Wayne State University
Mazurek Flooring Replacement
WSU Project Number 608-246213
Prevailing Wage Work

FOR:
Board of Governors
Wayne State University
Detroit, Michigan

Owner's Agent:
Valerie Kreher, Senior Buyer
WSU – Procurement & Strategic Sourcing
5700 Cass, Suite 4200
Detroit, Michigan 48202
313-577-3720 / 313-577-3747 fax
rfpteam2@wayne.edu and copy ag5343@wayne.edu

Owner's Representative:
Khaled Alsaidy, Project Manager
Facilities Planning & Management
Design & Construction Services
5454 Cass
Wayne State University
Detroit, Michigan 48202

Consultant:
WSU Design & Construction Services
5454 Cass Ave
Detroit, MI 48202

August 6, 2014
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WAYNE STATE UNIVERSITY  Mazurek Flooring Replacement  
WSU Project No. 608-246213

INFORMATION FOR BIDDERS

OWNER: Board of Governors  
Wayne State University

PROJECT: Mazurek Flooring Replacement  
Project No. 608-246213

LOCATION: Wayne State University  
320 East Canfield Ave, Detroit, MI  
Detroit, Michigan 48202

OWNER’S AGENT: Valerie Kreher, Senior Buyer  
WSU – Procurement & Strategic Sourcing  
5700 Cass, Suite 4200  
Detroit, Michigan 48202  
313-577-3720 / 313-577-3747 fax  
rfteam2@wayne.edu & copy ag5343@wayne.edu

OWNER’S REPRESENTATIVE: Khaled Alsaidy, Project Manager  
Facilities Planning & Management  
Design & Construction Services  
Wayne State University  
5454 Cass Avenue  
Detroit, Michigan 48202

Architect: WSU Design & Construction Services  
5454 Cass Ave  
Detroit, MI 48202

SPECIAL NOTE: Right to reject any and all proposals, either in whole or in part and to waive any irregularities therein is reserved by the Owner.

BIDS ADVERTISED: August 6, 2014

BIDDING: Bidding documents may be obtained by vendors from the University Purchasing Web Site at http://www.forms.purchasing.wayne.edu/Adv_bid/Adv_bid.html beginning August 6, 2014. When visiting the Web Site, click on the "Construction" link in green. Copies of the RFP will not be available at the pre-proposal meeting.

MANDATORY Pre-Bid Conference: 11:00 am, local time, August 13, 2014 to be held at Wayne State University – Scott Hall 540 East Canfield Ave, Detroit, MI, Conference Room 2206, Detroit, MI, 48202. Late Arrivals may not be permitted to submit bids.

OPTIONAL Second Walk Through: (if needed) To be determined at the conclusion of the pre-bid conference, by those in attendance.

DUE DATE FOR QUESTIONS: Due Date for questions shall be August 18, 2014 at 12:00 Noon. All questions must be reduced to writing and emailed to the attention of Valerie Kreher, Senior Buyer at rfteam2@wayne.edu, copy to Robin Watkins, Buyer I at: ag5343@wayne.edu.

Bids Due: Sealed proposals for lump-sum General Contract will be received at the office of the Procurement & Strategic Sourcing located at 5700 Cass Avenue, Suite 4200, Detroit, MI 48202 on August 22, 2014, until 2:00 p.m. (local time).

No public bid opening will be held.

Bid Qualification Meeting: Bidders must be available for bid prequalification meeting the day following the bid opening. The lowest qualified bidder will be contacted and requested to meet with Facilities Planning & Management at their office located at 5454 Cass Avenue, Detroit, MI 48202. During the prequalification, the Vendor must provide a
Project Schedule and a Schedule of Values, including a list of Contractor's suppliers, subcontractors and other qualifications.

An unsigned contract will be given to the successful Contractor at the conclusion of the Pre Award meeting, if all aspects of the bid are in order. The Contractor has 5 business days to return the contract to the Project Manager for University counter signature. The contractor must also submit a Performance Bond as outlined above and a Certificate of Insurance in the same 5 business day period. In the event the Contractor fails to return the documents in this 5 day period, the University reserves the right to award the contract to the next most responsive bidder.

All available information pertaining to this project will be posted to the Purchasing web site at http://www.forms.purchasing.wayne.edu/Adv_bid/Adv_bid.html. Information that is not posted to the website is not available/not known
INSTRUCTIONS TO BIDDERS

OWNER: Board of Governors
Wayne State University

PROJECT: Mazurek Flooring Replacement
Project No. 608-246213

LOCATION: Wayne State University
320 East Canfield Ave, Detroit, MI
Detroit, Michigan 48202

OWNER’S AGENT: Valerie Kreher, Senior Buyer
WSU – Procurement & Strategic Sourcing
5700 Cass, Suite 4200
Detroit, Michigan 48202
313-577-3720 / 313-577-3747 fax
rfpteam2@wayne.edu & copy ag5343@wayne.edu

1. PROPOSALS

A. The Purchasing Agent will receive sealed Proposals for the work as herein set forth at the place and until the time as stated in the "Information for Bidders", a copy of which is bound herewith in these specifications. **No public bid opening will be held.**

B. Proposals shall be for a lump-sum General Contract for the entire work of the Project as provided in the Form of Proposal.

C. Proposals shall be submitted in duplicate on forms furnished with the Bidding documents. The forms must be fully filled out in ink or typewritten with the signature in longhand, and the completed forms shall be without alterations, interlineations, or erasures. Forms shall contain no recapitulations of the work to be done. Each proposal shall be delivered in an opaque sealed envelope, marked "PROPOSAL" AND SHALL BEAR THE NAME OF THE PROJECT AND THE NAME OF THE BIDDER. Proposals submitted by telephone or telegraph will not be accepted. Modifications by telephone or telegraph to previously submitted proposals will not be accepted.

D. (revised 5-29-2009) All base bids must be conforming to the detailed specifications and drawings provided by the University, including any Addenda issued. Voluntary Alternates will only be considered if the Contractor has also submitted a conforming base bid. Any stipulation of voluntary alternates or qualifications contrary to the Contract requirements made by the Bidder in or accompanying his proposal as a condition for the acceptance of the Contract will not be considered in the award of the Contract and will cause the rejection of the entire Proposal.

E. The competency and responsibility of Bidders will be considered in making the award. The Owner does not obligate himself to accept the lowest or any other bids. The Owner reserves the right to reject any and all bids and to waive any informalities in the Proposals.

2. PROPOSAL GUARANTEE (revised 3-22-2012)

A. A certified check or bank draft payable to the Owner, or satisfactory Bid Bond executed by the Bidder and Surety Company, in an amount equal to not less than five percent (5%) of the maximum proposal amount shall be submitted with each Proposal, which amount may be forfeited to the Board of Governors, Wayne State University, if the successful Bidder refuses to enter into a Contract within ninety (90) days from receipt of Proposals.

B. Bond must be issued by a Surety Company with an “A rating as denoted in the AM Best Key Rating Guide”
C. The bid deposit of all bidders except the lowest three will be returned within three (3) days after the bids are opened. After the formal Contract and bonds are approved, the bid deposit will be returned to the lowest three bidders, except when forfeited.

D. Bid bonds shall be accompanied by a Power of Attorney authorizing the signer of the bond to do so on behalf of the Surety Company.

E. Withdrawal of Proposals is prohibited for a period of ninety (90) days after the actual date of opening thereof.

3. **CONTRACT SECURITY (revised 3-22-2012)**

A. The successful Bidder will be required to furnish a Performance Bond and Labor and Material Payment bond in an amount equal to 100% of the contract award amount, and include such cost in the Proposal, complying with the laws of the State of Michigan. The graduated formula no longer applies.

B. Performance Bond and Labor and Material Payment Bond shall be from a surety company acceptable to the Owner and made payable as follows:

1. A bond for 100% of the contract award amount to the Board of Governors of Wayne State University, and guaranteeing the payment of all subcontractors and all indebtedness incurred for labor, materials, or any cause whatsoever on account of the Contractor in accordance with the laws of the State of Michigan relating to such bonds.

2. A bond for 100% of the contract award amount to the Board of Governors of Wayne State University to guarantee and insure the completion of work according to the Contract.

C. The only acceptable Performance Bond shall be the AIA A312 – 2010.

D. Bond must be issued by a Surety Company with an “A rating as denoted in the AM Best Key Rating Guide”.

4. **BOND CLARIFICATION**

For bids below $50,000.00,

A. Bid bond will not be required.

B. Performance Bond will not be required.

5. **INSPECTION**

A. Before submitting his Proposal, each Bidder shall be held to have visited the site of the proposed work and to have familiarized himself as to all existing conditions affecting the execution of the work in accordance with the Contract Documents. No allowance or extra consideration on behalf of the Contractor will subsequently be made by reason of his failure to observe the Conditions or on behalf of any subcontractor for the same reason.

6. **EXPLANATION TO BIDDERS AND ADDENDA**

A. Neither the Owner nor Representative nor Purchasing Agent will give verbal answers to any inquiries regarding the meaning of drawings and specifications, and any verbal statement regarding same by any person, previous to the award, shall be unauthoritative.

B. Any explanation desired by Bidders must be requested of the Purchasing Agent in writing, and if explanation is necessary, a reply will be made in the form of an Addendum, a copy of which will be forwarded to each Bidder registered on the Bidders’ List maintained by Procurement & Strategic Sourcing.
C. All addenda issued to Bidders prior to date of receipt of Proposals shall become a part of these Specifications, and all proposals are to include the work therein described.

7. INTERPRETATION OF CONTRACT DOCUMENTS

A. If any person contemplating submitting a bid for the proposed Contract is in doubt as to the true meaning of any part of the drawings, specifications, or other Contract Documents, he may submit to the Purchasing Agent, a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the Contract Documents will be made by an addendum duly issued. A copy of such addendum will be mailed and delivered to each registered Bidder. Each proposal submitted shall list all addenda, by numbers, which have been received prior to the time scheduled for receipt of proposal.

8. SUBSTITUTION OF MATERIALS AND EQUIPMENT*

A. Whenever a material, article or piece of equipment is identified on the Drawings or in the Specifications by reference to manufacturers' or vendors' names, trade names, catalog numbers, or the like, it is so identified for the purpose of establishing a standard, and any material, article, or piece of equipment of other manufacturers or vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided that the material, article, or piece of equipment so proposed is, in the opinion of the Architect, of equal substance, appearance and function. It shall not be purchased or installed by the Contractor without the Architect's written approval.

9. TAXES

A. The Bidder shall include in his lump sum proposal and make payment of all Federal, State, County and Municipal taxes, including Michigan State Sales and Use Taxes, now in force or which may be enacted during the progress and completion of the work covered.

10. REQUIREMENTS FOR SIGNING PROPOSALS AND CONTRACTS

A. The following requirements must be observed in the signing of proposals that are submitted:

(1) Proposals that are not signed by individuals making them shall have attached thereto a Power of Attorney, evidencing the authority to sign the Proposal in the name of the person for whom it is signed.

(2) Proposals that are signed for partnership shall be signed by all of the partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there must be attached to the Proposal a Power of Attorney evidencing authority to sign the Proposal, executed by the partners.

(3) Proposals that are signed for a corporation shall have the correct corporate name thereof and the signature of the President or other authorized officer of the corporation, manually written in the line of the Form of Proposal following the words "signed by". If such a proposal is signed by an official other than the President of the Corporation, a certified copy of resolution of the Board of Directors, evidencing the authority of such official to sign the bid, shall be attached to it. Such proposal shall also bear the attesting signature of the Secretary of the Corporation and the impression of the corporate seal.

11. QUALIFICATIONS OF BIDDERS

A. The Owner may request each of the three (3) low bidders to submit information necessary to satisfy the Owner that the Bidder is adequately prepared to fulfill the Contract. Such information may include past performance records, list of available personnel, plant and equipment, description of work that will be done simultaneously with the Owner's Project, financial statement, or any other pertinent information. This information and such other information as may be requested will be used in determining whether a Bidder is qualified to perform the work required and is responsible and reliable.

12. SPECIAL REQUIREMENTS

INSTRUCTIONS TO BIDDERS
A. The attention of all Bidders is called to the General Conditions, Supplementary General Conditions, and Special Conditions, of which all are a part of the Specifications covering all work, including Subcontracts, materials, etc. Special attention is called to those portions dealing with Labor Standards, including wages, fringe benefits, Equal Employment Opportunities, and Liquidated Damages.

B. Prior to award of the project, the apparent low bidder will be required to produce a schedule of values which will include the proposed subcontractors for each division of work and whether the subcontractor is signatory or non-signatory. A contract will not be issued to the apparent low bidder until this document is provided. A contractor will have one week to produce this document. If the required document is not received within this time, the bidder will be disqualified.


A. The Proposal shall be deemed as having been accepted when a copy of the Contract (fully executed by both the vendor and the appropriate signatory authority for the University), with any/all Alternates, Addenda, and Pre-Contract Bulletins, as issued by the office or agent of the Owner has been duly received by the Contractor. After signing the Contracts, the Contractor shall then return all copies, plus any required bonds and certificates of insurance, to the office of the Owner's Representative, at 5454 Cass, Wayne State University, Detroit, MI 48202. Construction will begin when the fully-executed contract has been returned to the Contractor.

14. TIME OF STARTING AND COMPLETION

A. It is understood that the work is to be carried through to substantial completion with the utmost speed consistent with good workmanship and to meet the established start and completion dates.

B. The Contractor shall begin work under the Contract without delay, upon receipt of a fully-executed contract from the Owner, and shall substantially complete the project ready for unobstructed occupancy and use of the Owner for the purposes intended within the completion time stated in the Contract.

C. The Contractor shall, immediately upon receipt of fully-executed contract, schedule his work and expedite deliveries of materials and performance of the subcontractors to maintain the necessary pace for start and completion on the aforementioned dates.

15. BIDDING DOCUMENTS

A. Bid specifications are not available at the University, but are available beginning August 6, 2014 through Wayne State University Procurement & Strategic Sourcing's Website for Advertised Bids: http://www.forms.purchasing.wayne.edu/Adv_bid/Adv_bid.html. The plans for this project can be viewed in advance and/or printed from the above website. Copies of the RFP will not be available at the pre-proposal meeting.

B. DOCUMENTS ON FILE (revised 12-2007)

(1) Wayne State University Procurement & Strategic Sourcing’s Website. All available information pertaining to this project will be posted to the Purchasing web site at http://www.forms.purchasing.wayne.edu/Adv_bid/Adv_bid.html. Information that is not posted to the website is not available/not known.

(2) Notification of this Bid Opportunity has been sent to DUNN BLUE (for purchase of Bid Documents only), DODGE REPORTS, REED CONSTRUCTION, CONSTRUCTION NEWS and the CONSTRUCTION ASSOCIATION OF MICHIGAN (CAM).

(3) Please note: Effective December 1, 2007, bid notices will be sent only to those Vendors registered to receive them via our Bid Opportunities list serve. To register, to http://www.forms.purchasing.wayne.edu/Adv_bid/Adv_bid.html, and click on the “Join our Listserve” link at the top of the page.
NOTICE OF MANDATORY PRE-BID CONFERENCE

PROJECT: Mazurek Flooring Replacement,

PROJECT NOS.: WSU PROJECT NO. 608-246213

It is MANDATORY that each Contractor proposing to bid on this work must attend a pre-bid conference at the following location:

Wayne State University
Scott Hall
540 East Canfield Ave, Detroit, MI, Conference Room 2206
Detroit MI 48202

11:00 am, local time, August 13, 2014

The purpose of this conference is to clarify the procedures, scope of work, and to identify any omissions and/or inconsistencies that may impede preparation and submission of representative competitive bids.

An attendance list shall be prepared and minutes of the conference shall be furnished to all those attending.

Any clarifications or corrections that cannot be made at the conference will be by Addendum.

For your convenience a map of the University and appropriate parking lots can be downloaded and printed from: http://campusmap.wayne.edu. Guest parking in any of the University student and guest lots is $7.00. A detailed list of Cash & Coin operated lots can be viewed at http://purchasing.wayne.edu/cash_and_credit_card_lots.php. Cash lots dispense change in quarters. Due to time constraints, Vendors are encouraged to avoid parking at meters on the street (especially blue “handicapped” meters).

All available information pertaining to this project will be posted to the Purchasing web site at http://www.forms.purchasing.wayne.edu/Adv_bid/Adv_bid.html.
Information that is not posted to the website is not available/not known.
AGENDA

I. Welcome and Introductions
   A. Wayne State University Representatives
   B. Vendor Representatives
   C. Sign in Sheet- be sure to include your fax number and email address (LEGIBLY) on the sign in sheet.

II. Brief Overview of Wayne State University
   A. Purpose and Intent of RFP.
   B. Detailed review of the RFP and the requirements for a qualified response.
   C. Review of all pertinent dates and forms that are REQUIRED for a qualified response.

III. Vendor Questions/Concerns/Issues
   A. Questions that can be answered directly by the appropriate person in this meeting will be answered and both question and answer will be recorded in the minutes of the meeting.
   B. Questions that need to be researched will be answered and a nature of clarification will be emailed to the appropriate ListServ. See http://www.forms.purchasing.wayne.edu/Adv_bid/Adv_Bid_Listserve.html for a list of ListServ Bid Lists.
   C. Minutes will be emailed to all participants of the meeting within a reasonable amount of time. (be sure to include your email address/addresses on the sign in sheet)
   D. Questions and concerns that come up after this meeting are to be addressed to Valerie Kreher, Procurement & Strategic Sourcing. Discussion with other University members is seriously discouraged and could lead to disqualification from further consideration. All questions and answers will be recorded and emailed to all participants of the RFP.
   E. Due date for questions is August 18, 2014, 12:00 noon.

IV. Proposal Due Date- August 22, 2014, 2:00 p.m.

V. Final Comments

VI. Adjourn
Please Note – Vendors must Pre-qualify themselves when responding to this bid opportunity. Our Prequalification questions can be found on page 4 of this section.

OWNER: Board of Governors
Wayne State University

PROJECT: Mazurek Flooring Replacement

PROJECT NO.: WSU PROJECT NO. 608-246213

PROJECT TYPE: General Construction
Flooring Work

PURCHASING AGENT: Valerie Kreher, Senior Buyer
WSU – Procurement & Strategic Sourcing
5700 Cass, Suite 4200
Detroit, Michigan 48202
313-577-3720/ 313-577-3747 fax
rfpteam2@wayne.edu & copy ag5343@wayne.edu

OWNER'S REPRESENTATIVE: Khaled Alsaidy, Project Manager
Design & Construction Services
Facilities Planning & Management
Wayne State University
5454 Cass Avenue
Detroit, Michigan 48202

TO: Board of Governors
Wayne State University
Detroit, Michigan

BASE PROPOSAL: The undersigned agrees to enter into an Agreement to complete the entire work of the Mazurek Flooring Replacement project (WSU Project No. 608-246213) in accordance with the Bidding Documents for the following amounts:

$ Dollars

ALTERNATES: The following alternates to the base proposal(s) are required to be offered by the respective bidder. The undersigned agrees that the following amounts will be added to or deducted from the base bid as indicated, for each alternate which is accepted.

ALTERNATE NO. 1: The undersigned agrees to enter into an agreement to complete the Alternate # 1 work of the project and to provide all labor and material associated with the work in accordance with the Bidding Document. Remove existing vinyl wall base and install a new vinyl wall base and required accessories for the following amounts:
WAYNE STATE UNIVERSITY

Mazurek Flooring Replacement
WSU Project No. 608-246213

(form of proposal for the general contract 00300 - 2)

(select one) ADD ________________________________ $ __________ Dollars
or
DEDUCT ________________________________ $ __________ Dollars

LAWN REPLACEMENT:
The undersigned agrees that, in the event of existing lawn or landscaping damage, due to the Contractor's work, that has not been properly addressed and repaired to the satisfaction of the University, the University may repair/replace the lawn and/or landscaping, and that the expense will be at a unit cost of $10.00 per square yard for lawn, and landscaping at a rate of 1.5 times the cost of said repairs, the full cost of which shall be reimbursed by the contractor.

CONTRACT CHANGE
ORDERS: (revised 4-01-2011)
The undersigned agrees to the following pricing formula and rates for changes in the contract work:

1. For subcontract work, Contractor's markup for handling, overhead, profit and bonding on subcontractors sell price, shall not exceed 5%.
   1.1. For subcontract work that is provided on a time and material basis, the subcontractor shall be permitted a single markup for handling, overhead, profit and bonding of 5%. When a markup is identified in the subcontractor's hourly labor rate, additional markup on labor is not permitted.
   1.1.1 For changes that are based upon a lump sum value, subcontractor shall provide all labor and material back-ups to ensure that duplicative charges are avoided and authorized mark-ups for OH&P can be confirmed.

2. For work by his own organization, Contractor's markup for job* and general overhead, profit and bonding shall not exceed 5% of the net labor** and material costs.

Within 14 days of the project's contract execution Contractor shall provide to the Owner; Subcontractor's hourly labor rate breakdown details. This requirement shall extend to the lowest level of subcontractor participation.

* Job and general overhead includes supervision and executive expenses; use charges on small tools, scaffolding, blocking, shores, appliances, etc., and other miscellaneous job expenses.

** Net labor cost is the sum of the base wages, fringe benefits established by governing trade organizations, applicable payroll taxes, and increased expense for contractor's liability insurance (Workman's Compensation, P.L. and P.D.).

TIME OF COMPLETION:
(revised 4-01-2011)
The Contract is expected to be fully executed on or about 25 calendar days after successful bidder qualification and recommendation of award. The undersigned agrees to start construction immediately after receipt of a fully executed contract, and to complete the work as follows:

Substantial Completion will be completed no later than January 2, 2015.

LIQUIDATED DAMAGES:
It is understood and agreed that, if project is not completed within the time specified in the contract plus any extension of time allowed pursuant thereto, the actual damages sustained by the Owner because of any such delay, will be uncertain and difficult to ascertain, and it is agreed that the reasonable foreseeable value of the use of said project by Owner would be the sum of $250.00, Two hundred fifty Dollars per day, and
therefore the contractor shall pay as liquidated damages to the Owner the sum of **$250.00**, Two hundred fifty Dollars per day for each day's delay in substantially completing said project beyond the time specified in the Contract and any extensions of time allowed thereunder.

**TAXES:**

The undersigned acknowledges that prices stated above include all applicable taxes of whatever character or description. Michigan State Sales Tax is applicable to the work. Bidder understands that the Owner reserves the right to reject any or all bids and to waive informalities or irregularities therein.

**ADDENDA:**

The undersigned affirms that the cost of all work covered by the following Addenda are included in the lump sum price of this proposal.

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<th>Addendum No.</th>
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**CONTRACTOR’S PREQUALIFICATION STATEMENT & QUESTIONNAIRE:**

Our Minimum Requirements for Construction Bids are:

WSU considers this project: General Construction Flooring Work.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Small Project bid less than $50,000</th>
<th>Medium Project bid between $50,001 and $250,000</th>
<th>Large Project bid between $250,001 and $2 million</th>
<th>Very Large Project bid greater than $2 million</th>
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<tbody>
<tr>
<td>EMR Rating (Experience Modification Rating)</td>
<td>1.0 or Less</td>
<td>1.0 or Less</td>
<td>1.0 or Less</td>
<td>1.0 or Less</td>
</tr>
<tr>
<td>Bondable Vendor</td>
<td>N.A.</td>
<td>Required</td>
<td>Required</td>
<td>Required</td>
</tr>
<tr>
<td>Length of Time in Construction Business</td>
<td>2 Years</td>
<td>3 Years</td>
<td>5 Years</td>
<td>5 Years</td>
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<td>Demonstrated Experience in Projects Similar in Scope and Price in the last 3 years</td>
<td>1 or more</td>
<td>1 or more</td>
<td>2 or more</td>
<td>3 or more</td>
</tr>
<tr>
<td>Unsuccessful Projects on Campus in last 3 years</td>
<td>None Allowed</td>
<td>None Allowed</td>
<td>None Allowed</td>
<td>None Allowed</td>
</tr>
<tr>
<td>Failure to comply with Prevailing Wage and/or Project Labor requirements</td>
<td>None Allowed</td>
<td>None Allowed</td>
<td>None Allowed</td>
<td>None Allowed</td>
</tr>
<tr>
<td>Withdrawn University Bid (with or without Bond forfeiture) within the last 3 years **</td>
<td>2 or less</td>
<td>2 or less</td>
<td>1 or less</td>
<td>1 or less</td>
</tr>
<tr>
<td>Company currently not in Chapter 11 of the US Bankruptcy Code</td>
<td>1 Year</td>
<td>2 Years</td>
<td>3 Years</td>
<td>3 Years</td>
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** Withdrawal of a bid is subject to the University suspension policy, for a period up to one year.
Contractors must complete the following information to determine their eligibility to participate in this bid. This information is required with your Bid to the University.

Failure to complete this form in its entirety will result in your bid being disqualified.

Check one of the following on the makeup of your company:

- Corporation
- Individual
- Partnership
- Joint Venture
- Other (Explain)

1. How many years has your organization been in business as a contractor? __________

2. How many years has your organization been in business under its present business name? __________

3. List states in which your organization is legally qualified to do business. __________

4. Provide the Name and Address of your Liability Insurance Carrier. __________

5. What is your current EMR Rating? __________
   The minimum requirement is an EMR Rating of 1.0 or less for all projects. Bidders with a rating higher than 1.0 understand that their bid may be disqualified, at the sole discretion of the University.

6. What percentage of work performed on projects are by company employees; excluding any hired subcontracting and outsourced relationships, for the bid submitted? _______%

7. What percentage of work performed on your companies behalf are by subcontracted business relationships; disallowing 1099 contracting work forces, for the bid submitted? _______%

8. Have you ever failed to complete any work awarded to you? If so, attach a separate sheet of explanation. Include the name of the Project, the customer, the dates of the work, and the amount of the contract?

9. Have you withdrawn a bid after a University bid opening and/or refused to enter into a contract with the University upon notification of award within the last 3 years? If so, state the Project Name and Number, and the date of bid submission below.

10. Has any officer or partner of your organization ever been an officer or partner of another organization that failed to complete a construction contract? If so, attach a separate sheet of explanation.

11. List the construction experience of the principals and superintendents of your company.

Name: ___________________________________ Title: ___________________________________

_______________________________________________________________________________
Name: __________________________________ Title: _____________________________________

_________________________________________________________________________________

Name: __________________________________ Title: _____________________________________

_________________________________________________________________________________

12. List the construction Projects, and approximate dates, when you performed work similar in Scope to this project.

Project: ___________________________________   Owner: __________________________________
Contract Amount: ___________________________   Date Completed: _________________________

Project: ___________________________________   Owner: __________________________________
Contract Amount: ___________________________   Date Completed: _________________________

Project: ___________________________________   Owner: __________________________________
Contract Amount: ___________________________   Date Completed: _________________________

13. List the construction Projects, and approximate dates, when you performed work similar in Dollar Amount to this project.

Project: ___________________________________ Owner: __________________________________
Contract Amount: __________________________   Date Completed: _________________________

Project: ___________________________________ Owner: __________________________________
Contract Amount: __________________________   Date Completed: _________________________

Project: ___________________________________ Owner: __________________________________
Contract Amount: ___________________________   Date Completed: _________________________

14. Is your Company “bondable”?     Yes     No

15. What is your present bonding capacity?   $

16. Who is your bonding agent?

NAME: _____________________________________________

ADDRESS: _________________________________________

PHONE: (___________) ____________________________

CONTACT: _______________________________________

17. Does your company agree to provide financial reports to the University upon request? Failure to agree may result in disqualification of your bid. Yes _____ No _____
18. Does your company agree that all of the Terms and Conditions of this RFP and Vendor’s Response Proposal become part of any ensuing agreement? Yes ______ No ______

19. Does your company agree to execute a contract containing the clauses shown in Section 00500 “Agreement Between Contractor and Owner for Construction”? Yes ______ No ______

If “No”, clearly note any exceptions to any information contained in the contract documents and include with your proposal.

20. Did your company quote based upon Prevailing Wage Rates? Yes ______ No ______

Note: Contractors submitting proposals for this project may, at the discretion of the University, be required to submit references including contact information to be used to assist in the post bid evaluation process for the subject project.

ACKNOWLEDGEMENT OF MINIMUM QUALIFICATIONS:

The undersigned has read and understands the minimum qualifications for University construction projects, and has completed the Prequalification section completely and accurately. The undersigned understands that a contractor, who fails to meet the minimum qualifications in the category identified for this project, will be disqualified from consideration for the project.

ACCEPTANCE OF PROPOSAL:

The undersigned agrees to execute a Contract, being the Wayne State University standard form titled "Agreement Between Contractor and Owner for Construction" (see section 00500 of the bid documents), provided that we are notified of the acceptance of our Proposal within sixty (60) days of the date set for the opening thereof.

The undersigned below understands that the bid will be disqualified if the Prequalification information above is not completed in its entirety.

NAME OF COMPANY: ________________________________________________________

OFFICE ADDRESS: ________________________________________________________

PHONE NUMBER: ___________________ DATE ___________________

FAX NUMBER: ________________________________________________________

SIGNED BY: _____________________________________________________________

________________________ Signature

(Please print or type name here)

TITLE: ________________________________________________________________

EMAIL ADDRESS: ___________________ @ ________________________________
PREVAILING WAGE RATE SCHEDULE (revised 4-05-2010)

A. See also Page 00100-4 Section 12.B

B. Wayne State University requires all project contractors, including subcontractors, who provide labor on University projects to compensate at a rate no less than prevailing wage rates.

C. The rates of wages and fringe benefits to be paid to each class of laborers and mechanics by each VENDOR and subcontractor(s) (if any) shall be not less than the wage and fringe benefit rates prevailing in Wayne County, Michigan, as determined by the United States Secretary of Labor. Individually contracted labor commonly referred to as “1099 Workers” and subcontractors using 1099 workers are not acceptable for work related to this project.

D. To maintain compliance with State of Michigan Ordinances, Certified Payroll must be provided for each of the contractor’s or subcontractor’s payroll periods for work performed on this project. Certified Payroll should accompany all Pay Applications. Failure to provide certified payroll will constitute breach of contract, and pay applications will be returned unpaid, and remain so until satisfactory supporting documents are provided.

A Prevailing Wage Rate Schedule has been issued from the State of Michigan that is enclosed in this section
Additional information can be found on the University Procurement & Strategic Sourcing’s web site at the following URL address:

http://purchasing.wayne.edu/vendors/wage-rates.php

If you have any questions, or require rates for additional classifications, please contact:

Michigan Department of Consumer & Industry Services,
Bureau of Safety and Regulation, Wage and Hour Division,
7150 Harris Drive,
P.O. Box 30476,
Lansing, Michigan 48909-7976

http://www.michigan.gov/dleg/0,1607,7-154-27673_27706---,00.html

F. Wayne State University's Prevailing Wage Requirements:

When compensation will be paid under prevailing wage requirements, the University shall require the following:

A. The contractor shall obtain and keep posted on the work site, in a conspicuous place, a copy of all current prevailing wage and fringe benefit rates.

B. The contractor shall obtain and keep an accurate record showing the name and occupation of and the actual wages and benefits paid to each laborer and mechanic employed in connection with this contract.

C. The contractor shall submit a completed certified payroll document [U.S. Department of Labor Form WH 347] verifying and confirming the prevailing wage and benefits rates for all employees and subcontractors for each payroll period for work performed on this project. The contractor shall include copies of pay stubs for all employee or contract labor payments related to Wayne State University work. The certified payroll form can be downloaded from the Department of Labor website at http://www.dol.gov/whd/forms/wh347.pdf.

D. A properly executed sworn statement is required from all tiers of contractors, sub-contractors and suppliers which provide services or product of $1,000.00 or greater. Sworn statements must accompany applications for payment. All listed parties on a sworn statement and as a subcontractor must submit Partial or Full Conditional Waivers for the amounts invoiced on the payment application. A copy of the acceptable WSU Sworn Statement and Waiver will be provided to the awarded contractor.
E. Apprentices for a skilled trade must provide proof of participation in a Certified Apprenticeship Program and the level of hours completed in the program.

F. Daily project sign-in sheets and field reports for the project must be turned in weekly.

Note: Contractor invoices WILL NOT be processed until all listed certified payroll documents are received.

G. If the VENDOR or subcontractor fails to pay the prevailing rates of wages and fringe benefits and does not cure such failure within 10 days after notice to do so by the UNIVERSITY, the UNIVERSITY shall have the right, at its option, to do any or all of the following:

1. Withhold all or any portion of payments due the VENDOR as may be considered necessary by the UNIVERSITY to pay laborers and mechanics the difference between the rates of wages and fringe benefits required by this contract and the actual wages and fringe benefits paid;

2. Terminate this contract and proceed to complete the contract by separate agreement with another vendor or otherwise, in which case the VENDOR and its sureties shall be liable to the UNIVERSITY for any excess costs incurred by the UNIVERSITY.

3. Propose to the Director of Purchasing that the Vendor be considered for Debarment in accordance with the University’s Debarment Policy, found on our website at http://purchasing.wayne.edu/docs/appm28.pdf

Terms identical or substantially similar to this section of this RFP shall be included in any contract or subcontract pertaining to this project.

H. The current applicable prevailing wage rates as identified by the State of Michigan Department of Consumer & Industry Services, Bureau of Safety and Regulation, Wage and Hour Division are attached. Refer to item C above if additional information is required.

I. Prior to award of the project, the apparent low bidder will be required to produce a schedule of values which will include the proposed subcontractors for each division of work and whether the subcontractor is signatory or non-signatory. A letter of intent or contract will not be issued to the apparent low bidder until this document is provided. The apparent low bidder will have one week to produce this document. If the required document is not received within this time, the bidder will be disqualified, and the next low bidder will be required to provide this schedule of values.

SEE ATTACHED STATE PREVAILING WAGE INFORMATION
State of Michigan  
WHPWRequest@michigan.gov  
Official Request #: 1208  
Requestor: Wayne State University  
Project Description: Mazurek Flooring Replacement  
Project Number: 608-246213  

Wayne County  
Official 2014 Prevailing Wage Rates for State Funded Projects  
Issue Date: 8/6/2014  
Contract must be awarded by: 11/4/2014  

<table>
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<th>Classification</th>
<th>Last Updated</th>
<th>Straight Time Hourly</th>
<th>Half Time Hourly</th>
<th>Double Time Hourly</th>
<th>Overtime Hourly</th>
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<td>$107.45</td>
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Apprentice Rates:  
1st 6 months: $40.31 $59.49 $78.67  
2nd 6 months: $41.45 $61.21 $80.95  
3rd 6 months: $42.57 $62.88 $83.19  
4th 6 months: $43.69 $64.57 $85.43  
5th 6 months: $44.81 $66.24 $87.67  
6th 6 months: $49.53 $73.40 $97.26  
7th 6 months: $49.32 $73.01 $96.69  
8th 6 months: $51.58 $76.40 $101.21
Official 2014 Prevailing Wage Rates for State Funded Projects

Issue Date: 8/6/2014
Contract must be awarded by: 11/4/2014

<table>
<thead>
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<td>Bricklayer, stone mason, pointer, cleaner, caulkers</td>
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<td>$103.86</td>
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Between October 1 and April 30, if lost time occurs due to inclement weather, Saturday may be worked as a make-up day @ straight time until forty hours are worked.

**Apprentice Rates:**

First 6 months: $31.54 $47.32 $63.08
2nd 6 months: $33.39 $50.10 $66.78
3rd 6 months: $35.24 $52.87 $70.48
4th 6 months: $37.09 $55.64 $74.18
5th 6 months: $38.94 $58.42 $77.88
6th 6 months: $40.79 $61.20 $81.58
7th 6 months: $42.64 $63.97 $85.28
8th 6 months: $44.49 $66.74 $88.98

Carpenter

Diver | CA 687 D | $64.65 | $93.14 | $121.63 | X | X | H | X | H | D | Y |

Four 10s allowed M-Sat; double time due when over 12 hours worked per day

**Apprentice Rates:**

1st 6 months: $24.23 $32.71 $41.18
2nd 6 months: $28.25 $38.73 $49.22
3rd 6 months: $30.35 $41.88 $53.42
4th 6 months: $32.44 $45.02 $57.60
5th 6 months: $34.54 $48.17 $61.80
6th 6 months: $36.63 $51.31 $65.98
7th 6 months: $38.74 $54.48 $70.20
8th 6 months: $40.82 $57.59 $74.36

Carpet and Resilient Floor Layer, (does not include installation of prefabricated formica & parquet flooring which is to be paid carpenter rate)

**Apprentice Rates:**

1st 6 months: $24.23 $32.71 $41.18
2nd 6 months: $28.25 $38.73 $49.22
3rd 6 months: $30.35 $41.88 $53.42
4th 6 months: $32.44 $45.02 $57.60
5th 6 months: $34.54 $48.17 $61.80
6th 6 months: $36.63 $51.31 $65.98
7th 6 months: $38.74 $54.48 $70.20
8th 6 months: $40.82 $57.59 $74.36
### Carpenter

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Four 10s allowed Mon-Sat; double time due when over 12 hours worked per day

**Apprentice Rates:**

- 1st year: $33.82 $46.92 $60.00
- 3rd 6 months: $38.58 $54.05 $69.52
- 5th 6 months: $43.33 $61.17 $79.02
- 7th 6 months: $45.72 $64.77 $83.80

Piledriver

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Four 10s allowed Monday-Saturday; double time due when over 12 hours worked per day

**Apprentice Rates:**

- 1st 6 months: $33.82 $46.92 $60.00
- 2nd 6 months: $38.58 $54.05 $69.52
- 3rd 6 months: $43.33 $61.17 $79.02
- 4th 6 months: $48.09 $68.32 $88.54

### Cement Mason

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**Apprentice Rates:**

- 1st 6 months: $28.71 $38.90 $49.09
- 2nd 6 months: $30.74 $41.93 $53.12
- 3rd 6 months: $34.79 $47.99 $61.19
- 4th 6 months: $38.85 $54.05 $69.23
- 5th 6 months: $40.88 $57.07 $73.25
- 6th 6 months: $44.93 $63.11 $81.30

Cement Mason

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**Apprentice Rates:**

- 1st 6 months: $26.77 $36.07 $45.36
- 2nd 6 months: $28.68 $38.91 $49.13
- 3rd 6 months: $32.50 $44.59 $56.66
- 4th 6 months: $36.32 $50.26 $64.19
- 5th 6 months: $38.24 $53.11 $67.98
- 6th 6 months: $42.06 $58.79 $75.51

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Official Request #: 1208
Requestor: Wayne State University
Project Description: Mazurek Flooring Replacement
Project Number: 608-246213
County: Wayne

---

Official Rate Schedule
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.

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## Official 2014 Prevailing Wage Rates for State Funded Projects

### Issue Date: 8/6/2014

**Contract must be awarded by:** 11/4/2014

---

### Classification

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<td><strong>Apprentice Rates:</strong></td>
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**Official Request #: 1208**
Requestor: Wayne State University
Project Description: Mazurek Flooring Replacement
Project Number: 608-246213
County: Wayne

**Official Rate Schedule**
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.

---

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Official 2014 Prevailing Wage Rates for State Funded Projects

Issue Date: 8/6/2014
Contract must be awarded by: 11/4/2014

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<table>
<thead>
<tr>
<th>Classification</th>
<th>Name Description</th>
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**Apprentice Rates:**
- 1st Year Apprentice: $37.74 | $58.93
- 2nd Year Apprentice: $41.90 | $66.94
- 3rd Year Apprentice: $43.98 | $70.95
- 4th Year Apprentice: $48.14 | $78.96

Glazier

Glazier | GL-357 | $46.21 | $64.51 | $82.80 | H | H | H | H | H | D | Y |
7/3/2012

If a four 10 hour day workweek is scheduled, four 10s must be consecutive, M-F.

**Apprentice Rates:**
- 1st 6 months: $31.63 | $42.64 | $53.64
- 2nd 6 months: $33.09 | $44.83 | $56.56
- 3rd 6 months: $36.00 | $49.19 | $62.38
- 4th 6 months: $37.46 | $51.39 | $65.30
- 5th 6 months: $38.92 | $53.57 | $68.22
- 6th 6 months: $40.38 | $55.77 | $71.14
- 7th 6 months: $41.84 | $57.95 | $74.06
- 8th 6 months: $44.75 | $62.32 | $79.88

Heat and Frost Insulator

Spray Insulation | AS25S | $20.14 | $29.14 | H | H | H | H | H | H | N |
3/5/2007

**Apprentice Rates:**
- 1st Year: $46.08 | $54.74 | $63.40
- 2nd Year: $49.23 | $59.46 | $69.70
- 3rd Year: $50.80 | $61.82 | $72.84
- 4th Year: $53.95 | $66.54 | $79.14

Heat and Frost Insulator and Asbestos Worker

Heat and Frost Insulators and Asbestos Workers | AS25 | $60.25 | $76.00 | $91.74 | H | H | H | H | H | H | D | Y |
1/29/2014

Four 10s must be worked for a minimum of 2 weeks consecutively, Monday thru Thursday. All hours worked in excess of 10 will be paid at double time. All hours worked on the fifth day, Monday thru Friday will paid at time and one-half.

**Apprentice Rates:**
- 1st Year: $46.08 | $54.74 | $63.40
- 2nd Year: $49.23 | $59.46 | $69.70
- 3rd Year: $50.80 | $61.82 | $72.84
- 4th Year: $53.95 | $66.54 | $79.14

Official Request #: 1208
Requestor: Wayne State University
Project Description: Mazurek Flooring Replacement
Project Number: 608-246213
County: Wayne

Official Rate Schedule
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.

Page 5 of 29
## Classification

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Rate Description</th>
<th>Date</th>
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<tbody>
<tr>
<td>Ironworker</td>
<td>Fence, Sound Barrier &amp; Guardrail erection/installation and Exterior Signage work</td>
<td>IR-25-F1</td>
<td>4/2/2013</td>
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<tr>
<td>Siding, Glazing, Curtain Wall</td>
<td>IR-25-GZ2</td>
<td>4/11/2013</td>
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<tr>
<td>Pre-engineered Metal Work</td>
<td>IR-25-PE-Z1</td>
<td>6/3/2014</td>
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### Ironworker

- **Rate**: $33.15, $45.15, $57.15 (X X X X X)
- **Apprentice Rates**:
  - 60% Level: $22.75, $29.95, $37.15
  - 65% Level: $24.05, $31.85, $39.65
  - 70% Level: $25.36, $33.76, $42.16
  - 75% Level: $26.65, $35.65, $44.65
  - 80% Level: $27.95, $37.55, $47.15
  - 85% Level: $29.25, $39.45, $49.65

### Siding, Glazing, Curtain Wall

- **Rate**: $44.11, $55.52, $66.93 (X X X X X)
- **Apprentice Rates**:
  - Level 1: $27.18, $33.53, $39.88
  - Level 2: $29.29, $36.27, $43.25
  - Level 3: $31.41, $39.03, $46.64
  - Level 4: $33.53, $41.78, $50.02
  - Level 5: $35.64, $44.53, $53.40
  - Level 6: $37.76, $47.28, $56.78

### Pre-engineered Metal Work

- **Rate**: $45.24, $55.53, $65.81 (X X X X)
- **Apprentice Rates**:
  - 1st Year: $26.11, $31.58, $37.06
  - 3rd 6 month period: $28.23, $34.46, $40.68
  - 4th 6 month period: $30.36, $37.35, $44.33
  - 5th 6 month period: $32.48, $40.21, $47.95
  - 6th 6 month period: $34.61, $43.99, $53.37

### Reinforced Iron Work

- **Rate**: $54.61, $81.78, $108.95 (X X X X)
- **Apprentice Rates**:
  - Level 1: $34.66, $51.56, $68.45
  - Level 2: $37.11, $55.23, $73.35
  - Level 3: $39.54, $58.70, $77.84
  - Level 4: $42.16, $62.80, $83.45
  - Level 5: $44.76, $66.71, $88.65
  - Level 6: $47.38, $70.64, $93.89

---

**Official Request #:** 1208  
**Requestor:** Wayne State University  
**Project Description:** Mazurek Flooring Replacement  
**Project Number:** 608-246213  
**County:** Wayne  

---

**Official Rate Schedule**

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## Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014

### Page 7 of 29

<table>
<thead>
<tr>
<th>Classification</th>
<th>Name</th>
<th>Description</th>
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<th>Straight Time and a Half Time</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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<tbody>
<tr>
<td>Rigging Work</td>
<td>IR-25-RIG</td>
<td>$60.28 $90.26 $120.24 H H H H H H D N</td>
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**Apprentice Rates:**

- Level 1 & 2: $34.93 $52.39 $69.86
- Level 3: $37.80 $56.71 $75.60
- Level 4: $40.66 $60.99 $81.32
- Level 5: $43.53 $65.29 $87.06
- Level 6: $46.41 $69.62 $92.82

---

<table>
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<th>Name</th>
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<th>Overtime Provision</th>
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4 tens may be worked Monday thru Thursday @ straight time. If bad weather, Friday may be a make up day. If holiday celebrated on a Monday, 4 10s may be worked Tuesday thru Friday. Work in excess of 12 hours per day must be paid @ double time.

---

<table>
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<tr>
<th>Name</th>
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<th>Straight Time and a Half Time</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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<tbody>
<tr>
<td>Structural, ornamental, conveyor, welder and pre-cast</td>
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</table>

4 tens may be worked Monday thru Thursday @ straight time. If bad weather, Friday may be a make up day. If holiday celebrated on a Monday, 4 10s may be worked Tuesday thru Friday. Work in excess of 12 hours per day must be paid @ double time.

**Apprentice Rates:**

- Levels 1 & 2: $35.06 $52.64 $69.98
- Level 3: $37.89 $56.52 $75.14
- Level 4: $40.71 $60.74 $80.78
- Level 5: $43.54 $65.37 $86.94
- Level 6: $46.37 $69.24 $92.10
- Level 7: $49.19 $73.47 $97.74
- Level 8: $52.02 $77.71 $103.40

---

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Updated</th>
<th>Straight Time and a Half Time</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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</thead>
<tbody>
<tr>
<td>Industrial Door erection &amp; construction</td>
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Official Request #: 1208  
Requestor: Wayne State University  
Project Description: Mazurek Flooring Replacement  
Project Number: 608-246213  
County: Wayne

---

Official Rate Schedule

Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
**Classification**

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Updated</th>
<th>Straight Time and a Half Time</th>
<th>Double Overtime Provision</th>
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<tr>
<td><strong>Laborer</strong></td>
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</tr>
<tr>
<td>Construction Laborer, Demolition Laborer, Mason Tender, Carpenter Tender, Drywall Handler, Concrete Laborer, Cement Finisher Tender, Concrete Chute, and Concrete Bucket Handler</td>
<td>L33401-A-CC</td>
<td>$43.54</td>
<td>$61.94</td>
<td>$80.33 H H H H H D Y</td>
</tr>
</tbody>
</table>

If conditions beyond the employer/employee's control prevent one or more hours of working during Mon-Fri, the employer may choose to work up to 10 hour straight time weekdays. Work may be scheduled up to 10 hours per Mon-Fri for the purpose of reaching 40 hours @ straight time. Make up days may also include 8 hours of work on Saturdays @ straight time.

### Apprentice Rates:

| 0-1,000 work hours | $37.60 | $53.03 | $68.45 |
| 1,001 - 2,000 work hours | $38.79 | $54.81 | $70.83 |
| 2,001 - 3,000 work hours | $39.98 | $56.60 | $73.21 |
| 3,001 - 4,000 work hours | $42.35 | $60.15 | $77.95 |

**Signal Man (on sewer & caisson work), Air, Electric or Gasoline Tool Operator, Concrete Vibrator Operator, Acetylene Torch & Air Hammer Operator; Scaffold Builder, Caisson Worker**

L33401-B-SB | $43.80 | $62.33 | $80.85 H H H H H D Y |

If conditions beyond the employer/employee's control prevent one or more hours of working during Mon-Fri, the employer may choose to work up to 10 hour straight time weekdays. Work may be scheduled up to 10 hours per Mon-Fri for the purpose of reaching 40 hours @ straight time. Make up days may also include 8 hours of work on Saturdays @ straight time.

**Furnace Battery Heater Tender, Burning Bar & Oxy-Acetylene Gun**

L33401-D-HH | $44.04 | $62.69 | $81.33 H H H H H D Y |

If conditions beyond the employer/employee's control prevent one or more hours of working during Mon-Fri, the employer may choose to work up to 10 hour straight time weekdays. Work may be scheduled up to 10 hours per Mon-Fri for the purpose of reaching 40 hours @ straight time. Make up days may also include 8 hours of work on Saturdays @ straight time.
<table>
<thead>
<tr>
<th>Classification</th>
<th>Name Description Updated</th>
<th>Straight Time and a Half Hourly</th>
<th>Double Time Hourly</th>
<th>Overtime Provision</th>
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</thead>
<tbody>
<tr>
<td>Expediter Man, Top Man and/or Bottom Man (Blast Furnace Work or Battery Work)</td>
<td>L33401-E-EX 7/16/2013</td>
<td>$44.79</td>
<td>$63.81</td>
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<tr>
<td>Cleaner/Sweeper Laborer; Furniture Laborer</td>
<td>L33401-F-CL 7/16/2013</td>
<td>$38.09</td>
<td>$53.76</td>
<td>$69.43 H H H H H D Y</td>
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<tr>
<td>Lansing Burner, Blaster &amp; Powder Man; Air, Electric or Gasoline Tool Operator (Blast Furnace Work or Battery Work)</td>
<td>L334C 7/16/2013</td>
<td>$44.29</td>
<td>$63.06</td>
<td>$81.83 X X H H H H D Y</td>
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<td>Plasterer Tender, Plastering Machine Operator</td>
<td>LPT-1 10/25/2013</td>
<td>$43.54</td>
<td>$61.94</td>
<td>$80.33 X X H H H H D Y</td>
</tr>
</tbody>
</table>

If conditions beyond the employer/employee's control prevent one or more hours of working during Mon-Fri, the employer may choose to work up to 10 hour straight time weekdays. Work may be scheduled up to 10 hours per Mon-Fri for the purpose of reaching 40 hours @ straight time. Make up days may also include 8 hours of work on Saturdays @ straight time.

**Apprentice Rates:**

- 0 - 1,000 hours: $37.60, $53.03, $68.45
- 1,001 - 2,000 hours: $38.79, $54.81, $70.83
- 2,001 - 3,000 hours: $39.98, $56.60, $73.21
- 3,001 - 4,000 hours: $42.35, $60.15, $77.95

Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
# Official Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014

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<tr>
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<th>Straight Time and a Half</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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<tbody>
<tr>
<td>Laborer - Hazardous</td>
<td>Class A performing work in conjunction with site preparation and other preliminary work prior to actual removal, handling, or containment of hazardous waste substances not requiring use of personal protective equipment required by state or federal regulations; or a laborer performing work in conjunction with the removal, handling, or containment of hazardous waste substances when use of personal protective equipment level “D” is required.</td>
<td>$43.54</td>
<td>$61.94</td>
<td>$80.33</td>
<td>H H H H H H D Y</td>
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<tr>
<td></td>
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<tr>
<td></td>
<td>Class B performing work in conjunction with the removal, handling, or containment of hazardous waste substances when the use of personal protective equipment levels “A”, “B” or “C” is required.</td>
<td>$44.54</td>
<td>$63.44</td>
<td>$82.33</td>
<td>H H H H H H D Y</td>
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<tr>
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</tr>
<tr>
<td>Laborer Underground - Tunnel, Shaft &amp; Caisson</td>
<td>Class I - Tunnel, shaft and caisson laborer, dump man, shanty man, hog house tender, testing man (on gas), and watchman.</td>
<td>$37.87</td>
<td>$48.66</td>
<td>$59.44</td>
<td>X X X X X X D Y</td>
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</tbody>
</table>

### Apprentice Rates:

| 0-1,000 work hours | $37.60 | $53.03 | $68.45 |
| 1,001-2,000 work hours | $38.79 | $54.81 | $70.83 |
| 2,001-3,000 work hours | $39.98 | $56.60 | $73.21 |
| 3,001-4,000 work hours | $42.35 | $60.15 | $77.95 |

| 0-1,000 work hours | $38.36 | $54.17 | $69.97 |
| 1,001-2,000 work hours | $39.59 | $56.01 | $72.43 |
| 2,001-3,000 work hours | $40.83 | $57.87 | $74.91 |
| 3,001-4,000 work hours | $43.30 | $61.58 | $79.85 |

### Official Request # 1208

**Requestor:** Wayne State University  
**Project Description:** Mazurek Flooring Replacement  
**Project Number:** 608-246213  
**County:** Wayne

### Official Rate Schedule

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## Official 2014 Prevailing Wage Rates for State Funded Projects

### Issue Date: 8/6/2014

**Contract must be awarded by:** 11/4/2014

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<tr>
<td>Class II - Manhole, headwall, catch basin builder, bricklayer</td>
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<td>Class III - Air tool operator (jack hammer man, bush hammer man and grinding man), first bottom man, second bottom man, cage tender, car pusher, carrier man, concrete man, concrete form man, concrete repair man, cement invert laborer, cement finisher, concrete shoveler, conveyor man, floor man, gasoline and electric tool operator, gunnite man, grout operator, welder, heading dinky man, inside lock tender, pea gravel operator, pump man, outside lock tender, scaffold man, top signal man, switch man, track man, tugger man, utility man, vibrator man, winch operator, pipe jacking man, wagon drill and air track operator and concrete saw operator (under 40 h.p.).</td>
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<td>Class IV - Tunnel, shaft and caisson mucker, bracer man, liner plate man, long haul dinky driver and well point man.</td>
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<td>Class V - Tunnel, shaft and caisson miner, drill runner, keyboard operator, power knife operator, reinforced steel or mesh man (e.g. wire mesh, steel mats, dowel bars)</td>
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**Official Request #:** 1208  
**Requestor:** Wayne State University  
**Project Description:** Mazurek Flooring Replacement  
**Project Number:** 608-246213  
**County:** Wayne  

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Official 2014 Prevailing Wage Rates for State Funded Projects

Issue Date: 8/6/2014
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<table>
<thead>
<tr>
<th>Classification</th>
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<th>Description</th>
<th>Last Updated</th>
<th>Straight Time and a Half Provision</th>
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<tbody>
<tr>
<td>Class VI - Dynamite man and powder man.</td>
<td>LAUCT-Z1-6</td>
<td>$38.80 $50.05 $61.30 X X X X X X D Y</td>
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<td>3,001-4,000 work hours</td>
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</table>

Class VII - Restoration laborer, seeding, sodding, planting, cutting, mulching and topsoil grading and the restoration of property such as replacing mail boxes, wood chips, planter boxes and flagstones.

Apprentice Rates: 9/6/2013

| 0-1,000 work hours | $28.71 $34.91 $41.12 |
| 1,001-2,000 work hours | $29.38 $35.92 $42.46 |
| 2,001-3,000 work hours | $30.06 $36.94 $43.82 |
| 3,001-4,000 work hours | $31.41 $38.97 $46.52 |

Landscape Laborer

Landscape Specialist includes air, gas, and diesel equipment operator, skidsteer (or equivalent), lawn sprinkler installer on landscaping work where seeding, sodding, planting, cutting, trimming, backfilling, rough grading or maintenance of landscape projects occurs.

Sundays paid at time & one half. Holidays paid at double time.

Skilled Landscape Laborer: small power tool operator, lawn sprinkler installers' tender, material mover, truck driver when seeding, sodding, planting, cutting, trimming, backfilling, rough grading or maintaining of landscape projects occurs.

Sundays paid at time & one half. Holidays paid at double time.
# Official 2014 Prevailing Wage Rates for State Funded Projects

## Issue Date: 8/6/2014

**Contract must be awarded by:** 11/4/2014

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<table>
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<tr>
<th>Classification</th>
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<tr>
<td>Marble Finisher</td>
<td>Marble Finisher</td>
<td></td>
<td></td>
<td>$42.94</td>
<td>$53.65</td>
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<tr>
<td></td>
<td>A 4 ten workweek may be worked Monday thru Thursday or Tuesday thru Friday.</td>
<td>9/5/2013</td>
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</table>

**Apprentice Rates:**

- **Level 1** $18.80 $24.77 $30.73
- **Level 2** $19.99 $26.55 $33.11
- **Level 3** $26.67 $33.52 $40.36
- **Level 4** $28.12 $35.69 $43.26
- **Level 5** $29.62 $37.37 $45.13
- **Level 6** $31.22 $39.37 $47.51
- **Level 7** $32.89 $41.08 $49.26
- **Level 8** $34.36 $42.95 $51.54

**Marble Mason**

- **BR1-MM**
- **9/5/2013**
- $49.67 $63.74 $77.81 H H D D D Y
- A 4 ten workweek may be worked Monday thru Thursday or Tuesday thru Friday.

**Apprentice Rates:**

- **Level 1** $24.83 $32.24 $39.65
- **Level 2** $27.85 $36.04 $44.23
- **Level 3** $33.00 $41.45 $49.90
- **Level 4** $35.70 $45.09 $54.49
- **Level 5** $37.94 $47.57 $57.21
- **Level 6** $41.55 $52.91 $64.27
- **Level 7** $42.21 $53.72 $65.22
- **Level 8** $43.13 $55.10 $67.06

**Operating Engineer**

- **Crane with boom & jib or leads 120’ or longer**
- **EN-324-A120**
- **6/12/2014**
- $57.11 $74.62 $92.13 X X H H D D D Y

- **Crane with boom & jib or leads 140’ or longer**
- **EN-324-A140**
- **6/12/2014**
- $57.93 $75.85 $93.77 X X H H D D D Y

- **Crane with boom & jib or leads 220’ or longer**
- **EN-324-A220**
- **6/12/2014**
- $58.23 $76.30 $94.37 X X H H D D D Y

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**Official Request #: 1208**

- Requestor: Wayne State University
- Project Description: Mazurek Flooring Replacement
- Project Number: 608-246213
- County: Wayne

**Official Rate Schedule**

Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
### Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014

**Page 14 of 29**

<table>
<thead>
<tr>
<th>Classification</th>
<th>Name</th>
<th>Description Updated Hourly</th>
<th>Half Time</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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<tbody>
<tr>
<td>Crane with boom &amp; jib or leads 300' or longer</td>
<td>EN-324-A300</td>
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<td>$97.37</td>
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<td>Crane with boom &amp; jib or leads 400' or longer</td>
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<td>Compressor or welding machine</td>
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<td>Forklift, lull, extend-a-boom forklift</td>
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<td>Fireman or oiler</td>
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<td>$45.23</td>
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<td>Regular crane, job mechanic, concrete pump with boom</td>
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<td>Regular engineer, hydro-excavator, remote controlled concrete breaker</td>
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**Apprentice Rates:**

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<tr>
<td>0-999 hours</td>
<td>$44.32</td>
<td>$55.94</td>
<td>$67.55</td>
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<tr>
<td>1,000-1,999 hours</td>
<td>$45.99</td>
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<td>2,000-2,999 hours</td>
<td>$47.64</td>
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<td>3,000-3,999 hours</td>
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<td>4,000-4,999 hours</td>
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<td>5,000-5,999 hours</td>
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**Operating Engineer - DIVER**

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<th>Half Time</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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</thead>
<tbody>
<tr>
<td>GLF D</td>
<td>Diver/Wet Tender/Tender/Rov Pilot/Rov Tender</td>
<td>$52.80</td>
<td>$79.20</td>
<td>$105.60</td>
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**Official Request #:** 1208  
**Requestor:** Wayne State University  
**Project Description:** Mazurek Flooring Replacement  
**Project Number:** 608-246213  
**County:** Statewide  

**Official Rate Schedule**

Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
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<th>Overtime Provision</th>
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</thead>
<tbody>
<tr>
<td>Operating Engineer - Marine Construction</td>
<td>Diver/Wet Tender, Engineer (hydraulic dredge)</td>
<td>GLF-1</td>
<td>2/12/2014</td>
<td>$65.00</td>
<td>$84.85</td>
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Holiday pay = $124.55 per hour, wages & fringes

Subdivision of county

all Great Lakes, islands therein, & connecting & tributary waters

Crane/Backhoe Operator, 70 ton or over Tug Operator, Mechanic/Welder, Assistant Engineer (hydraulic dredge), Leverman (hydraulic dredge), Diver Tender

GLF-2 | 2/12/2014 |

Holiday pay = $120.80 per hour, wages & fringes

Subdivision of county

All Great Lakes, islands therein, & connecting & tributary waters

Friction, Lattice Boom or Crane License Certification

GLF-2B | 2/12/2014 |

Holiday pay = $123.30

Subdivision of county

All Great Lakes, islands therein, & connecting & tributary waters

Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs or more), Tug/Launch Operator, Loader, Dozer on Barge, Deck Machinery

GLF-3 | 2/12/2014 |

Holiday pay = $110.30 per hour, wages & fringes

Subdivision of county

All Great Lakes, islands therein, & connecting & tributary waters

Deck Equipment Operator, (Machineryman/Fireman), (4 equipment units or more), Off Road Trucks, Deck Hand, Tug Engineer, & Crane Maintenance 50 ton capacity and under or Backhoe 115,000 lbs or less, Assistant Tug Operator

GLF-4 | 2/12/2014 |

Holiday pay = $96.05 per hour, wages & fringes

Subdivision of county

All Great Lakes, islands therein, & connecting & tributary waters

Official Request #: 1208
Requestor: Wayne State University
Project Description: Mazurek Flooring Replacement
Project Number: 608-246213
County: Statewide

Official Rate Schedule

Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
Operating Engineer Hazardous Waste Class I
Level A - Fully encapsulating chemical resistant suit w/ pressure demand, full face piece SCBA or pressure demand supplied air respirator w/ escape SCBA. The highest available level of respiratory, skin and eye protection.

Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

Apprentice Rates:
1st 6 months $41.63 $52.85 $64.05
2nd 6 months $43.23 $55.25 $67.25
3rd 6 months $44.83 $57.64 $70.45
4th 6 months $46.43 $60.04 $73.65
5th 6 months $48.03 $62.44 $76.85
6th 6 months $49.64 $64.86 $80.07

Level B & C protection. B - Pressure demand, full face SCBA or pressure demand supplied air respirator w/ escape SCBA w/chemical resistant clothing. C - Full face piece, air purifying canister-equipped respirator w/chemical resistant clothing.

Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

Apprentice Rates:
1st 6 months $40.97 $51.85 $62.73
2nd 6 months $42.52 $54.17 $65.83
3rd 6 months $44.07 $56.50 $68.93
4th 6 months $45.64 $58.86 $72.07
5th 6 months $47.19 $61.19 $75.17
6th 6 months $48.74 $63.51 $78.27

Level D - Coveralls, safety boots, glasses or chemical splash goggles and hard hats.

Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

Apprentice Rates:
1st 6 months $40.06 $50.49 $60.91
2nd 6 months $41.54 $52.71 $63.87
3rd 6 months $43.04 $54.96 $66.87
4th 6 months $44.53 $57.19 $69.85
5th 6 months $46.02 $59.42 $72.83
6th 6 months $47.50 $61.65 $75.79

Official Request #: 1208
Requestor: Wayne State University
Project Description: Mazurek Flooring Replacement
Project Number: 608-246213
County: Wayne

Official Rate Schedule
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
### Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014

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<tr>
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<th>Straight Time and a Half Hourly</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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<tbody>
<tr>
<td>Level D When Capping Landfill Coveralls, safety boots, glasses or chemical splash goggles and hard hats.</td>
<td>EN-324-HWCII-Z1DCL</td>
<td>$49.34</td>
<td>$64.11</td>
<td>$78.87</td>
<td>H H H H H D Y</td>
</tr>
</tbody>
</table>

Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

#### Apprentice Rates:

1st 6 months: $39.89  
2nd 6 months: $41.36  
3rd 6 months: $42.83  
4th 6 months: $44.31  
5th 6 months: $45.79  
6th 6 months: $47.27

#### Operating Engineer Hazardous Waste Class II

| Level A - Fully encapsulating chemical resistant suit w/ pressure demand, full face piece SCBA or pressure demand supplied air respirator w/ escape SCBA. The highest available level of respiratory, skin and eye protection. | EN-324-HWCII-Z1A | $47.61 | $61.51 | $75.41 | H H H H H D Y |

Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

| Level B & C protection. B - Pressure demand, full face SCBA or pressure demand supplied air respirator w/ escape SCBA w/chemical resistant clothing. C - Full face piece, air purifying canister-equipped respirator w/chemical resistant clothing. | EN-324-HWCII-Z1B | $46.66 | $60.09 | $73.51 | H H H H H D Y |

Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

| Level D - Coveralls, safety boots, glasses or chemical splash goggles and hard hats. | EN-324-HWCII-Z1D | $45.36 | $58.14 | $70.91 | H H H H H D Y |

Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

| Level D When Capping Landfill Coveralls, safety boots, glasses or chemical splash goggles and hard hats. | EN-324-HWCII-Z1DCL | $45.11 | $57.76 | $70.41 | H H H H H D Y |

Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

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Official Request #: 1208  
Requestor: Wayne State University  
Project Description: Mazurek Flooring Replacement  
Project Number: 608-246213  
County: Wayne

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Official Rate Schedule  
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
## Official 2014 Prevailing Wage Rates for State Funded Projects

### Issue Date: 8/6/2014

**Contract must be awarded by:** 11/4/2014

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<tr>
<td><strong>Operating Engineer Hazardous Waste Crane w/ Boom &amp; Jib leads</strong></td>
<td><strong>140’ or longer</strong></td>
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<tr>
<td>Level A - Fully encapsulating chemical resistant suit w/ pressure demand, full face piece SCBA or pressure demand supplied air respirator w/ escape SCBA. The highest available level of respiratory, skin and eye protection.</td>
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<td>Level B &amp; C protection. B - Pressure demand, full face SCBA or pressure demand supplied air respirator w/ escape SCBA w/chemical resistant clothing. C - Full face piece, air purifying canister-equipped respirator w/chemical resistant clothing.</td>
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<td><strong>Operating Engineer Hazardous Waste Crane w/ Boom &amp; Jib leads</strong></td>
<td><strong>220’ or longer</strong></td>
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<td>Level A - Fully encapsulating chemical resistant suit w/ pressure demand, full face piece SCBA or pressure demand supplied air respirator w/ escape SCBA. The highest available level of respiratory, skin and eye protection.</td>
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### Other Information

- **Official Request #:** 1208
- **Requestor:** Wayne State University
- **Project Description:** Mazurek Flooring Replacement
- **Official Rate Schedule:**
  - Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates

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**PREVAILING WAGE RATE SCHEDULE**

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<th>Date</th>
<th>Document Information</th>
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<tr>
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</tr>
</tbody>
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**Wayne State University** Mazurek Flooring Replacement

**WSU Project No. 608-246213**
prescribed in a contract.
## Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
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<tr>
<td>Level B &amp; C protection. B - Pressure demand, full face SCBA or pressure demand supplied air respirator w/ escape SCBA w/chemical resistant clothing.  C - Full face piece, air purifying canister-equipped respirator w/chemical resistant clothing.</td>
<td>Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.</td>
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<tr>
<td>Operating Engineer Hazardous Waste Regular Crane, Job Mechanic, Dragline Operator, Boom Truck Operator, Power Shovel Operator and Concrete Pump with boom</td>
<td>Level D When Capping Landfill Coveralls, safety boots, glasses or chemical splash goggles and hard hats.</td>
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<td>Operating Engineer Hazardous Waste Regular Crane, Job Mechanic, Dragline Operator, Boom Truck Operator, Power Shovel Operator and Concrete Pump with Boom Operator</td>
<td>Level D - Coveralls, safety boots, glasses or chemical splash goggles and hard hats.</td>
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<tr>
<td>Operating Engineer Hazardous Waste Regular Crane, Job Mechanic, Dragline Operator, Boom Truck Operator, Power Shovel Operator and Concrete Pump with Boom Operator</td>
<td>Level D - Coveralls, safety boots, glasses or chemical splash goggles and hard hats.</td>
<td>EN-324-HWRC-Z1D</td>
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Official Request #: 1208  
Requestor: Wayne State University  
Project Description: Mazurek Flooring Replacement  

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<td></td>
<td>Operating Engineer Hazardous Waste Regular Crane, Job Mechanic, Dragline Operator, Boom Truck Operator, Power Shovel Operator and Concrete Pump with booms</td>
<td>Level B &amp; C protection. B - Pressure demand, full face SCBA or pressure demand supplied air respirator w/ escape SCBA w/chemical resistant clothing. C - Full face piece, air purifying canister-equipped respirator w/chemical resistant clothing.</td>
<td>EN-324-HWRC-Z1B 1/20/2012</td>
<td>$51.86</td>
<td>$67.89</td>
<td>$83.91 H H H H H D Y</td>
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<td>Operating Engineer Hazardous Waste Regular Crane, Job Mechanic, Dragline Operator, Boom Truck Operator, Power Shovel Operators and Concrete Pump with booms</td>
<td>Level A - Fully encapsulating chemical resistant suit w/ pressure demand, full face piece SCBA or pressure demand supplied air respirator w/ escape SCBA. The highest available level of respiratory, skin and eye protection.</td>
<td>EN-324-HWRC-Z1A 1/20/2012</td>
<td>$52.81</td>
<td>$69.31</td>
<td>$85.81 H H H H H D Y</td>
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Four 10 hour days may be worked Monday-Thursday with Friday as a straight-time make up day.

| Operating Engineer Steel Work | Forklift, 1 Drum Hoist | EN-324-ef 6/17/2013 | $57.11 | $75.12 | $93.13 H H D H H D D Y |
| Crane w/ 120' boom or longer | EN-324-SW120 6/14/2013 | $59.81 | $79.17 | $98.51 H H D H H D D Y |
| Crane w/ 120' boom or longer w/ Oiler | EN-324-SW120-O 6/14/2013 | $60.81 | $80.67 | $100.53 H H D H H D D Y |
| Crane w/ 140' boom or longer | EN-324-SW140 6/14/2013 | $60.99 | $80.94 | $100.89 H H D H H D D Y |
| Crane w/ 140' boom or longer W/ Oiler | EN-324-SW140-O 6/14/2013 | $61.99 | $82.44 | $102.89 H H D H H D D Y |
| Boom & Jib 220' or longer | EN-324-SW220 6/14/2013 | $61.26 | $81.35 | $101.43 H H D H H D D Y |
| Crane w/ 220' boom or longer w/ Oiler | EN-324-SW220-O 6/14/2013 | $62.26 | $82.85 | $103.43 H H D H H D D Y |

Official Request #: 1208  
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Project Description: Mazurek Flooring Replacement  
Project Number: 608-246213  
County: Wayne  
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.

Page 20 of 29
### Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014

**Page 21 of 29**

<table>
<thead>
<tr>
<th>Classification</th>
<th>Name Description</th>
<th>Updated</th>
<th>Last Updated</th>
<th>Straight Time and a Half</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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<tbody>
<tr>
<td></td>
<td>BOOM &amp; JIB 300’ or longer</td>
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<td>Crane w/ Oiler</td>
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<td>Hoisting Operator, 2 Drum Hoist, &amp; Rubber Tire Backhoe</td>
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<td>Tower Crane &amp; Derrick where work is 50’ or more above first level</td>
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<td>Tower Crane &amp; Derrick 50’ or more w/ Oiler where work station is 50’ or more above first level</td>
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**Official Request #:** 1208  
**Requestor:** Wayne State University  
**Project Description:** Mazurek Flooring Replacement  
**Project Number:** 608-246213  
**County:** Wayne

**Official Rate Schedule**

Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
### Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014  

#### Classification Last Straight Time and a Double Overtime

<table>
<thead>
<tr>
<th>Classification</th>
<th>Name Description</th>
<th>Updated</th>
<th>Hourly</th>
<th>Half Time</th>
<th>Time Provision</th>
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<td>Operating Engineer Underground</td>
<td>Class I Equipment</td>
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<td>Painter (8 hours of repaint work performed on Sunday shall be paid time &amp; one half rate)</td>
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<td>Four 10s allowed Monday-Thursday with Friday makeup day if job down due to weather, holiday or other conditions beyond the control of the employer.</td>
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<td>First 6 months</td>
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<td>Fifth 6 months</td>
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<td>Final 6 months</td>
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<td>$58.75</td>
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<td>Pipe and Manhole Rehab</td>
<td>General Laborer for rehab work or normal cleaning and cctv work-top man, scaffold man, CCTV assistant, jetter-vac assistant</td>
<td>TM247</td>
<td>$27.20</td>
<td>$36.70</td>
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<td>10/15/2012</td>
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</tbody>
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---

**Official Request #: 1208**  
Requestor: Wayne State University  
Project Description: Mazurek Flooring Replacement  
Project Number: 608-246213  
County: Statewide

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**PREVAILING WAGE RATE SCHEDULE**

---

**00410 - 30**
## Official 2014 Prevailing Wage Rates for State Funded Projects

### Issue Date: 8/6/2014

**Contract must be awarded by:** 11/4/2014

---

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<th>Classification Description</th>
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<th>Straight Time</th>
<th>Hourly</th>
<th>Half Time</th>
<th>Double Time</th>
<th>Overtime Provision</th>
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<tr>
<td>Tap cutter/CCTV Tech/Grout Equipment Operator: unit driver and operator of CCTV; grouting equipment and tap cutting equipment</td>
<td>10/15/2012</td>
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<td>CCTV Technician/Combo Unit Operator: unit driver and operator of CCTV unit or combo unit in connection with normal cleaning and televising work</td>
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<td>Boiler Operator: unit driver and operator of steam/water heater units and all ancillary equipment associated</td>
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<td>Combo Unit driver &amp; Jetter-Vac Operator</td>
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<td>Pipe Bursting &amp; Slip-lining Equipment Operator</td>
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<td>6th 6 months</td>
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<td>$42.45</td>
<td>$63.68</td>
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Official Request #: 1208  
Requestor: Wayne State University  
Project Description: Mazurek Flooring Replacement  
Project Number: 608-246213  
County: Wayne

---

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**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014  
**Page 24 of 29**

<table>
<thead>
<tr>
<th>Classification</th>
<th>Name</th>
<th>Description</th>
<th>Last Updated</th>
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<th>Overtime Provision</th>
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<td>$47.80</td>
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| Plumber | PL-98 | $64.45      | $84.87       | $101.29 H H D D D D D Y         |
| Apprentice Rates: | | | | | |
| Period 1  | $19.93 | $26.43 | $32.93 | |
| Period 2  | $23.90 | $31.40 | $38.90 | |
| Period 3  | $30.60 | $39.19 | $47.77 | |
| Period 4  | $31.23 | $40.13 | $49.03 | |
| Period 5  | $32.39 | $41.87 | $51.35 | |
| Period 6  | $33.54 | $43.59 | $53.65 | |
| Period 7  | $34.69 | $45.32 | $55.95 | |
| Period 8  | $35.86 | $47.07 | $58.29 | |
| Period 9  | $37.01 | $48.80 | $60.59 | |
| Period 10 | $38.16 | $50.53 | $62.89 | |

| Roofer | RO-149-WOM | $48.46      | $62.29       | $76.62 H H D H H D D N         |
| Straight time is not to exceed ten (10) hours per day or forty (40) hours per week. | | | | |

| Apprentice Rates: | | | | | |
| Apprentice 1  | $32.62 | $39.86 | $48.04 | |
| Apprentice 2  | $36.80 | $44.80 | $53.30 | |
| Apprentice 3  | $38.22 | $46.93 | $56.14 | |
| Apprentice 4  | $39.25 | $48.48 | $58.20 | |
| Apprentice 5  | $40.47 | $50.30 | $60.64 | |
| Apprentice 6  | $41.87 | $52.40 | $63.44 | |

| Sewer Relining | SR-I | $42.26      | $57.09       | $71.91 H H H H H H D N         |
| Class I-Operator of audio visual CCTV system including remote in-ground cutter and other equipment used in conjunction with CCTV system. | | | | |

**Official Request #:** 1208  
**Requester:** Wayne State University  
**Project Description:** Mazurek Flooring Replacement  
**Project Number:** 608-246213  
**County:** Statewide  
**Official Rate Schedule**  
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
### Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014

#### Page 25 of 29

<table>
<thead>
<tr>
<th>Classification</th>
<th>Description</th>
<th>Updated</th>
<th>Straight Time</th>
<th>Double Overtime</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Last Hourly</td>
<td>Half Time</td>
<td>Provision</td>
<td></td>
</tr>
</tbody>
</table>

| Class II-Operator of hot water heaters and circulation system; water jetters; and vacuum and mechanical debris removal systems and those assisting. | SR-II | 5/6/2014 | $40.73 | $54.79 | $68.85 | H H H H H D N |

| Sheet Metal Worker | SHM-80 | 8/1/2013 | $60.77 | $77.68 | $94.59 | H H D X H H D Y |

A 4 10 schedule may be worked, 4 consecutive days Monday thru Friday.

**Apprentice Rates:**

<table>
<thead>
<tr>
<th>Periods Indentured</th>
<th>1st &amp; 2nd Periods</th>
<th>3rd &amp; 4th Periods</th>
<th>5th &amp; 6th Periods</th>
<th>7th &amp; 8th Periods</th>
<th>9th &amp; 10th Periods</th>
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<tr>
<td>6-11</td>
<td>$38.12</td>
<td>$39.82</td>
<td>$41.50</td>
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<td>$53.34</td>
<td>$56.74</td>
<td>$60.10</td>
<td>$63.48</td>
<td>$75.90</td>
</tr>
</tbody>
</table>

Siding and decking | SHM-80-SD | 1/13/2014 | $42.07 | $54.28 | $66.48 | H H H H H D Y |

**Sprinkler Fitter**

| Sprinkler Fitter | SP 704 | 1/10/2014 | $63.92 | $84.88 | $105.83 | H H D D D D D Y |

4 ten hour days allowed Monday-Friday  
Double time pay due after 12 hours worked M-F

**Apprentice Rates:**

<table>
<thead>
<tr>
<th>Period</th>
<th>1st Period</th>
<th>2nd Period</th>
<th>3rd Period</th>
<th>4th Period</th>
<th>5th Period</th>
<th>6th Period</th>
<th>7th Period</th>
<th>8th Period</th>
<th>9th Period</th>
<th>10th Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$27.77</td>
<td>$40.87</td>
<td>$42.97</td>
<td>$45.06</td>
<td>$47.16</td>
<td>$49.25</td>
<td>$51.35</td>
<td>$53.44</td>
<td>$55.54</td>
<td>$57.63</td>
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<tr>
<td></td>
<td>$36.15</td>
<td>$50.30</td>
<td>$53.45</td>
<td>$56.59</td>
<td>$59.73</td>
<td>$62.87</td>
<td>$66.02</td>
<td>$69.15</td>
<td>$72.31</td>
<td>$75.44</td>
</tr>
<tr>
<td></td>
<td>$44.53</td>
<td>$59.73</td>
<td>$63.93</td>
<td>$68.11</td>
<td>$72.31</td>
<td>$76.49</td>
<td>$80.69</td>
<td>$84.87</td>
<td>$89.07</td>
<td>$93.25</td>
</tr>
</tbody>
</table>

**Official Request #:** 1208  
**Requestor:** Wayne State University  
**Project Description:** Mazurek Flooring Replacement  
**Project Number:** 608-246213  
**County:** Wayne

**Official Rate Schedule**

Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
# Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
**Contract must be awarded by:** 11/4/2014

<table>
<thead>
<tr>
<th>Classification</th>
<th>Name Description</th>
<th>Last Updated</th>
<th>Straight Time and a Half Hourly</th>
<th>Double Time</th>
<th>Overtime Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terrazzo</td>
<td>Terrazzo Finisher BR1-TRF</td>
<td>9/5/2013</td>
<td>$43.43</td>
<td>$54.38</td>
<td>$65.33 H H H D D D D Y</td>
</tr>
<tr>
<td></td>
<td>A 4 ten workweek may be worked Monday thru Thursday or Tuesday thru Friday.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Apprentice Rates:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Level 1</td>
<td>Level 2</td>
<td>Level 3</td>
<td>Level 4</td>
<td>Level 5</td>
</tr>
<tr>
<td></td>
<td>$18.80</td>
<td>$19.99</td>
<td>$26.67</td>
<td>$28.12</td>
<td>$29.62</td>
</tr>
<tr>
<td></td>
<td>$24.77</td>
<td>$26.55</td>
<td>$33.52</td>
<td>$35.69</td>
<td>$37.37</td>
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<td></td>
<td>$30.73</td>
<td>$33.11</td>
<td>$40.36</td>
<td>$43.26</td>
<td>$45.13</td>
</tr>
</tbody>
</table>

| Terrazzo Worker BR1-TRW | 9/5/2013 | $49.11 | $62.90 | $76.69 H H H D D D D Y |
| A 4 ten workweek may be worked Monday thru Thursday or Tuesday thru Friday. |
| Apprentice Rates: |
| Level 1 | Level 2 | Level 3 | Level 4 | Level 5 | Level 6 | Level 7 | Level 8 |
| $24.83 | $27.85 | $33.00 | $35.70 | $37.94 | $41.55 | $42.21 | $43.13 |
| $32.24 | $36.04 | $41.45 | $45.09 | $47.57 | $52.91 | $53.72 | $55.10 |
| $39.65 | $44.23 | $49.90 | $54.49 | $57.21 | $64.27 | $65.22 | $67.06 |

| Tile | Tile Finisher BR1-TF | 9/5/2013 | $42.96 | $53.68 | $64.39 H H H D D D D Y |
| A 4 ten workweek may be worked Monday thru Thursday or Tuesday thru Friday. |
| Apprentice Rates: |
| Level 1 | Level 2 | Level 3 | Level 4 | Level 5 | Level 6 | Level 7 | Level 8 |
| $18.80 | $19.99 | $26.67 | $28.12 | $29.62 | $31.22 | $32.89 | $34.36 |
| $24.77 | $26.55 | $33.52 | $35.69 | $37.37 | $39.37 | $41.08 | $42.95 |
| $30.73 | $33.11 | $40.36 | $43.26 | $45.13 | $47.51 | $49.26 | $51.54 |

Official Request #: 1208  
Requestor: Wayne State University  
Project Description: Mazurek Flooring Replacement  
Project Number: 608-246213  
County: Wayne  

Official Rate Schedule  
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
Official 2014 Prevailing Wage Rates for State Funded Projects

Issue Date: 8/6/2014
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<table>
<thead>
<tr>
<th>Classification Name</th>
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<th>Straight Time Hourly</th>
<th>Half Hourly</th>
<th>Double Time Hourly</th>
<th>Overtime Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tile Layer</td>
<td>BR1-TL</td>
<td>9/5/2013</td>
<td>$49.06</td>
<td>$62.83</td>
<td>$76.59</td>
<td>H H D D D Y</td>
</tr>
<tr>
<td></td>
<td>A 4 ten workweek may be worked Monday thru Thursday or Tuesday thru Friday.</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Apprentice Rates:

- Level 1: $24.83 $32.24 $39.65
- Level 2: $27.85 $36.04 $44.23
- Level 3: $33.00 $41.45 $49.90
- Level 4: $35.70 $45.09 $54.49
- Level 5: $37.94 $47.57 $57.21
- Level 6: $41.55 $52.91 $64.27
- Level 7: $42.10 $53.72 $65.22
- Level 8: $43.13 $55.10 $67.06

Truck Driver:
- TM-RB1: $41.92 $37.85 H H H H H H Y 8/8/2013
- TM-RB1A: $41.30 $38.00 H H H H H H Y 8/8/2013
- TM-RB1B: $41.45 $38.23 H H H H H H Y 8/8/2013

Underground Laborer Open Cut, Class I:
- LAUC-Z1-1: $37.72 $48.43 $59.14 X X X X X X D Y 9/5/2013

Apprentice Rates:

- 0-1,000 work hours: $32.94 $41.26 $49.58
- 1,001-2,000 work hours: $33.90 $42.70 $51.50
- 2,001-3,000 work hours: $34.85 $44.13 $53.40
- 3,001-4,000 work hours: $36.76 $46.99 $57.22

Official Request #: 1208
Requestor: Wayne State University
Project Description: Mazurek Flooring Replacement
Project Number: 608-246213
County: Wayne

Official Rate Schedule
Every contractor and subcontractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in a contract.
# Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
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<table>
<thead>
<tr>
<th>Classification</th>
<th>Name Description</th>
<th>Last Updated</th>
<th>Straight Time and a Half Hourly</th>
<th>Double Time</th>
<th>Overtime Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Underground Laborer Open Cut, Class II</td>
<td>Mortar and material mixer, concrete form man, signal man, well point man, manhole, headwall and catch basin builder, guard rail builders, headwall, seawall, breakwall, dock builder and fence erector.</td>
<td>10/25/2013</td>
<td>$37.83</td>
<td>$48.60</td>
<td>$59.36 X X X X X X D Y</td>
</tr>
</tbody>
</table>

**Apprentice Rates:**

| 0-1,000 work hours | $33.02 | $41.38 | $49.74 |
| 1,001-2,000 work hours | $33.98 | $42.82 | $51.66 |
| 2,001-3,000 work hours | $34.95 | $44.27 | $53.60 |
| 3,001-4,000 work hours | $36.87 | $47.15 | $57.44 |

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**Underground Laborer Open Cut, Class III**

Air, gasoline and electric tool operator, vibrator operator, drillers, pump man, tar kettle operator, bracers, rodder, reinforced steel or mesh man (e.g. wire mesh, steel mats, dowel bars, etc.), cement finisher, welder, pipe jacking and boring man, wagon drill and air track operator and concrete saw operator (under 40 h.p.), windlass and tugger man, and directional boring man.

LAUC-Z1-3  
9/5/2013  
$37.88 | $48.67 | $59.46 X X X X X X D Y |

**Apprentice Rates:**

| 0-1,000 work hours | $33.06 | $41.44 | $49.82 |
| 1,001-2,000 work hours | $34.02 | $42.88 | $51.74 |
| 2,001-3,000 work hours | $34.99 | $44.33 | $53.68 |
| 3,001-4,000 work hours | $36.92 | $47.23 | $57.54 |

---

**Underground Laborer Open Cut, Class IV**

Trench or excavating grade man.

LAUC-Z1-4  
9/5/2013  
$37.96 | $48.79 | $59.62 X X X X X X D Y |

**Apprentice Rates:**

| 0-1,000 work hours | $33.12 | $41.59 | $50.02 |
| 1,001-2,000 work hours | $34.09 | $42.99 | $51.98 |
| 2,001-3,000 work hours | $35.06 | $44.44 | $53.82 |
| 3,001-4,000 work hours | $36.99 | $47.33 | $57.68 |

---

**Underground Laborer Open Cut, Class V**

Pipe Layer

LAUC-Z1-5  
9/5/2013  
$38.02 | $48.88 | $59.74 X X X X X X D Y |

**Apprentice Rates:**

| 0-1,000 work hours | $33.16 | $41.59 | $50.02 |
| 1,001-2,000 work hours | $34.14 | $43.06 | $51.98 |
| 2,001-3,000 work hours | $35.11 | $44.51 | $53.92 |
| 3,001-4,000 work hours | $37.05 | $47.43 | $57.80 |
### Official 2014 Prevailing Wage Rates for State Funded Projects

**Issue Date:** 8/6/2014  
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**Page 29 of 29**

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<th>Description</th>
<th>Updated</th>
<th>Straight Time</th>
<th>Half Time</th>
<th>Double Time</th>
<th>Overtime Provision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Underground Laborer Open Cut, Class VI</td>
<td>LAUC-Z1-6</td>
<td>Grouting man, top man assistant, audio visual television operations and all other operations in connection with closed circuit television inspection, pipe cleaning and pipe relining work and the installation and repair of water service pipe and appurtenances.</td>
<td>9/5/2013</td>
<td>$35.47</td>
<td>$45.06</td>
<td>$54.64</td>
<td>X X X X X X X D Y</td>
</tr>
<tr>
<td>Apprentice Rates:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0-1,000 work hours</td>
<td>$31.25</td>
<td>$38.73</td>
<td>$46.20</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>1,001-2,000 work hours</td>
<td>$32.10</td>
<td>$40.00</td>
<td>$47.90</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2,001-3,000 work hours</td>
<td>$32.94</td>
<td>$41.26</td>
<td>$49.58</td>
<td></td>
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<tr>
<td>3,001-4,000 work hours</td>
<td>$34.63</td>
<td>$43.79</td>
<td>$52.96</td>
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</tbody>
</table>

| Underground Laborer Open Cut, Class VII | LAUC-Z1-7 | Restoration laborer, seeding, sodding, planting, cutting, mulching and topsoil grading and the restoration of property such as replacing mail boxes, wood chips, planter boxes, flagstones etc. | 9/5/2013 | $32.09 | $39.99 | $47.88 | X X X X X X D Y |
| Apprentice Rates: | | | | | | | |
| 0-1,000 work hours | $28.72 | $34.93 | $41.14 |
| 1,001-2,000 work hours | $29.39 | $35.93 | $42.48 |
| 2,001-3,000 work hours | $30.07 | $36.95 | $43.84 |
| 3,001-4,000 work hours | $31.42 | $38.98 | $46.54 |
WAYNE STATE UNIVERSITY
PAYMENT PACKAGE DOCUMENT REQUIREMENTS (Revised 5-06-2011):

Review and comply with Section 410 of Bid Front End Documents.
Review and comply with Article 15 of the Supplemental General Conditions.

AIA DOCUMENT G702 & G703 – (or facsimile thereof) Payment Application Checklist:
- Correct Project Name – Found on your contract.
- Correct Project Number – Found on your contract.
- Purchase Order Number – Required prior to beginning work.
- Correct Application Number. (i.e. 1, 2, 3, etc.)
- Correct Period Reporting Dates – Applications support docs must be sequential and within application range.
- Approved & Executed Change Orders must be listed. (Cannot invoice for unapproved changes.)
- Schedule of values percentages and amounts match the approved Pencil Copy Review – Signed by the Architect, Contractor, and University Project Manager.
- Correct Dates – Back dating not accepted.
- Signed and Notarized.

SWORN STATEMENT – Checklist:
- List all contractors, sub-contractors, suppliers… ≥ $1000.00
- Contractor’s Sworn Statement amounts must coincide with Column “C” of the schedule of values document. Any unassigned or uncommitted value of contract shall be shown on an entry “Contractor – Unassigned” followed by the amount necessary to cause the „contracted to date“ column of the sworn statement to equate with the schedule of value column totals.
- Current Date – Back dating not accepted.
- Signed and Notarized.

A Sworn Statement is required from every Sub Contractor on the job with a material purchase or sub-subcontract of $1,000 or more. (all the way down to the bottom tier)

DEPT. of LABOR FORM WH-347 – Certified Payroll Checklist:
(Union and Non-Union)
- For every contractor & sub-contractors work, for each week within the application for payment reporting period. (For every „boot“ on the floor representing the weeks within the application period)
- Wayne State University Project Number – Found on your contract.
- List ALL workers who have worked on the project site.
- Make sure workers addresses are listed.
- NO Social Security Numbers, if present they MUST be blackened out or listed in XXX-XX-1234 format.
- Work classifications based on the job specific Prevailing Wage Schedule descriptions. If you require rates for additional classifications, contact the Michigan Department of Consumer & Industry Services. (Refer to Section 410 of Bid Front End Documents.)
  http://www.cis.state.mi.us/bwuc/bsr/wh/revised_rates/whc_tbl.htm
- Apprenticeship program status – proof of enrolled program and current completion required for any workers paid at Apprenticeship rates.
- Rate of Pay verified against the Prevailing Wage Schedule with an hourly costs breakdown of fringes paid. (Refer to attachment for State of Michigan instructions and example)
- Authorized signatures on affidavit.

APPLICATION PACKAGE SUPPORTING DOCUMENTATION –
Must accompany all package reporting periods: (Union and Non-Union)
- Copies of Pay Stubs may be required for each Certified Payroll period reported – (Social Security Numbers MUST be blackened out or listed in XXX-XX-1234 format. Pay stubs need to reflect claimed participation of fringes like Medical, Dental, Retirement or 1099 classification.)
- Proof of Ownership for any „Owner Operator” (Sole Proprietor) contractors not claiming their time under prevailing wage act. – (Must list their hours and dates worked on the WH-347 Form and enter EXEMPT on the income brackets.). The Owner Operator must provide copies of “DBA” registration form confirming status as exempt from prevailing wage requirements.
Proof of Stored Materials – (Detailed Bill of Sale, certificate of insurance or endorsement page specifically insuring the stored materials, pictures, when large value. WSU reserves the right to on site verification of material. Stored material must be separated from ordinary inventory and labeled for WSU project.

Partial Unconditional Waivers – Must release the accumulated amount paid for work and be immediately provided, or provided with the subsequent application for payment. Waivers shall be provided for contractors, sub-contractors, and suppliers listed on the Sworn Statements. (This is required at all tiers)

Full Unconditional Waivers – Prime Contractor must deliver fully executed Full Unconditional Waiver upon receipt of final payment. Full Unconditional waivers may be required of sub-contractors and suppliers in advance of final Contractor payment on bonded projects. This requirement shall be determined on a project-by-project basis. Full Unconditional waivers shall be required in advance of or at the time of final payment on all non-bonded projects from all subcontractors and suppliers listed on Sworn Statements, or who have provided a notice of furnishing.

Partial Conditional Waivers – The Contractor shall provide a Partial Conditional Waivers covering the entire amount of the application for payment. For non-bonded Projects – A partial conditional waiver from all subcontractors must accompany any application for payment within which a subcontractor draw is included.

Sworn Statements – Required for all Sub Contractors, and Sub-subcontractors (etc.) with any contracts or purchases exceeding $1,000.

**FINAL PAYMENT EXCHANGE – Checklist:**

- Clear and concise As-Built drawings.
- Operation and Maintenance Manuals.
- Required training must be completed (if applicable).
- Warranty of work in accordance with project documents.
- Certificate of Substantial Completion.
- Full Unconditional Waiver

The Project Manager may provide additional requirements as may apply to individual jobs

Revised 5-6-2011
AGREEMENT BETWEEN THE UNIVERSITY AND CONTRACTOR
FOR CONSTRUCTION SERVICES (rev 6-2013)

Executed as of the _____ day of ________, 2014 by and between:

The Board of Governors, Wayne State University
Detroit, Michigan 48202
(The University),

and

CONTRACTOR’S_NAME
CONTRACTOR’S_ADDRESS

regarding

Mazurek Flooring Replacement
320 East Canfield Ave, Detroit, MI
WSU Project No. 608-246213
In consideration of the mutual covenants and conditions contained herein, the Parties agree as follows:

Article 1 - Scope of Work

1.1 This Agreement provides for Remove approximately 5,100 sf of existing carpet and install rubber flooring covering, located at 320 East Canfield Ave, Detroit, MI. The documents listed in Article 4 fully define the scope of work.

1.2 The Contractor shall furnish all the labor, materials, equipment, services, and supervision to perform all the work shown on the drawings and specifications listed in Article 18, including any addenda issued during the bid phase, and approved change orders issued during the construction phase.

1.3 The Contractor shall notify the University in writing within five (5) calendar days when the Contractor discovers any condition that will affect the contract amount or the completion date.

Article 2 - Time of Completion

2.1 The work to be performed under this Agreement shall commence upon the Contractor’s receipt of a fully-executed Agreement, and substantial completion shall be achieved by January 2, 2015.

Article 3 - The Contract Sum

3.1 The University shall pay the Contractor a "lump sum/not-to-exceed (pick one)" amount of $$$$$$$ ("Amount in words 00" /100 dollars) for the performance of all work associated with the Contractor’s Base Bid "and Alternates (List)".

3.2 The University may, at its sole discretion, during the life of the contract, award the following alternates at the amounts indicated: "(If section 3.2 is not used, delete all text and enter Deleted"

| Alternate #1 | Amount
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Alternate #2</td>
<td></td>
</tr>
<tr>
<td>Alternate #3</td>
<td></td>
</tr>
</tbody>
</table>

3.3 In the event additional work becomes necessary, the following unit prices will apply:

(If section 3.3 is not used, delete all text and enter Deleted)

<table>
<thead>
<tr>
<th>Work Item</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
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<tr>
<td>2.</td>
<td></td>
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<tr>
<td>3.</td>
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</tbody>
</table>

Article 4 - The Contract Documents

4.1 The Contract Documents shall consist of this Agreement, the drawings and specifications as listed in Article 18, the General Conditions of the Contract for Construction as defined by AIA Document A201 1970 Edition, except as otherwise provided herein, and Wayne State University’s Supplementary General Conditions 1997 Edition.

4.2 For any inconsistencies found among or between these Contract Documents, the language contained in this Agreement shall prevail over all other documents and the Supplementary General Conditions shall prevail over the General Conditions. In the event of a conflict between the Drawings and Specifications, the requirement for the higher quantity and/or higher quality shall prevail.

Article 5 – Examination of Premises

5.1 The Contractor acknowledges that the University provided the opportunity for a thorough examination of the project site and its surroundings and that the Contractor knows of no conditions preventing accomplishment
of the full scope of work within the time and for the amount specified in this Agreement.

5.2 The University will deny all claims for additional time and/or cost for conditions that could have been reasonably discovered during such an examination.

Article 6 - The Architect/Engineer

6.1 The Architect/Engineer for this project is:

"(List the Architect and Engineer separately if appropriate)"

WSU Design & Construction Services
5454 Cass Ave
Detroit, MI 48202

(Architect Phone No / Fax No)

6.2 The University will appoint a Project Manager who will be the University's point of contact for all matters of contract administration including, but not limited to, interpretation of documents, defining the scope of work, approving work schedules, and approving contract payments.

Article 7 - Additional Work

7.1 The University reserves the right to let other Agreements in connection with this work. The Contractor will afford other Contractors or the University’s own workforce reasonable opportunity for the delivery and storage of their material and for the performance of their work and shall properly connect and coordinate its work with theirs.

7.2 If any part of the Contractor's work depends for proper execution or results upon the work of another Contractor or the University's own workforce, the Contractor shall inspect and promptly report to the University's Project Manager any defects in such work that render it unsuitable for such proper execution and results. The Contractor’s failure to so inspect and report shall constitute an acceptance of the work of others as fit and proper for reception of the Contractor’s work and as a waiver of any claim or defense against the University or other contractor which relies in whole or in part upon the contention that such work was unsuitable for proper execution and resolution.

Article 8 – Dispute Resolution

8.1 Jurisdiction over all claims, disputes, and other matters in question arising out of or relating to this contract or the breach thereof, shall rest in the Court of Claims of the State of Michigan. No provision of this agreement may be construed as Wayne State University’s consent to submit any claim, dispute or other matter in question for dispute resolution pursuant to any arbitration or mediation process, whether or not provisions for dispute resolution are included in a document which has been incorporated by reference into this agreement. Specifically, all references to Arbitration contained in the General Conditions are superceded by this Article.

8.2 In any claim or dispute by the Contractor against the University, which cannot be resolved by negotiation, the Contractor shall submit the dispute in writing for an administrative decision by the University's Vice President for Finance and Administration, within 30 days of the end of negotiations. Any decision of the Vice President shall be made within 45 days of receipt from the Contractor and is final unless it is challenged by the Contractor by filing a lawsuit in the Court of Claims of the State of Michigan within one year of the issuance of the decision. The Contractor agrees that appeal to the Vice President is a condition precedent to filing suit in the Michigan Court of Claims.

8.3 For purposes of this section, the “end of negotiations” shall be deemed to have occurred when:

8.3.1 Either party informs the other that pursuant to this section, negotiations are at an impasse; or

8.3.2 The Contractor submits the dispute in writing to the Vice President.
8.4 Unless otherwise agreed by the University in writing, and notwithstanding any other rights or obligations of either of the parties under any Contract Documents or Agreement, the Contractor shall continue with the performance of its services and duties during the pendency of any negotiations or proceedings to resolve any claim or dispute, and the University shall continue to make payments in accordance with the Contract Documents; however, the University shall not be required or obligated to make payments on or against any such claims or disputes during the pendency of any proceeding to resolve such claims or disputes.

**Article 9 - Termination for Convenience**

9.1 Upon thirty days written notice to the Contractor, the University may, without cause and without prejudice to any other right or remedy of the University, elect to terminate the contract. In such case, the Contractor shall only be paid (without duplication of any items), using a Close out Change Order, for the following:

9.1.1 For completed and acceptable work executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such Work;

9.1.2 For expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials, or equipment as required by the Contract Documents in connection with uncompleted work, including fair and reasonable sums for overhead and profit on such expenses.

9.2 The Contractor shall not be paid on account of loss of anticipated profits or revenue, delay or disruption, or other economic loss arising out of or resulting from such termination. For purposes of this section, "fair and reasonable sums for overhead and profit" shall be determined by reference to Michigan law, without reference to principles used for such determinations in arbitration.

**Article 10 - Progress Payments**

10.1 On or before the 20th day of each month, the Contractor shall submit a written application for payment, using form AIA G702, to the Architect/Engineer and the University's Project Manager for review. The Architect/Engineer shall have ten (10) calendar days to accept or reject the Contractor's application for payment. Acceptable applications for payment shall then be submitted to the University for Payment of authorized amount(s) within thirty (30) calendar days of receipt by the University's Project Manager.

10.2 The application for payment shall contain a full schedule of values organized and sorted by subcontractor, by Construction Specifications Institute standard work categories, or in another format acceptable to the University.

10.3 Monthly progress payments shall show the percentage of work installed as of the date of the application, less amount previously installed and the amount due for the application period. The Contractor shall deduct a 10% retainage from the balance due for each progress payment and indicate the net amount due on each application.

10.4 When 50% of the work associated with this Agreement is installed, the Contractor shall not deduct additional retainage from the balance due from the University. When substantial completion is achieved and acknowledged by the Architect/Engineer, the Contractor and the University in writing, the University shall remit to the Contractor all but 2% of the retainage. The remaining 2% shall be retained by the University until the final payment is authorized and remitted to the Contractor.

**Article 11 - Acceptance and Final Payments**

11.1 Final payment shall be due thirty (30) days after the completion of the work, including all punch list items, provided the work is fully completed and the Agreement fully performed.

11.2 Upon receipt of written notice that the work is ready for final inspection and acceptance, the Architect/Engineer shall promptly inspect the work. When the Architect/Engineer concludes that the work is acceptable and the Agreement to be fully performed, the Architect/Engineer shall promptly issue a final certificate with an original signature, stating that the work provided is complete and acceptable and that the entire remaining balance found to be due the Contractor shall be remitted by the University once the final
11.3 If, after the work has been substantially completed, full completion thereof is materially delayed through no fault of the Contractor, and the Architect/Engineer so certifies, the University shall, upon certificate of the Architect/Engineer, and without terminating the Contract, make payments of the balance due for that portion of the work fully completed and accepted. Such payments shall be made under the terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

**Article 12 - Non-Discrimination**

12.1 The Contractor agrees that it will not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of race, color, religion, sex, age, national origin, or ancestry. Breach of this covenant may be regarded as material breach of this Agreement.

12.2 The Contractor further agrees that it will, in all subcontracts relating to the performance of the work under this Agreement, provide in its subcontracts that the subcontractor will not discriminate against any employee or applicant for employment, to be employed in the performance of such contract, with respect to hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment because of race, sex, age, color, religion, national origin or ancestry. Breach of this covenant may also be regarded as a material breach of this Agreement.

**Article 13 – Laborers and Mechanics**

13.1 All laborers and mechanics must be covered by Worker’s Compensation and Employer’s Liability Insurance as required by Federal and Michigan law. The Contractor shall also require all of its Subcontractors to maintain this insurance coverage.

13.2 The Contractor acknowledges and shall abide by the University’s prohibition on use of 1099 independent contractors and owner / operator business entities. The Contractor shall ensure that all classifications of laborers and construction mechanics performing Work on the Project job site are employees of the Contractor or any Trade Contractor for any tier thereof, and that each worker is covered by workers compensation insurance.

**Article 14 - Prevailing Wages**

14.1 The Contractor and each subcontractor shall pay to each class of mechanics and laborers not less than the wage and fringe benefit rates prevailing in the Detroit Metropolitan Area, as determined by the United States Department of Labor. The Contractor shall post on site, in a conspicuous place, a copy of all applicable wage and benefit rates, and shall provide the University with a copy of the applicable wage and benefit rates.

14.2 The Contractor and each subcontractor shall keep an accurate record showing the name and occupation of and the actual benefits and wages paid to each laborer and mechanic employed in connection with this contract. The Contractor and each subcontractor shall make certified payroll records available to the University’s representatives upon request.

14.3 If a Contractor or subcontractor fails to pay the prevailing rates of wages and fringe benefits and does not cure such failure within ten (10) days after notice to do so by the University, the University shall have the right, at its option, to do any or all of the following:

14.3.1 Withhold all or any portion of payments due the Contractor as may be considered necessary by the University to pay laborers and mechanics the difference between the rates of wages and fringe benefits required by this Agreement and the actual wage and fringe benefits paid.

14.3.2 Terminate part or all of this Agreement or any subagreement and proceed to complete
Agreement or subagreement by separate agreement with another Contractor or otherwise, in which case the Contractor and its sureties shall be liable to the University for any excess costs incurred by the University.

14.4 The Contractor shall include terms identical or substantially similar to this section in any Agreement or subagreement pertaining to the project.

**Article 15 - Save Harmless**

15.1 The Contractor shall indemnify, defend and hold harmless the University, its agents and employees from any and all loss, damage, claims, and causes of action whatsoever, including all costs, expenses and attorneys’ fees arising out of Contractor’s performance of obligations under the terms and conditions of this agreement. Such responsibility shall not be construed as liability for damage caused by or resulting from the negligence of the University, its agents other than the Contractor, or its employees.

**Article 16 - Liquidated Damages**

16.1 It is understood and agreed that, if the project is not completed within the time specified in the Agreement plus any extension of time allowed pursuant thereto, the actual damages sustained by the University because of any such delay will be uncertain and difficult to ascertain, and it is agreed that the reasonable foreseeable value of the use of said project by the University would be the sum of $250.00, Two hundred fifty Dollars per day. Therefore, the Contractor shall pay as liquidated damages to the University the sum of $250.00, Two hundred fifty Dollars per day for each day’s delay in substantially completing said project beyond the time specified in this Agreement and any extensions of time allowed thereunder.

*ENTER N/A FOR ABOVE AMOUNT IF NO LIQUIDATED DAMAGES*

**Article 17 - Interpretation**

17.1 This Agreement shall be interpreted and construed according to the laws of the State of Michigan.

17.2 If one part of this Agreement is found to be void by legal or legislative action, the remainder of the contract remains in full effect.
**Article 18 - Drawings and Specifications**

18.1 The Technical Specifications and the Project Manual dated **August 6, 2014**, and the following List of Drawings represents the scope of work as defined in the Contract Documents from Article 4.

<table>
<thead>
<tr>
<th>DRAWINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drawing No.:</td>
</tr>
</tbody>
</table>

**Sample**
IN WITNESS WHEREOF the parties to these presents have hereunto set their hands as of the day and year first written above.

Signed, sealed and delivered in the presence of:

CONTRACTOR’S NAME GOES HERE

By ________________________________________________

signature

____________________________________

Please print name here

____________________________________

Date signed

____________________________________

Title

Witness

THE BOARD OF GOVERNORS of WAYNE STATE UNIVERSITY

By ________________________________________________

Richard J. Nork, Vice President for Finance and Facilities

____________________________________

Date signed

Form Contract Approved by OGC 06/13 – LG

File_reference_here
FORM OF GUARANTEE

PROJECT: Mazurek Flooring Replacement

OWNER: BOARD OF GOVERNORS, WAYNE STATE UNIVERSITY

CONTRACTOR: ________________________________

DATE: _____________________________________________________________________

Know all men by these presents that, in consideration of my (our) having been awarded the Contract or Subcontract for complete furnishing and installation of:

Mazurek Flooring Replacement (608-246213)

For: Board of Governors, Wayne State University

In conformity with drawings and specifications prepared by Architect or Engineer, WSU Design & Construction Services, and known as the buildings indicated above, I (we) do hereby agree that, should I (we) be notified that the said work has proved faulty, etc., that I (we) will return to the buildings within three (3) working days of the receipt of such notice, and will furnish the necessary labor and material to repair such work to the satisfaction of the Owner and without cost to the Owner.

The Agreement shall remain in full force and effect for a one year period (DATE TBD)

WITNESS:

signed: ________________________________
by: ____________________________________
address: ________________________________
city/state/zip: __________________________

(THIS FORM TO BE FILED IN DUPLICATE.)
GENERAL CONDITIONS (Revised 10-2009)

A. Although AIA Document A201 - Twelfth Edition (April 1970) - "General Conditions of the Contract for Construction" is not bound herein, it forms a part of these construction documents.

B. A reference copy of AIA Document A201 - Twelfth Edition (April 1970) - "General Conditions of the Contract for Construction" is on file at the following location:

Wayne State University
Finance & Facilities Management
Procurement & Strategic Sourcing
Academic / Administrative Services Building
5700 Cass Avenue
Detroit Michigan 48202
SUPPLEMENTARY GENERAL CONDITIONS

OF

THE CONTRACT FOR CONSTRUCTION

Facilities Planning & Management - Design & Construction Services

Wayne State University
WSU SUPPLEMENTARY GENERAL CONDITIONS
OF THE
CONTRACT FOR CONSTRUCTION

NOTE: The following items related to A.I.A. General Conditions, A.I.A. Document A-201 - Twelfth Edition (April 1970), by specific number being amended to. These items, as amendments, shall have precedence over the article being amended.

ARTICLE 1 - CONTRACT DOCUMENTS

1.1 DEFINITIONS

1.1.5 The Agreement

The Agreement executed by the Contractor and the Owner.

1.2 EXECUTION, CORRELATION, INTENT, AND INTERPRETATIONS

1.2.6 "General Conditions and "Supplementary General Conditions" apply with equal force to all Contractors, Subcontractors work, and extra work required under this Contract.

1.2.7 Precedence of Drawings and Specifications.
The Agreement has precedence over WSU Supplementary General Conditions.

WSU Supplementary General Conditions have precedence over A.I.A. A-201 General Conditions of the Contract.

 Specifications have precedence over drawings. Full-size drawings have precedence over scale drawings. Large-scale plans and details have precedence over small-scale plans and details. Figured dimensions have precedence over plans and elevations.

ARTICLE 2 - ARCHITECT

2.1 DEFINITION

2.1.1.1 The term Architect or Architect/Engineer as used in these specifications refers to Facilities Planning and Management - Design Services, and/or Consulting Architect/Engineer.

2.2 ADMINISTRATION OF THE CONTRACT

2.2.16 The Architect will assign Field Representatives to make periodic visits to the project for the purpose of assisting the Architect in carrying out his field responsibilities at the site. The duties, responsibilities and limitations of authority of any such Field Representative shall be as follows:

  a. Explain Contract Documents: Assist the Contractor via the Contractor's Superintendent to understand the intent of the Contract Documents.

  b. Observations: Conduct on-site observations and spot checks of the work in progress as a basis for determining conformance of the work, material, and equipment with the Contract Documents.

  c. Additional Information: Obtain from the Architect, additional details or information, if and when required, at the job site for proper execution of the work.

  d. Modifications: Consider and evaluate suggestions or modifications that may be submitted by the Contractor and report them with recommendations to the Architect for final decision.

  e. Construction Schedule and Completion: Be alert to the completion, and report same to the Architect. When the construction work has been completed in accordance with the Contract Documents, advise the Architect that the work is ready for general inspection and
acceptance.

f. Job Conferences: Attend and report to the Architect on all required conferences held at the job site.

g. Observe Tests: See that tests which are required by the Contract Documents are actually conducted; observe, record and report to the Architect all details relative to the test procedures; and advise the architect's office in advance of the schedules of tests.

h. Inspection by Others: If inspectors, representing local, state or federal agencies having jurisdiction over the project, visit the job site, accompany such inspectors during their trips through the project, record the outcome of these inspections, and report same to the Architect's office.

i. Shop Drawings: Do not permit the installation of any materials and equipment for which shop drawings are required unless such drawings have been duly approved and issued by the Architect.

j. Contractor's Requisitions for Payment: Review and make recommendations to the Architect for disposition.

k. List of Items for Correction: After substantial completion, make a list of items for correction before final inspection and check each item as it is corrected.

l. Owner's Occupancy of the Building: If the Owner occupies (to any degree) the building prior to actual completion of the work by the Contractor, be especially alert to possibilities of claims for damage to completed work prior to the acceptance of the building.

m. Owner Existing Operation: In the case of additions to or Demolitions of an existing facility, which must be maintained as an operational unit, be alert to conditions on the job site which may have an effect on the Owner's existing operation.

n. Limitations of Authority: Do not become involved in any of the following areas of responsibility unless specific exceptions are established by written instructions issued by the Architect.

   aa. Do not authorize deviations from the Contract Documents.
   bb. Avoid conducting any test personally.
   cc. Do not enter into the area of responsibility of the Contractor's field superintendent.
   dd. Do not expedite job for Contractor unless so instructed by the Architect.
   ee. Do not advise on or issue directions relative to any aspect of the building technique or sequence unless a specific technique or sequence is called for in the Specifications or by written instructions from the Architect.
   ff. Do not approve shop drawings or samples.
   gg. Do not authorize or advise the Owner to occupy the Project, in whole or in part, prior to the final acceptance of the building.
   hh. Do not issue a Certificate for Payment.

ARTICLE 3 - OWNER

3.5 OWNER'S RIGHT TO DO WORK

3.5.1 The Owner may exercise his right, which is hereby acknowledged by the Contractor, to let independent of the Contract for the work herein specified, any other work on the premises even if of
like character and trades, and the Owner shall not be liable for any damage, loss or expense incurred by the Contractor through the fault of any other Contractor so employed by the Owner. The Contractor acknowledges the necessity of work by others, to be performed at approximately the same time as the work hereunder, and agrees to perform his work in full cooperation with the work of such other trades and/or Contractors, partially or entirely completed, by such other trades and/or Contractors, or by the Owner, when, in the opinion of the Architect, such access or use is necessary for the performance and completion of any portion or all of the work of others or of any work on the site.

3.6 OWNER'S ACCESS AND PARTIAL OCCUPANCY

3.6.1 The Owner shall have access to the work at all times, and at his election, may from time to time (prior to the stipulated contract completion date) occupy any of the units or parts of the project as the work in connection therewith is complete to such a degree as will, in the opinion of the Owner, permit their temporary or permanent use. The Owner will, prior to any such partial occupancy, give notice to the Contractor thereof and such occupancy shall be upon the following terms:

a. Such occupancy shall not constitute an acceptance of work not performed in accordance with the Contract nor shall such occupancy relieve the Contractor of liability to perform any work by the Contract by not complete at the time of occupancy.

b. Except as otherwise provided by an agreement at the time of such partial occupancy, the Contractor shall be relieved of all maintenance costs on units or parts so occupied.

c. The Contractor shall not be responsible for wear and tear or damage resulting from partial occupancy.

d. The Owner shall assume risk of loss with respect to any unit or part so occupied.

e. The Contractor shall, if required by the Owner, furnish heat, light, water, or other such services to the units or parts occupied and the Owner shall make proper remuneration therefore to the Contractor.

3.6.2 The Contractor agrees that the Owner shall have the right, after seven (7) days' written notice to the Contractor, to place and install as much equipment and machinery during the progress of the work as is possible before the completion of the various parts of the work; and further agrees that such placing and installation of equipment shall not in any way evidence the completion of the work or any portion thereof, nor signify the Owner's acceptance of the work or any portion thereof. Should the Owner place or install such equipment and machinery with his own forces he shall be responsible for any damage to work of the Contractor caused by the Owner's work or workmen. Should the Owner have such placement or installation performed by another Contractor, then the Owner shall require said Contractor to be responsible for all such damage caused by his work, his workers, or his subcontractors.

ARTICLE 4 - CONTRACTOR

4.4 LABOR AND MATERIALS

4.4.3 All materials shall be so delivered, stored and handled to prevent the inclusion of foreign materials and the damage of materials by water or breakage. Packaged materials shall be delivered and stored in original packages until ready for use. Packages or materials showing evidence of water or other damage shall be rejected. All materials shall be of the respective qualities specified herein.

4.4.4 The Contractor shall be responsible for the proper care and protection of all his materials, equipment, etc., delivered at the site. Building materials, equipment, etc., may be stored on the premises subject to the approval of the Architect.

4.4.5 To insure timely availability of critical materials in case of national emergency, the Contractor may order his subcontractors to proceed with fabrication of the same earlier than required by normal sequence of construction. In the event storage facilities are not available on the site or at the source of fabrication, the Owner will endeavor to provide such storage space as may be available to care for same. Where this is necessary, the Contractor shall be paid for all stored material on the
Owner’s property or on the properties approved by the Owner upon approval of certified invoices. It shall be the Contractor’s obligation to pay for all handling costs and damage to this material. The Contractor shall protect this property against damage.

4.6 TAXES

4.6.1 The Bidder shall include in his proposal and make payment of all Federal, State, County and Municipal taxes including Michigan State Sales and Use Taxes, now in force or which may be enacted during the progress and completion of the work covered.

4.7 PERMITS, FEES AND NOTICES

4.7.3 The Contractor shall pay highway or DPW fees for damages to sidewalks, streets, or other public property or to any public utilities.

4.7.4 Permits and licenses of a temporary nature necessary for the execution of the work shall be secured and paid for by the Contractor.

4.7.5 Except for the General Building Permit (which is not required), the Contractor shall secure and pay for all other required permits, including the following:

- Electrical - State of Michigan
- Plumbing - State of Michigan
- Mechanical - State of Michigan
- Elevator - City of Detroit

4.7.6 The Contractor shall secure certificates of inspection and of occupancy that may be required by authorities having jurisdiction over the work. These certificates shall be delivered to the Architect upon completion of the work.

4.9 SUPERINTENDENT

4.9.2 The Contractor shall give sufficient supervision to the work, using his best skill and attention. He shall carefully study and compare all drawings, specifications, and other instructions, and shall at once report to the Architect any error, inconsistency, or omission which he may discover, but he shall not be held responsible for their existence or discovery.

4.9.3 The Contractor’s superintendent shall periodically inspect the entire project to make certain that all of the stipulations of all of the articles of the General Conditions are being observed.

4.12 DRAWINGS AND SPECIFICATIONS AT THE SITE

4.12.1.1 Refer to Paragraph 4.12.1, of A.I.A. General Conditions of the Contract for Construction. Modify the last sentence of this paragraph to read:

"The Drawings, marked to record all changes made during construction, shall be incorporated in the Contractor's 'Informational Package'."

4.12.2 As a basic and interim step for the fulfillment of the "Informational Package", accurate records of all non-structural underground and concealed work shall be kept, including, but not limited to, all piping, conduit, equipment, and drainage and tunnel work. In addition, such records shall be available for review during various steps of the project.

4.13 SHOP DRAWINGS AND SAMPLES
4.13.9 Immediately before and as a condition of substantial completion, the Contractor shall provide the Owner an "Informational Package" and instructional sessions on the operation, maintenance, and service of the facility. The "Informational Package" shall include:

1. One (1) set of transparency (sepia) of the approved shop drawings and descriptive material submitted during construction. Any shop documents unobtainable in sepia shall be supplied in three (3) sets.

2. One (1) set of transparency (sepia) of constructional shop drawings with all installation revisions incorporated to reflect the as-built condition. Examples of constructional shop drawings are dimensioned conduit, piping and ductwork layout drawings.

3. Three (3) sets of instructional manuals on the installation, operation, maintenance and service of equipment and systems, including parts lists.

Examples of Specific Information Required:

1. Electrical
   a. Conduit layout of light, power, and special systems, indicating dimensionally the locations and size of runs; circuit grouping and conductor size and number in conduit runs.
   b. System description and elementary diagrams, connection and interconnection diagrams, and device internal diagrams.

2. Mechanical
   a. Piping and ductwork layout indicating dimensionally the location and size of the runs.
   b. Description and diagrams of control systems.

Following the submittal of the "Informational Package", the Contractor shall schedule and provide, at the Owner’s convenience, instructional sessions for Owner’s personnel to acquaint them with the operation, maintenance, and service of the system.

3. Elevators
   a. Elementary diagrams and description of sequence of operation of the system control components, connection and interconnection diagrams, and device internal diagrams.

ARTICLE 5 - SUBCONTRACTORS

5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE WORK

5.2.3 Delete Article 5.2.3 in its entirety.

5.2.4 Delete Article 5.2.4 in its entirety.

ARTICLE 7 - MISCELLANEOUS PROVISIONS (Revised 6-13-2011)

7.5 PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND

7.5.1 The successful Bidder will be required to furnish a Performance Bond and Labor and Material Payment bond in an amount equal to 100% of the contract award amount, and include such cost in the Proposal, complying with the laws of the State of Michigan. The graduated formula no longer applies.
A. Performance Bond and Labor and Material Payment Bond shall be from a surety company acceptable to the Owner and made payable as follows:

(1) A Labor and Material Payment bond for 100% of the contract award amount to the Board of Governors of Wayne State University, and guaranteeing the payment of all subcontractors and all indebtedness incurred for labor, materials, or any cause whatsoever on account of the Contractor in accordance with the laws of the State of Michigan relating to such bonds.

(2) A Performance bond for 100% of the contract award amount to the Board of Governors of Wayne State University to guarantee and insure the completion of work according to the Contract.

B. The only acceptable Performance Bond shall be the AIA A312 – 2010.

C. The Contractor shall include with his bid evidence of his ability to obtain a Performance Bond in the amount of 100% of the bid amount, and in accordance with the terms and conditions outlined in this section, Such evidence shall be project specific and shall be submitted on a form provided by the Surety or Agent thereof.

7.7 ROYALTIES AND PATENTS

7.7.1 The Contractor hereby agrees to indemnify, protect and save harmless the Architect and the Owner from and against any and all liability, loss or damage, and to reimburse the Owner and the Architect for any expenses, including legal fees and disbursements to which the Owner or the Architect may be put because of claims of litigation on account of infringement or alleged infringement of any letters patent or patent rights by reason of the work or materials, equipment, or other items used by the Contractor in its performance.

7.9 INTEREST

7.9.1 Delete Article 7.9 in its entirety.

ARTICLE 8 - TIME

8.1 DEFINITIONS

8.1.3 The Date of Substantial Completion of the Work is the Date certified by the Architect when construction of the entire work is sufficiently complete, in accordance with the Contract Documents, so the Owner may occupy the Work for the use for which it is intended. It is the beginning date for the guarantees on all the Project Work.

8.3.5 LIQUIDATED DAMAGES

It is understood that if said Contract is not completed within the time specified in the Contract plus any extension of time thereto, the Contractor shall pay Liquidated Damages to the Owner as set forth in Article 11 of the Agreement between Contractor and Owner for Construction.

ARTICLE 9 - PAYMENT AND COMPLETION

9.3 PROGRESS PAYMENTS

9.3.1 On or before the 20th day of each month, the Contractor shall submit to the Architect on the Owner's Standard Form, a written application for payment showing the proportionate value of the work installed to date from which shall be deducted, a reserve of 10% and all previous payments, and the balance of the amount as approved by the Architect shall be due and payable to the Contractor on or about the 15th day of the succeeding month.

9.3.2.2 No payments will be made because of materials or equipment stored off the site, except as provided for in Subparagraph 4.4.5 of the Supplementary General Conditions or other special cases the Owner may approve.

9.6 FAILURE OF PAYMENT
9.6.1 Delete Article 9.6 in its entirety.

**ARTICLE 11 - INSURANCE (Revised 3-22-2012)**

11.1 CONTRACTOR'S LIABILITY INSURANCE

11.1.2 The insurance required by Subparagraph 11.1.1 shall be written for not less than any limits of liability specified herein, or required by law, whichever is greater, and shall include contractual liability insurance as applicable to the Contractor's obligations under Paragraph 4.18.

During the life of the Contract, the Contractor shall maintain the following types of insurance:

A. General Requirements

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Minimum Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.Comprehensive General Liability</td>
<td>Bodily Injury $ 500,000 each person</td>
</tr>
<tr>
<td></td>
<td>$1,000,000 aggregate</td>
</tr>
<tr>
<td></td>
<td>Property Damage $ 500,000 each occurrence</td>
</tr>
<tr>
<td></td>
<td>$1,000,000 aggregate</td>
</tr>
<tr>
<td></td>
<td>or $2,000,000 combined single limit (CSL)</td>
</tr>
<tr>
<td>2.Fire Legal Liability</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>3.Comprehensive Automobile Liability (including Hired and non-owned vehicles)</td>
<td>Bodily Injury $ 500,000 each person</td>
</tr>
<tr>
<td></td>
<td>$1,000,000 each accident</td>
</tr>
<tr>
<td></td>
<td>Property Damage $ 500,000 each accident</td>
</tr>
<tr>
<td></td>
<td>or $2,000,000 combined single limit (CSL)</td>
</tr>
<tr>
<td>4.Workers' Compensation (Employer's Liability)</td>
<td>Statutory - Michigan $100,000</td>
</tr>
<tr>
<td>5.Property - All Risk</td>
<td>In an amount sufficient to cover the total value of the contractor's property in the care, custody or control of WSU.</td>
</tr>
</tbody>
</table>

B. Maximum Acceptable Deductibles

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Maximum Deductible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comprehensive General Liability</td>
<td>$5,000</td>
</tr>
<tr>
<td>Fire Legal Liability</td>
<td>$5,000</td>
</tr>
<tr>
<td>Comprehensive Automobile Liability</td>
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<tr>
<td>Workers' Compensation</td>
<td>-0-</td>
</tr>
<tr>
<td>Property - All Risk</td>
<td>$ 500</td>
</tr>
</tbody>
</table>

11.1.3 The Board of Governors, Wayne State University, shall be named as an additional insured but only with respect to accidents arising out of the performance of said contract. The contractor shall prepare a certificate of insurance which shall name the "Office of Risk Management; 5700 Cass Avenue" as the Wayne State University certificate holder.

11.1.3.1 The Contractor shall either 1) require each of his Subcontractors to procure and to maintain during the life of his subcontract, Subcontractors' Comprehensive General Liability, Automobile Liability and Property Damage Liability Insurance of the type and in the same amounts as specified in the Subparagraph, or 2) insure the activity of his subcontractors in his own policy.

11.2 OWNER'S LIABILITY INSURANCE
Delete Article 11.2 in its entirety.

11.3 PROPERT Y INSURANCE

Delete Article 11.3 in its entirety and replace with the following:

11.3.1 The Contractor shall purchase and maintain property insurance upon the entire work at the site to the full insurable value thereof. This insurance shall include the interests of the Owner, the Contractor, Subcontractors, and sub-subcontractors in the work and shall insure against the perils of Fire, Extended Coverage, Vandalism, and Malicious Mischief.

11.3.2 The Owner and Contractor waive all rights against each other for damages caused by fires or other perils to the extent covered by insurance provided under Subparagraph 11.3.1. The Contractor shall require similar waivers by Subcontractors and sub-subcontractors in accordance with Clause 5.3.1.5.

11.3.3 Insurance must be issued by an insurance company with an “A rating as denoted in the AM Best Key Rating Guide”.

ARTICLE 12 - CHANGES IN THE WORK

12.1 CHANGE ORDERS

12.1.8 Percentage markups in pricing under Subparagraphs 12.1.3.1, 12.1.3.3, and 1.2.4 shall be as limited in the Contract Documents. Unit price of Subparagraph 12.1.3.2 shall represent total unit cost to the Owner and shall include the Contractor’s markup for overhead and profit.

ARTICLE 14 - TERMINATION OF THE CONTRACT

14.1 TERMINATION BY THE CONTRACTOR

14.1.1 If the work is stopped for a period of thirty days under any order of any court or other public authority having jurisdiction, or as a result of any act of government, such as a declaration of a national emergency making materials unavailable, through no act or fault of the contractor or a subcontractor or their agents or employees or other persons performing any of the Work under a contract with the contractor, then the contractor may, upon seven days' written notice to the Owner and the Architect, terminate the contract and recover from the Owner payment for all Work executed and for any proven loss sustained upon any materials, equipment, tools, construction equipment, and machinery, including reasonable profit and damages.

ARTICLE 15 - ADDITIONAL CONDITIONS

15.1 SUBSTITUTION OF MATERIALS AND EQUIPMENT

15.1.1 Whenever a material, article, or piece of equipment is identified on the Drawings or in the Specifications by reference to manufacturers' or vendors' names, trade names, catalog numbers, or the like, it is so identified for the purpose of establishing a standard, and any material, article, or piece of equipment of other manufacturers or vendors, which will perform adequately the duties imposed by the general design will be considered equally acceptable provided the material, article, or piece of equipment so proposed is, in the opinion of the Architect, of equal substance, appearance, and function. It shall not be purchased or installed by the Contractor without the Architect's written approval.

15.2 NON-DISCRIMINATION PROVISION AND WAGE AND HOUR ACT

15.2.1 During the performance of this contract, the Contractor agrees as follows:

15.2.1.1 The Contractor shall not discriminate against any employee or applicant for employment because of sex, race, creed, color, age, or national origin. The Contractor will take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to
their sex, race, age, creed, color, or national origin.

15.2.1.2 Such action shall include but not be limited to, the following: employment; upgrading; demotion; or transfer; recruitment or recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this non-discrimination clause.

15.2.1.3 The Contractor will, in all solicitations, or advertisements for employees, placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to sex, race, creed, color, age or national origin.

15.2.1.4 The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or worker's representative of the Contractor's commitments under Section 202 of Executive Order No. 11246 of October 27, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

15.2.1.5 The Contractor will comply with all provisions of the Executive Order No. 11246 of October 27, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor or other government agency or authority having jurisdiction.

15.2.1.6 The Contractor will furnish all information and reports required by Executive Order No. 11246 of October 27, 1965, and by the rules, regulations, and orders of the Secretary of Labor or other government agency or authority having jurisdiction, and will permit access to his books, records, and accounts by the administrative agency and the Secretary of Labor for the purposes of investigation to ascertain compliance with such rules, regulations and orders.

15.2.1.7 In the event of the Contractor's noncompliance with the non-discrimination clauses of this contract, or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated or suspended in whole or in part, and the Contractor may be declared ineligible for further University contracts or federally-assisted contracts in accordance with procedure authorized in Executive Order No. 11246 of October 27, 1965, or by rule, regulation, or order of the Secretary of Labor or other government agency or authority having jurisdiction.

15.2.1.8 The Contractor will include in the provisions of Subparagraph 15.2.1.1 through 15.2.1.8 in every subcontract or purchase order unless exempted by rules, regulations or orders of the President's Committee on Equal Employment Opportunity issued pursuant to Section 204 of Executive Order No. 11246 of September 14, 1965, so that provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the Contractor becomes involved as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interest of the United States.

15.3 COMPLIANCE WITH COPELAND ANTI-KICKBACK ACT AND REGULATIONS

15.3.1 The Contractor shall comply with the Copeland Anti-Kickback Act and Regulations of the Secretary of Labor (29CFR, Part 3) which are herein incorporated by reference.

15.4 PREVAILING WAGES

15.4.1 Contractors and subcontractors shall pay all mechanics and laborers, including apprentices and trainees, no less than the wage and fringe benefit rates prevailing in the locality in which the work is performed. Wage and fringe benefit rates are determined by the Federal Government Department of Labor.

15.4.2 Classifications not provided in the schedule shall be determined prior to the award of the contract and shall be no less than the wage and fringe benefit rates determined by the Federal Department of Labor.
15.4.3 Contractors and subcontractors shall adhere to the ratios of apprentices to journey workers as determined by the Federal Department of Labor.

15.4.4 Contractors and subcontractors shall keep a copy of the prescribed wage and benefit rates posted at the construction site in a conspicuous place.

15.4.5 Contractors and subcontractors shall keep an accurate record of the name, occupation, and the actual benefits paid to each mechanic or laborer for the contract. This record shall be made available for reasonable inspection by the Federal Department of Labor and the Owner.
DRAWINGS

The Technical Specifications dated **August 6, 2014** and the following List of Drawings represent the scope of work as defined in the Contract Documents from Article 4.

**DRAWINGS**

<table>
<thead>
<tr>
<th>Drawing No.:</th>
<th>Description:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.01</td>
<td>Floor Plan – Area A</td>
<td>August 6, 2014</td>
</tr>
<tr>
<td>A.02</td>
<td>Floor Plan – Area B</td>
<td>August 6, 2014</td>
</tr>
</tbody>
</table>
GENERAL REQUIREMENTS

GENERAL

A. CONTRACTOR'S RESPONSIBILITY

It is not the responsibility of the Architect/Engineer or Owner's Representative to notify the Contractor or subcontractors when to commence, to cease, or to resume work; nor in any way to superintend so as to relieve the Contractor of responsibility or of any consequences of neglect or carelessness by him or his subordinates. All material and labor shall be furnished at times best suited for all Contractors and subcontractors concerned, so that the combined work of all shall be properly and fully completed on the date fixed by the Contract.

The Contractor shall be responsible for all items contained in both the specifications and on the drawings for all trades. He shall be responsible for the proper division of labor according to current labor union agreements regardless of the division of responsibility implied in the contract documents.

B. CODES AND STANDARDS

Reference to standard specifications for workmanship, apparatus, equipment and materials shall conform to the requirements of latest specifications of the organization referenced, i.e., American Society for Testing Materials (ASTM), Underwriters Laboratories, Inc. (UL), American National Standards Institute, Inc. (ANSI), and others so listed in the Technical Specifications.

C. PERMITS, FEES AND NOTICES

See Supplementary General Conditions.

D. MEASUREMENTS

Before proceeding with each Work Item, Contractor shall locate, mark and measure any quantity or each item and report quantities to Engineer. If measured quantities exceed Engineer’s estimate, Contractor shall obtain written authorization to proceed from Owner before executing Work required for that Work Item.

Measurement of quantities for individual Work Items will be performed by Contractor and reviewed by Engineer. Coordinate measurements with inspection as required in Section “Coordination.”

Cost of Work included in Work Item for quantities as indicated in Contract Documents shall be included in Base Bid.

1. Additions to or deductions from lump sum price for quantities of each Work Item added to or deducted from Work respectively shall be at unit prices indicated in Bid Form and shall constitute payment or deductions in full for all material, equipment, labor, supervision and incidentals necessary to complete Work.

E. CONTRACTOR'S MEASUREMENTS

Before ordering material, preparing Shop Drawings, or doing any work, each Contractor shall verify, at the building, all dimensions which may affect his work. He assumes full responsibility for the accuracy of his figures. No allowance for additional compensation will be considered for minor discrepancies between dimensions on the drawings and actual field dimensions.

F. CONTINUITY OF SERVICE (Revised 3-26-2012)

Continuity of all existing services in the building shall be maintained throughout the construction period. Where it is necessary to tie into the existing electrical service, water or waste systems, it shall be done as directed by the Architect/Engineer. This Contract shall also provide temporary lines or bypasses that may be required to maintain continuous service in the building. All utility shutdowns must be approved by the Owners Representative / Project Manager, not less than 7 business days prior to the event, so that proper notification can be posted.
G. SUBMITTALS

All submittals (except Shop Drawings) and samples required by the Specifications shall be submitted in triplicate unless otherwise specified for a particular item under an individual Specification Section.

Each sample shall be clearly identified on a tag attached, showing the name of the Project Consultant, the project number and title, the names of the Contractor, manufacturer (and supplier if same is not the manufacturer), the brand name or number identification, pattern, color, or finish designation and the location in the work.

Each submittal shall be covered by a transmittal letter, properly identified with the project title and number and a brief description of the item being submitted.

Contractor shall be responsible for all costs of packing, shipping and incidental expenses connected with delivery of the samples to the Project Consultant or other designated address.

If the initial sample is not approved, prepare and submit additional sets until approval is obtained.

Materials supplied or installed which do not conform to the appearance, quality, profile, texture or other determinant of the approval samples will be rejected, and shall be replaced with satisfactory materials at the Contractor's expense.

H. GENERAL/STANDARD ELECTRONIC EQUIPMENT AND INFRASTRUCTURE REQUIREMENTS (Revised 11-2008)

1. Compliance with WSU Standards for Communications Infrastructure

   A. All applicable work, products, materials and methods shall comply with the latest version of the “WSU Standards for Communications Infrastructure” except as where noted.

   B. This document is available at the following website/URL: http://networks.wayne.edu/WSU-Communications-Standards.pdf

2. Automation System Program Code

   A. All automation system uncompiled and compiled program codes, source codes, custom modules, graphical user interface screen shots and any other automation system programming data and material (Program Code) shall be provided to the UNIVERSITY in hard copy and on CD Rom in an unencrypted format acceptable to the UNIVERSITY.

   B. Copyright for the Program Code shall be assigned to the UNIVERSITY for purposes of system maintenance.

PROTECTION OF OCCUPANCY (Revised 3-2006)

A. FIRE PRECAUTIONS

   Take necessary actions to eliminate possible fire hazards and to prevent damage to construction work, building materials, equipment, temporary field offices, storage sheds, and other property.

   During the construction, provide the type and quantity of fire extinguishers and fire hose to meet safety and fire prevention practices by National Fire Protection Association (NFPA) Codes and Standards (available at http://www.nfpa.org/)

   In the event that construction includes "hot work", the contractor shall provide the Owner's Representative with a copy of their hot work policy, procedures, or permit program. No hot work activity (temporary maintenance, renovation, or construction by operation of a gas or electrically powered equipment which produces flames, sparks or heat that is sufficient to start a fire or ignite combustible materials) shall be performed until such documents are provided. During such operations, all highly combustible or flammable materials shall be removed from the immediate working area, and if removal is impossible, same shall be protected with flame retardant shield.
Not more than one-half day's supply of flammable liquids such as gasoline, spray paint and paint solvent shall be brought into the building at any one time. Flammable liquids having a flash point of 100 degrees F. or below which must be brought into the building shall be confined in an Underwriters Laboratories (UL) labeled safety cans. The bulk supply of flammables shall be stored at least 75 feet from the building and other combustible materials. Spigots on drums containing flammable liquids are prohibited on the project site. Drums shall be equipped with approved vented pumps, and be grounded and bonded.

Only a reasonable working supply of combustible building materials shall be located inside the building.

All oil-soaked rags, papers, and other similar combustible materials shall be removed from the building at the close of each day's work, or more often if necessary, and placed in metal containers, with self-closing lids.

Materials and equipment stored in cardboard cartons, wood crates or other combustible containers shall be stored in an orderly manner and accessibly located, fire-fighting equipment of approved types shall be placed in the immediate vicinity of any materials or equipment stored in this type of crate or carton.

No gasoline, benzene, or like flammable materials shall be poured into sewers, manholes, or traps.

All rubbish shall be removed from the site and legally disposed of. Burning of rubbish, waste materials or trash on the site shall not be permitted.

The contractor shall be responsible for the conduct of employees relative to smoking and all smoking shall be in the area designated by the Architect/Engineer.

B. GENERAL SAFETY AND BUILDING PRECAUTIONS

Provide and maintain in good repair barricades, railings, etc., as required by law for the protection of the Public. All exposed material shall be smoothly dressed.

At dangerous points throughout the work environment provide and maintain colored lights or flags in addition to above guardrails.

Isolate Owner's occupied areas from areas where demolition and alteration work will be done, with temporary, dustproof, weatherproof, and fireproof enclosures as conditions may require and as directed by the Architect/Engineer.

Cover and protect furniture, equipment and fixtures to remain from soiling, dust, dirt, or damage when demolition work is performed in rooms or areas from which such items have not been removed.

Protect openings made in the existing roofs, floors, and other construction with weatherproof coverings, barricades, and temporary fire rated partitions to prevent accidents.

Repair any damage done to existing work caused by the construction and removal of temporary partitions, coverings, and barricades.

The Contractor will be held responsible for all breakage or other damage to glass up to the time the work is completed.

Provide protection for existing buildings, interior and exterior, finishes, walls, drives, landscaping, lawns (see below), etc. All damages shall be restored to match existing conditions to the satisfaction of the Architect/Engineer.

The Contractor and Owner will define the anticipated area of lawn damage at the project Pre-Construction Meeting. Whether the lawn is sparse or fully developed, any lawn damaged due to the Contractor's work will be replaced with sod by the University. The University's unit cost of $10.00 per square yard and landscaping at a rate of 1.5 times the cost of the sod repairs, the full cost of which will be assessed against the Contractor. At the completion of the project, a deductive Change Order reflecting this cost will be issued.

The Contractor is to include an allowance in his bid for this corrective work.
C. INTERFERENCE WITH OWNER'S OPERATIONS

The Owner will be utilizing the Building Facilities to carry on his normal business operation during construction. The Contractor shall schedule performance of the work necessary to complete the project in such a way as to interfere as little as possible with the operation during construction. The Contractor shall schedule performance of the work necessary to complete the project in such a way as to interfere as little as possible with the operation of the Owner.

Work which will interfere with the Owner's occupancy, including interruptions to the Owner's mechanical and electrical services, and essentially noisy operations (such as jackhammering) shall be scheduled in advance. The schedule of alterations shall be approved by the Architect/Engineer and the work shall be done in accordance with the approved schedule.

It is understood that the work is to be carried through to completion with the utmost speed consistent with good workmanship and to meet the construction schedule.

The Contractor shall begin work under the Contract without delay upon receipt of the fully-executed contract and shall substantially complete the project ready for unobstructed occupancy and use of the Owner for the purposes intended within the completion time stated in the contract.

CONTRACTOR'S REPRESENTATION AND COORDINATION

A. FIELD SUPERINTENDENT

Contractor shall assign a full time project manager/superintendent for the duration of the project. This person shall be experienced and qualified in all phases of the work and shall be present at the site during Contractor's working hours. The project manager shall have Contractor's full authority to represent Contractor in all routine operations including payment, changes to the work, and scheduling. Contractor shall not re-assign this individual without prior written permission of the Owner.

B. MEETINGS

When directed by the Architect/Engineer, meetings shall be held for the purpose of coordinating and expediting the work. The invited contractors or subcontractors will be required to have qualified representatives at these meetings, empowered to act in their behalf.

C. COORDINATION

The Contractor shall also provide a staff adequate to coordinate and expedite the work properly and shall at all times maintain competent supervision of its own work and that of its subcontractors to insure compliance with contract requirements.

The Contractor shall be solely responsible for all construction means, methods, techniques, sequences, and procedures and for coordinating all portions of the work under the Contractor.

D. CONSTRUCTION SCHEDULE

The Construction Schedule shall be prepared after the award of contract. Soon after, a pre-construction meeting is held with the Owner and the Architect/Engineer to determine the areas to which the Contractor will be allowed access at any one time.

The Contractor is alerted to the fact that areas in which he will be working will be occupied by students and employees of the University as well as the general public. The Contractor's access, to and from the project site, will be confined to limited areas so as not to unduly disrupt the normal activities of the University.

TEMPORARY FACILITIES
A. **GENERAL**

The following temporary facilities descriptions represent standard conditions. Verify accuracy with Architect/Engineer at time of bids.

B. **CONTRACTOR'S OFFICE**

Provide field offices as required. Locate temporary field offices on site where directed by Architect/Engineer.

Appearance and location of field offices shall be approved by the Architect/Engineer.

Provide for all other administrative facilities and storage off the Owner's property.

C. **STORAGE OF MATERIALS**

All materials shall be stored in areas designated by the Architect/Engineer. All stored materials shall be arranged for the minimum disruption to occupants and to allow full access to and throughout the building. Materials stored outdoors shall be neat and orderly and covered to prevent damage or vandalism.

D. **PARKING**

1. **GENERAL**

University parking regulations will be strictly enforced.

Maintain Owner's parking areas free of dirt and debris resulting from operations under the contract.

2. **STANDING AND UNLOADING/LOADING VEHICLES**

All Contractors are to call Wayne State University Public Safety at 577-2222, and give at least 24 hours advance notice that they have vehicles that must be at the job site.

Vehicles will be permitted at the project site only as long as the vehicles are needed for loading/unloading, and must be immediately moved upon completion.

All unauthorized and/or unattended standing vehicles will be subject to ticketing and removal by University Police. Towed vehicles may be reclaimed by calling 577-2222, and paying any assessed charges.

3. **COMPLIMENTARY PARKING**

There is no complimentary parking for Contractor's employee vehicles.

4. **WAYNE STATE UNIVERSITY PUBLIC/STUDENT PARKING AREAS**

Public Parking, on a first-come first-served basis is available. Contact the office of the One Card System, at 313.577.9513 for information on availability of parking on a contractual basis.

E. **TOILET FACILITIES**

The Owner's designated existing toilet facilities may be used by workers on the project. Contractor shall maintain such facilities in a neat and sanitary condition.

F. **TELEPHONE USE**

If required, the Contractor shall provide and pay for a temporary telephone within the building for his use and that of his subcontractors.

No use of the Owner's telephone (except pay telephones) will be permitted.
G. ACCESS DEVICES

The Contractor shall furnish and maintain temporary hoists, ladders, railings, scaffolds, runways, and the like as required for safe, normal access to the permanent construction until the permanent facilities are complete. Each trade shall furnish such additional means of access as may be required for the progress and completion of the work. Such temporary access devices shall meet all applicable local, state, and federal codes and regulations.

H. HEAT AND VENTILATION

Provide cold weather protection and temporary heat and ventilation as required during construction to protect the work from freezing and frost damage.

Provide adequate ventilation as required to maintain reasonable interior building air conditions and temperatures, to prevent accumulation of excess moisture, and to remove construction fumes.

Tarpaulins and other materials used for temporary enclosures. Coverings and protection shall be flameproofed.

I. WATER SERVICE

Sources of water are available at the site. The Owner will pay for reasonable amounts of water used for construction purposes.

The Contractor shall provide, at the earliest possible date, temporary connections to the water supply sources and maintain adequate distribution for all construction requirements. The Contractor shall protect sources against damage.

Methods of conveying this water shall be approved by the Architect/Engineer and shall not interfere with the Owner's operations.

J. ELECTRICAL SERVICES

All charges for reasonable amounts of electrical power energy used for temporary lighting and power required for this work will be paid by the Owner.

The Contractor shall provide and maintain any temporary electrical lighting and power required for this work. At the completion of the work, all such temporary electrical facilities shall be removed and disposed of by the Contractor.

Temporary lighting and power shall comply with the regulations and requirements of the National Electrical Code

INSPECTIONS AND TESTS

The Architect/Engineer shall at all times have access to the work wherever it is in preparation or in progress and the Contractor shall provide proper facilities for such access and for observation.

No failure of the Architect/Engineer, during the progress of the work, to discover or reject materials or work not in accordance with the Contract Specifications and Drawings shall be deemed an acceptance thereof nor a waiver of defects therein. Likewise, no acceptance or waiver shall be inferred or implied due to payments made to contractor or by partial or entire occupancy of the work, or installation of materials that are not strictly in accordance with the Contract Specifications and Drawings.

Where tests are specifically called for in the Specifications, the Owner shall pay all costs of such tests and engineering services unless otherwise stated in the contract.

Where tests are not specifically called for in the Specifications, but are required by the Architect/Engineer or Consultant, the Owner shall pay all costs of such tests and engineering services unless the tests reveal that the workmanship or materials used by the Contractor are not in conformity with the Drawings, Specifications, and/or approved shop drawings. In such event, the Contractor shall pay for the tests, shall remove all work and materials so failing to conform and replace with work and materials that are in full conformity.

CLEAN-UP
The Contractor shall at all times keep the Owner's premises and the adjoining premises, driveways and streets clean of rubbish caused by the Contractor's operations and at the completion of the work shall remove all the rubbish, all of his tools, equipment, temporary work and surplus materials, from and about the premises, and shall leave the work clean and ready for use. If the contractor does not attend to such cleaning immediately upon request, the Architect/Engineer may cause such cleaning to be done by others and charge the cost of same to the Contractor.

The Contractor will be responsible for all damage from fire that originates in, or is propagated by, accumulations of rubbish or debris.

All rubbish and debris shall be disposed of off the Owner's property in an approved sanitary landfill site. No open burning of debris or rubbish will be permitted. Job site shall be left neat and clean at the completion of each day's operation.

PROJECT CLOSE-OUT

A. RECORD DRAWINGS

At beginning of job, provide one copy of Working Drawings, and record changes, between Working Drawings and "As Built", including changes made by Addenda, Change Orders, Shop Drawings, etc. These shall be kept up to date. Update to indicate make of all mechanical and electrical equipment and fixtures installed. Keep these Record Prints in good condition and available for inspection by the Architect/Engineer.

Upon completion of the job, turn over to the Architect/Engineer Record Prints of Working Drawings showing all job changes.

B. OPERATING AND MAINTENANCE DATA

Prepare and furnish to the Architect/Engineer three (3) bound copies of "Operating and Maintenance Manual" on all equipment installed under this Contract.

Manual shall include copies of all Manufacturers' "Operating and Service Instructions", including Parts List, Control Diagrams, Description of Control Systems, Operating, Electrical Wiring, and any other information needed to understand, operate and maintain the equipment. The names and addresses of all subcontractors shall be included. These instructions shall be custom-prepared for this job -- catalog cuts will not be accepted. Equipment shall be cross-referenced to Section of Specifications and to location shown and scheduled on drawings.


C. FINAL INSPECTION

Secure final inspections from the State of Michigan as soon as the work is completed and immediately submit such Certificates to the Architect/Engineer.

D. GUARANTEES (See Sections 00510 and 01781)

Guarantees on material and labor from the General Contractor and his subcontractors shall be as required in Sections 00510 and 01781.

E. SWORN STATEMENT AND WAIVER OF LIENS (revised 4-11-2012)

Prior to final payment, the General Contractor shall provide a Contractor's Sworn Statement and Full Unconditional Waivers of Liens from all subcontractors for material and labor and from all suppliers who provide materials exceeding $1,000. Sworn Statements and signed waivers from all Subcontractors must accompany Pay Applications or they will be returned for such documentation prior to approval.

ASBESTOS HAZARD
A. The contractor shall not start any work in any area that has not been inspected for asbestos by the Owner's Industrial Hygiene Department, or a qualified representative of the Owner and approval is given for work to be done. If asbestos is found, safety measures as recommended by the Owner's Industrial Hygiene Department, or a qualified representative of the Owner, shall be completed, or approval given for work to be done before work is started. The contractor shall not perform any asbestos removal or containment work under the contract.

KEYS

A. The Owner shall provide the contractor keys on loan to have access to the various spaces in order to complete the contract. Contractor will sign for and be responsible for each key on loan, returnable to Owner upon completion of the contract. In case of any lost keys, the Owner will backcharge the contract $250.00 for each core change. In the event that a Contractor wants access to a secured area, he shall give the Owner a minimum 48-hour notice.
PROJECT DESCRIPTION

PROJECT: Mazurek Flooring Replacement

WSU PROJECT NO.: 608-246213

PROJECT MANAGER: Khaled Alsaidy

1. EXAMINATION

The Contractor shall visit the site and become familiar with conditions under which he will be working. Also meet with the project manager and review site access, storage areas, etc.

2. Description of Work – Project includes Project scope includes removal and disposal of approximately 5,100 sf of existing carpeting on the third floor of the Mazurek Medical Education Commons building. Carpeting is to be replaced with Nora systems resilient floor tile (refer to project specifications). All work shall be completed in the timeframe outlined in the attached project schedule. Any overtime required to achieve this schedule shall be included in the base bid.

3. The building is located at

Wayne State University
320 East Canfield Ave, Detroit, MI
Detroit, Michigan 48202
SUMMARY OF WORK

REQUEST FOR PROPOSAL

PROJECT: Mazurek Flooring Replacement

WSU PROJECT NO.: 608-246213
PROJECT MANAGER: Khaled Alsaidy

I. INTRODUCTION:

The Richard J. Mazurek, M.D., Medical Education Commons building is located at 320 E. Canfield in downtown Detroit. This project includes removal of existing carpet, floor preparation, and installation of new resilient rubber flooring as outlined in the scope of work below. Note: The project schedule has been coordinated so that work is completed when building occupancy is minimal, and is not flexible.

Work associated with this RFP will be bid and awarded by WSU Procurement, and all construction will be coordinated through WSU Facilities Planning & Management.

II. PROPOSALS:

Proposals shall be submitted in accordance with WSU Procurement directions as described in Section 00300 – Form of Proposal for the General Contract included in the Request for Proposal.

NOTE: Proposals may be subject to public review after contracts have been awarded.

III. SCOPE OF WORK:

The Scope of work associated with this RFP includes all labor, material and equipment necessary for the complete removal and disposal of approximately 5,100 sf of existing carpet on the third floor of the Mazurek Medical Education Commons building. Work shall include all necessary floor preparation and installation of new resilient floor tile (refer to project specifications) in accordance with manufacturer’s recommendations, including transition strips at doors. Contractor shall be responsible for determining actual quantity of material required to complete new work. Material selection is as specified, no alternate products will be considered.

The contractor will be required to provide all protection necessary for the existing elevator if used for material delivery and disposal. Use of the elevator must be coordinated through the WSU Project Manager.

All work shall be completed in accordance with the project schedule as noted below. Any overtime required to achieve this schedule shall be included in the base bid.

Alternate 1: Carefully remove existing 4 inch vinyl wall base to avoid damaging existing gypsum wall board and finishes adjacent to new installation. Patch substrate as required. Install a new 4 inch toeless vinyl wall base as specified. Repair any damaged finishes.

IV. DELIVERABLES:

Refer to “Section 00300 – Form of Proposal & Qualification Statement: and Schedules A and B of the RFP for forms to be used for bid response.

Refer to “Section 00500 – Agreement between Contractor and Owner” of the RFP for a draft of the contract to be used to award this work.

Refer to “Section 00510 – Form of Guarantee” of the RFP for a draft of the guarantee form to be submitted with a signed contract, should an agreement be made, and contract be executed.
V. DOCUMENTS:

The following documents define the scope of work associated with this RFP:

- Sheet A.01: Floor Plan – Area A Dated August 6, 2014
- Sheet A.02: Floor Plan – Area B Dated August 6, 2014

VI: SCHEDULE:

The bid schedule for this work is as follows:

- Release for Bids: August 06, 2014
- Pre - Bid: August 13, 2014
- Deadline for Questions: August 18, 2014
- Bids Due: August 22, 2014

The project schedule for this work is as follows:

- Award Contract: August 25, 2014
- Construction Start: December 22, 2014
- Construction Completion: January 2, 2015

VIII. MISCELLANEOUS:

All Questions are to be directed to WSU Procurement as outlined in the RFP.
SUMMARY OF WORK

TECHNICAL SPECIFICATION

SECTION 09650 – RESILIENT FLOORING

Part 1 - GENERAL
1. Summary
   a. The work of this Section includes:
      i. Rubber tile flooring

2. Submittals
   a. Submit manufacturer’s Installation Guide and Maintenance Guide.
   b. Provide two 3 inch by 6 inch samples.
   c. Provide SDS (Safety Data Sheets) for all adhesives used.

3. Delivery, Storage, and Handling
   a. Deliver materials in labeled packages. Store and handle in strict compliance with manufacturer’s recommendations. Protect from damage due to weather, excessive temperatures, and construction operations.
   b. Deliver materials sufficiently in advance of installation to condition materials to the required temperature prior to installation.

4. Warranty
   a. Provide current, detailed manufacturer’s warranty, including limited wear, defect and conductivity.

5. Extra Materials
   a. Furnish full size units equal to 5 percent of resilient flooring installed as extra materials. Properly label and package extra materials. Deliver to Owner’s designated storage area.

Part 2 – PRODUCTS
   a. Product Name: Norament Serra, Article 3016
   c. Limited Wear Warranty: 10 Years
   d. Color: 4921 Cilantro
   e. Tile Size: 39.53 inches by 19.76 inches
   f. Thickness: 0.14 inches (3.5mm)

2. Install continuous transition strips at all doors/openings (match existing.)
3. Alternate 1: Install new 4 inch toeless vinyl wall base
   a. Color: Black

Part 3 – EXECUTION
1. Remove existing carpet and transition strip and dispose off site.
2. Patch any damaged concrete floor substrate to
3. Floor Covering Installation
   a. Comply with manufacturer’s written instructions for installing floor coverings.

4. Cleaning and Protection
   a. Comply with manufacturer’s written instructions for cleaning.
   b. Perform the following operations immediately after completing floor covering installation:
      i. Remove adhesive and other blemishes from floor covering surfaces.
      ii. Sweep and vacuum floor coverings thoroughly.
      iii. Damp-mop floor coverings to remove marks and soil.
   c. Protect floor coverings from mars, marks, indentations, and other damage for the remainder of the installation.

   d. 
RESPONSE TO WAYNE STATE UNIVERSITY
REQUEST FOR PROPOSAL
FPM_Mazurek_Replacement_Flooring_2014
AND TO ANY AMENDMENTS, THERETO

DATED: August 6, 2014

PROPOSAL CERTIFICATION, ACKNOWLEDGEMENTS, and NON_COLLUSION AFFIDAVIT

VENDOR is to certify its proposal as to its compliance with the Request for Proposal specifications using the language as stated hereon.

ACKNOWLEDGEMENTS

By virtue of submittal of a Proposal, VENDOR acknowledges and agrees that:

- All of the requirements in the Scope of Work of this RFP have been read, understood and accepted.
- The University's General Requirements and Guidelines have been read, understood and accepted.
- Compliance with the Requirements and/or Specifications, General Requirements and Guidelines, and any applicable Supplemental Terms and Conditions will be assumed acceptable to the VENDOR if not otherwise noted in the submittal in an Exhibit I, Restricted Services.
- The Supplier is presently not debarred, suspended, proposed for debarment, declared ineligible, nor voluntarily excluded from covered transactions by any Federal or State of Michigan department or agency.
- Wayne State University is a constitutionally autonomous public university within Michigan's system of public colleges and universities, and as such, is subject to the State of Michigan Freedom of Information Act 442 of 1976. Any Responses Proposals, materials, correspondence, or documents provided to the University are subject to the State of Michigan Freedom of Information Act, and may be released to third parties in compliance with that Act, regardless of notations in the VENDOR's Proposal to the contrary.
- The individual signing below has authority to make these commitments on behalf of Supplier.
- This proposal remains in effect for [120] days.

VENDOR, through the signature of its agent below, hereby offers to provide the requested products/services at the prices specified, and under the terms and conditions stated and incorporated into this RFP.

PROPOSAL CERTIFICATION

The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of this Proposal states that the Proposal contained herein is complete and is in strict compliance with the requirements of the subject Request for Proposal dated August 6, 2014, except as noted in Exhibit 1, the "Restricted Services/Exceptions to RFP" section of the Proposal. If there are no modifications, deviations or exceptions, indicate "None" in the box below:

- NONE – There are no exceptions to the University's requirements or terms
- YES – Exceptions exist as shown in Exhibit 1, Restricted Services.

NON-COLLUSION AFFIDAVIT

The undersigned, duly authorized to represent the persons, firms and corporations joining and participating in the submission of the foregoing Proposal, states that to the best of his or her belief and knowledge no person, firm or
corporation, nor any person duly representing the same joining and participating in the submission of the foregoing Proposal, has directly or indirectly entered into any agreement or arrangement with any other VENDORS, or with any official of the UNIVERSITY or any employee thereof, or any person, firm or corporation under contract with the UNIVERSITY whereby the VENDOR, in order to induce acceptance of the foregoing Proposal by said UNIVERSITY, has paid or given or is to pay or give to any other VENDOR or to any of the aforementioned persons anything of value whatever, and that the VENDOR has not, directly or indirectly entered into any arrangement or agreement with any other VENDOR or VENDORS which tends to or does lessen or destroy free competition in the letting of the contract sought for by the foregoing Proposal.

The VENDOR hereby certifies that neither it, its officers, partners, owners, providers, representatives, employees and parties in interest, including the affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other proposer, potential proposer, firm or person, in connection with this solicitation, to submit a collusive or sham bid, to refrain from bidding, to manipulate or ascertain the price(s) of other proposers or potential proposers, or to obtain through any unlawful act an advantage over other proposers or the college.

The prices submitted herein have been arrived at in an entirely independent and lawful manner by the proposer without consultation with other proposers or potential proposers or foreknowledge of the prices to be submitted in response to this solicitation by other proposers or potential proposers on the part of the proposer, its officers, partners, owners, providers, representatives, employees or parties in interest, including the affiant.

CONFLICT OF INTEREST

The undersigned proposer and each person signing on behalf of the proposer certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief, no member of the UNIVERSITY, nor any employee, or person, whose salary is payable in whole or in part by the UNIVERSITY, has a direct or indirect financial interest in the award of this Proposal, or in the services to which this Proposal relates, or in any of the profits, real or potential, thereof, except as noted otherwise herein.

Any notice required under the Agreement shall be personally delivered or mailed by first class or certified mail, with proper postage, prepaid, to the Subject VENDOR at the following address:

Company Name: _________________________________________________________
Address: ________________________________________________________________
Telephone: (________________)______________________________________________
Fax: (________________)____________________________________________________
Email address: __________________________________________________________
Submitted by: ____________________________________________________________
Signature ________________________________________________________________

____________________________________    ___________________
(Title)                                                  (Date)
Schedule B - INSURANCE REQUIREMENTS (Rev 01-2013)

__________, at its sole expense, shall cause to be issued and maintained in full effect for the term of this agreement, insurance as set forth hereunder:

### General Requirements

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Minimum Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Commercial General Liability (CGL)</td>
<td>$1,000,000 combined single limit</td>
</tr>
<tr>
<td>CGL insurance should be written on ISO</td>
<td>$2,000,000 annual aggregate</td>
</tr>
<tr>
<td>form CG 00 01 (or equivalent substitute)</td>
<td></td>
</tr>
<tr>
<td>2. Commercial Automobile Liability</td>
<td>$1,000,000 combined single limit per accident for bodily injury and property damage, without annual aggregate.</td>
</tr>
<tr>
<td>(including hired and non-owned vehicles)</td>
<td></td>
</tr>
<tr>
<td>3. Workers' Compensation</td>
<td>Required by the State of Michigan and Employer's Liability in the amount of $500,000 per accident for bodily injury or disease.</td>
</tr>
<tr>
<td>(Employers' Liability)</td>
<td></td>
</tr>
</tbody>
</table>

### Maximum Acceptable Deductibles

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Deductible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial General Liability</td>
<td>$5,000</td>
</tr>
<tr>
<td>Commercial Automobile Liability</td>
<td>0</td>
</tr>
<tr>
<td>Workers' Compensation</td>
<td>0</td>
</tr>
<tr>
<td>Property - All Risk</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

### Coverage

1. All liability policies must be written on an occurrence form of coverage.
2. Commercial General Liability (CGL) includes, but is not limited to: consumption or use of products, existence of equipment or machines on location, and contractual obligations to customers.
3. The Board of Governors of Wayne State University shall be named as an additional insured, but only with respect to accidents arising out of said contract.
4. The additional insured provision shall contain a cross liability clause as follows: “The insurance afforded applies separately to each insured against whose claim is made or suit is brought, except with respects to the limits of the company’s liability.”
5. The insurance company for each line of insurance coverage will be reviewed and checked per the A.M. Best’s Key Rating Guide. A rating of not less than “A-” is required

### Certificates of Insurance

1. Certificates of Insurance naming Wayne State University / Office of Risk Management as the certificate holder and stating the minimum required coverage must be forwarded to the Office of Risk Management to be verified and authenticated with the agent and/or insurance company.
2. Certificates shall contain a statement from the insurer that, for this contract, the care, custody or control exclusion is waived.
3. Certificates shall be issued on a ACORD form or one containing the equivalent wording, and require giving WSU a thirty (30) day written notice of cancellation or material change prior to the normal expiration of coverage.
4. Revised certificates must be forwarded to the Office of Risk Management thirty (30) days prior to the expiration of any insurance coverage listed on the original certificate, as follows:

   Wayne State University
   Office of Risk Management
   5700 Cass Avenue, Suite 4622 AAB
   Detroit, MI 48202

### Specific Requirements

- Individual contracts may require coverage in addition to the minimum general requirement such as, business interruption, higher limits and or blanket fidelity insurance.
- Exception to the insurance requirements is to be approved, in writing, by the Office of Risk Management. Exceptions are determined by the type and nature of the contract and the individual contractor.