



Division of Finance and Business Operations

Procurement & Strategic Sourcing  
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September 16, 2015

**Addendum 2**  
**RFP Lot 14 – Parking Lot Improvements**  
**dated August 31, 2015**

The pre-bid conference for the **Lot 14 – Parking Lot Improvements** was held on **September 9, 2015 at 2:00 pm**. **Valerie Kreher** reviewed the administrative requirements of the pre-bid package, especially concerning details such as bid due dates and who vendors may contact during the live bid process. **Jason Davis** of **Facilities Planning & Management**, lead the site visit and discussed the expectations and scope of work.

The pre-bid conference attendees sign in sheet and meeting minutes are available for downloading from the University Purchasing Web Site at [http://www.forms.procurement.wayne.edu/Adv\\_bid/Adv\\_bid.html#construction](http://www.forms.procurement.wayne.edu/Adv_bid/Adv_bid.html#construction)

As a point of information, the University Master Plan is available at [www.facilities.wayne.edu](http://www.facilities.wayne.edu).

**There were conflicting due date times. The bids are due on September 18, at 2:00 pm**

- **Bids are due September 18, at 2:00 pm**, to be time date stamped in Procurement & Strategic Sourcing located in the Academic/ Administration Bldg., 5700 Cass Avenue, 4<sup>th</sup> Floor – Suite 4200, Detroit, MI 48202.

**Question:**

Is a bond required with the proposal submission?

**Answer:**

No Performance and Payment Bond is due with the proposal submission. Bonds will be required prior to starting construction as defined in the RFP.

**Question:**

There are references to a Construction Management (CM) staff in the “Experience” and “Proposed Fee Basis and Fee Proposal” sections of the “Proposal Requirements” section of the RFP on pages 6 and 7 respectively. Can it be assumed that the construction management service means the design-build team that may consist of a prime asphalt paving contractor and a civil engineering design consultant?

**Answer:**

Construction management service refers to the design-build team.

**To confirm: The bids are due on September 18, at 2:00 pm**

**Do not contact the Facilities Planning & Management, or other University Units, directly as this may result in disqualification of your proposal.**

Thank you

**Valerie Kreher,**  
**Senior Buyer, Purchasing**  
**313-577-3720**

CC: **Jason Davis**, Leiann Day, Attendees list.