Renovations was held on February 11, 2019, at 1:00 pm (local time) – at Detroit, MI 48202. Kimberly Tomaszewski reviewed the highlights of the pre-bid package, especially concerning details such as bid due dates and who Contractors may contact during the live bid process. Jon Frederick from WSU Parking and Transportation and Dave Parish from Walker Consultants discussed the technical aspects of the project and bid requirements, and conducted the Q & A session.

NOTE: You must have attended a pre-bid conference in order to be eligible to bid on a particular project. Receipt of minutes or addenda without being at a pre-bid conference does not qualify your company to bid.

Numerous simple questions and answers were addressed at the pre-bid meeting. Some of the issues were as follows:

1. Minimum Participation
   A. Pre-registration for the Pre-Bid meeting is required. In the event that we do not have four (4) or more eligible bidders pre-registered, the University reserves the right to postpone the Pre-bid meeting with up to 4 business hour notice.
   B. If less than 4 individual contractor firms attend the mandatory pre-bid meeting, the University reserves the right, at its sole discretion, to either reschedule the pre-bid conference or proceed and offer a second pre-bid conference date. (Attendance at only one pre-bid conference will be required).
   C. On the day of the bid opening, if less than 3 sealed bids are received, the University reserves the right, at its sole discretion, to rebid the project in an effort to obtain greater competition. If the specifications are unchanged during the rebid effort, any contractor who submitted a bid will be given the option of keeping its bid on file for opening after the second bid effort, or of having the bids returned to them unopened.

2. Smoke and Tobacco Free Policies: On August 19, 2015, Wayne State joined hundreds of colleges and universities across the country that have adopted smoke- and tobacco-free policies for indoor and outdoor spaces. Contractors are responsible to ensure that all employees and all subcontractors’ employees are in compliance anytime they are on WSU’s main, medical, or extension center campuses. The complete policy can be found at http://wayne.edu/smoke-free/policy/.

3. Sworn Statement Requirements: The University tracks it’s level of spend along a number of socio-economic categories. This includes it’s spend with Diverse organizations, it’s spend with Detroit based organizations, and it’s spend with Michigan based organizations. To assist with this, The University has reporting requirements to be included with the submission of your bid and for Pay Applications submitted by the successful contractor.

4. A bid bond is not required for bids below $50,000. Otherwise, a bid bond (5%) will be required for the full amount of the bid.

5. Performance Bond and Material & Labor Payment Bond requirements are listed in the specifications of the job. Performance & Material & Labor Payment Bonds must be provided by the awarded Contractor with the submission of the signed contract; which will then be submitted to FP&M management for counter signature.

6. The awarded Contractor must provide the required Certificate of Insurance in compliance with Section 700 – General Conditions, article 4.05 – Contractor’s Insurance, and Section 800 – Supplementary Conditions, “Add the following to 4.05.1” of the bid specifications prior to commencement of any work.
1. Certified Payroll must be provided with each of the contractor’s pay applications for all workers who worked at the job site, in compliance with the University policy. Failure to provide certified payroll will constitute breach of contract and pay applications will be returned unpaid, and remain so until satisfactory supporting documents are provided.
2. Signed waivers from all Subcontractors and suppliers must accompany Pay Applications or they will be returned for such documentation prior to approval.
3. A properly executed sworn statement is required from all tiers of contractors, and sub-contractors indicating sub-contractors and suppliers which provide services or product of $10,000.00 or greater. Sworn statements must accompany applications for payment.
4. All documents listed in the Front End Section 0410-2 “Wayne State Prevailing Wage Requirements” must accompany applications for payment. Failure to do so will result in the entire application package returned for correction.
5. A checklist of all Pay Application requirements can be found in Section 00430-1.
6. Note: there is a new section 440 Contractors Performance Evaluation. This is a new part of the contract and will be performed at the end of every job.
7. The competency and responsibility of Bidders will be considered in making the award. The Owner does not obligate himself to accept the lowest or any other bids. The Owner reserves the right to reject any and all bids and to waive any informalities in the Proposals.
8. Project hours of operation are 7:00am – 7:00 pm. Anything else requires advance notice and approval. Weekend work may be scheduled with approval; however, premium pay for weekend work is not part of the award.
9. The schedules for all three parking structures are very aggressive. It is expected that the awarded contractor(s) will be able to mobilize mid to end of April.
10. Parking Structures 2 & 5 are precast decks. Test openings per W.I. 8.2 are required to be performed where indicated on the plans at the beginning of the projects to determine condition of embedded cables and extent of
11. Parking Structures 1 also has lighted signs that are hazardous. Removal and Disposal must be approved by the University’s Office of Environmental Health and Safety.
12. Parking Structures 2 & 5 are precast decks. Test openings per W.I. 8.2 are required to be performed where indicated on the plans at the beginning of the projects to determine condition of embedded cables and extent of
13. An unsigned contract will be given to the successful Contractor at the conclusion of the Prequalification meeting, if all aspects of the bid are in order. The Contractor has 5 business days to return the contract to the Project Manager for University counter signature. The contractor must also submit a Performance Bond as outlined above and a Certificate of Insurance in the same 5 business day period. In the event the Contractor fails to return the documents in this 5 day period, the University reserves the right to award the contract to the next most responsive bidder.
14. An unsign contract will be given to the successful Contractor at the conclusion of the Prequalification meeting, if all aspects of the bid are in order. The Contractor has 5 business days to return the contract to the Project Manager for University counter signature. The contractor must also submit a Performance Bond as outlined above and a Certificate of Insurance in the same 5 business day period. In the event the Contractor fails to return the documents in this 5 day period, the University reserves the right to award the contract to the next most responsive bidder.
15. An Optional second walk thru was not scheduled.
16. Permit requirements are the responsibility of the awarded contractor as listed in General Conditions, Section 700 Article 4.02.18. Contractor shall coordinate and obtain approval from the City of Detroit for access and use of water through fire hydrants, and for disposal of wastewater.
17. Parking Structure #1 will include hydro-demolition. Pre-approved vendors are listed in Section 025160. Qualifications must be submitted along with the Bids for approval for any other vendors.
18. Parking Structure #1 also has lighted signs that are hazardous. Removal and Disposal must be approved by the University’s Office of Environmental Health and Safety.
19. All documents listed in the Front End Section 0410-2 “Wayne State Prevailing Wage Requirements” must be performed where indicated on the plans at the beginning of the projects to determine condition of embedded cables and extent of
required tee stem repairs. Any savings from tee stem repairs that are not required due to the condition of embedded cables will be allocated to Alternate Work Items that will be added to the project scope.

33. W.I. 8.3 for PS#2 and PS#5: The following product is hereby added to the documents as an approved equivalent to the specified Grade 150 Dywidag Bar:
   a. 150 KSI All-Thread-Bar, ASTM A722, by Williams Form Engineering Corp.

34. Parking Structure #1 requires ceiling repairs and other work throughout the deck. The not-to-exceed parking space closures outside of the designated hydro-demolition area is 200 as noted on Drawing R-003.

35. Contractor must provide their own dumpster if needed, which must be rubber or plywood padded if placed on concrete. Location and duration must be coordinated with the project manager. Dumpster must be tagged with the name of your company clearly displayed. Any lawn damage must be restored.

36. Questions are due by February 14, 2019 at 12:00 noon.

37. Bids are due by electronic submission on no later than 2:00 p.m., February 21, 2019. The link for bid submission will be posted with the bid details at http://go.wayne.edu/bids beginning February 4, 2019. No public bid opening will be held.

**Time of Completion:** The Contract is expected to be fully executed on or about 15 calendar days after successful bidder qualification and recommendation of award. The successful bidder (Contractor) agrees to start construction immediately after receipt of a fully executed contract and Purchase Order, and to complete the work as follows: Substantial Completion, and State Approved Inspections (if appropriate), no later than

- **PS#1 – August 16, 2019**
- **PS#2 – August 16, 2019**
- **PS#5 – August 16, 2019.**

38. A copy of the sign in sheet is available for downloading from the University Purchasing Web Site at http://go.wayne.edu/bids.

39. This is an occupied area, awarded Contractor must be considerate of environment (noise, cleanliness, etc)

40. **IMPORTANT**- This is an addendum which MUST be acknowledged on your bid form.

We will require your lump sum proposals, vendor qualification questionnaire and your bid bond documents as a single PDF in your electronic submission.

All questions concerning this project must be emailed to: **Kimberly Tomaszewski**, Procurement & Strategic Sourcing. Email: ac9934@wayne.edu, and copy **Robert Kuhn, Senior Buyer**, at ac6243@wayne.edu.

Bids are due by electronic submission on no later than 2:00 p.m., February 21, 2019. The link for bid submission will be posted with the bid details at http://go.wayne.edu/bids beginning February 4, 2019.

**Do not contact either FP&M or the Design Firm directly as this may result in disqualification of your proposal.**

Thank you for interest shown in working with Wayne State University.

**Kimberly Tomaszewski**
**Senior Buyer**

**CC:** **Jessica Miles** (Project Manager), **Robert Kuhn, Senior Buyer**, Attendee list.