The pre-bid conference for the Lot 14 – Parking Lot Improvements was held on September 9, 2015 at 2:00 pm. Valerie Kreher reviewed the administrative requirements of the pre-bid package, especially concerning details such as bid due dates and who vendors may contact during the live bid process. Jason Davis of Facilities Planning & Management, lead the site visit and discussed the expectations and scope of work.

The pre-bid conference attendees sign in sheet and meeting minutes are available for downloading from the University Purchasing Web Site at http://www.forms.procurement.wayne.edu/AdvBid/AdvBid.html#construction

As a point of information, the University Master Plan is available at www.facilities.wayne.edu.

There were conflicting due date times. The bids are due on September 18, at 2:00 pm

- **Bids are due September 18, at 2:00 pm**, to be time date stamped in Procurement & Strategic Sourcing located in the Academic/ Administration Bldg., 5700 Cass Avenue, 4th Floor – Suite 4200, Detroit, MI 48202.

**Question:**
Is a bond required with the proposal submission?

**Answer:**
No Performance and Payment Bond is due with the proposal submission. Bonds will be required prior to starting construction as defined in the RFP.

**Question:**
There are references to a Construction Management (CM) staff in the “Experience” and “Proposed Fee Basis and Fee Proposal” sections of the “Proposal Requirements” section of the RFP on pages 6 and 7 respectively. Can it be assumed that the construction management service means the design-build team that may consist of a prime asphalt paving contractor and a civil engineering design consultant?

**Answer:**
Construction management service refers to the design-build team.

**To confirm: The bids are due on September 18, at 2:00 pm**

Do not contact the Facilities Planning & Management, or other University Units, directly as this may result in disqualification of your proposal.

Thank you
Valerie Kreher,  
Senior Buyer, Purchasing  
313-577-3720

CC:  Jason Davis, Leiann Day, Attendees list.