



Division of Finance and Business Operations

Procurement & Strategic Sourcing
5700 Cass Avenue, suite 4200
Detroit, Michigan 48202
(313) 577-3734

April 01, 2024

**Addendum #1 To
Request for Proposal**

For Wayne State University Detroit Campus Wide Elevator Modernization - REBID : Projects:

005-352965 Science Hall
034-357608 Student Center
036-406207 Reuther Library
042-357625 Alumni House
045-401743 Parking Structure 5
051-344289 Parking Structure 1
071-400578 5057 Woodward
088-402566 Parking Structure 6
089-406148 Biological Sciences Building
130-400577 Faculty/Administration Building
629-409520 Elliman Clinical Research

Dated March 28, 2024

Points of Clarifications prior to the Pre-proposal Meeting scheduled for the April 03, 2024:

The University has reassessed the insurance requirements for the project, and is providing 2 levels of insurance, those with a project total at or above \$1 million, which matches the information in the original RFP release, and a lower level of insurance for projects with a project total below \$1 million. Vendors should take into consideration the potential cumulative affect of the Base Bid and any potential Alternates in determining which level of insurance will be required.

The revised Insurance requirements are attached to this Addendum.

The Addendum must be acknowledged on your lump sum bid.

A copy of this Addendum will be posted to the Purchasing web site at <http://go.wayne.edu/bids>.

All questions concerning this project must be emailed to: **Kenneth Doherty**, Procurement & Strategic Sourcing. Email: **ken-doherty@wayne.edu**.

Bids are due **by electronic submission on** no later than 2:00 p.m., **April 22, 2024**. The link for bid submission was posted with the bid details at <http://go.wayne.edu/bids> beginning **March 28, 2024**.

Thank you,

Kenneth Doherty,
Associate Vice President



**Insurance Requirements
Buildings Project Total **under \$1 million****

The Contractor, at its sole expense, shall cause to be issued and maintained in full effect for the term of this agreement, insurance as set forth hereunder. Amounts shown supersede those in Section 800

General Requirements

Contractors/Sub-Contractors	Type of Insurance	Minimum Requirement
Constructions Projects -- High Risk Elevators	Workers' Compensation with Employers' Liability & Alternate Employers Endorsement	Statutory Limits & EL \$1,000,000
	Commercial General Liability	\$1,000,000 per occurrence & \$2,000,000 aggregate
	Contractors' Pollution Liability	\$5,000,000 per claim
	Professional Liability *	Same limits as General Contractors/Construction Managers for Projects of Same Value
	Auto Liability with Pollution & Legal Liability	\$1,000,000
	Excess Liability (umbrella)	\$5,000,000
	University Added As Additional Insured	* If we require them to have higher PL limits and we PAY for them, then the limits need to be part of an endorsement that says they're for the University
Sub contractors endorsements must name the owner(Member) as an additional Insured including completed operations cover	** For transportation/disposal of asbestos & lead, refer to requirements for Hazardous Management & Disposal	

Maximum Acceptable Deductibles

<u>Type of Insurance</u>	<u>Deductible</u>
Commercial General Liability	\$5,000
Commercial Automobile Liability	0
Workers' Compensation	0
Property - All Risk	\$1,000

Coverage

1. All liability policies must be written on an occurrence form of coverage.
2. Commercial General Liability (CGL) includes, but is not limited to: consumption or use of products, existence of equipment or machines on location, and contractual obligations to customers.
3. The Board of Governors of Wayne State University shall be named as an additional insured, but only with respect to accidents arising out of said contract.



4. The additional insured provision shall contain a cross liability clause as follows: "The insurance afforded applies separately to each insured against whose claim is made or suit is brought, except with respects to the limits of the company's liability."
5. The insurance company for each line of insurance coverage will be reviewed and checked per the A.M. Best's Key Rating Guide. **A rating of not less than "A-" is required**

Certificates of Insurance

1. Certificates of Insurance naming Wayne State University / Office of Risk Management as the certificate holder and stating the minimum required coverage must be forwarded to the Office of Risk Management to be verified and authenticated with the agent and/or insurance company.
2. Certificates shall contain a statement from the insurer that, for this contract, the care, and custody or control exclusion is waived.
3. Certificates shall be issued on a ACORD form or one containing the equivalent wording, and require giving WSU a thirty (30) day written notice of cancellation or material change prior to the normal expiration of coverage.
4. Revised certificates must be forwarded to the Office of Risk Management thirty (30) days prior to the expiration of any insurance coverage listed on the original certificate, as follows:

Wayne State University
Office of Risk Management
5700 Cass Avenue, Suite 4622 AAB
Detroit, MI 48202

Specific Requirements- Individual contracts may require coverage in addition to the minimum general requirement such as, business interruption, higher limits and or blanket fidelity insurance.

Exception to the insurance requirements is to be approved, in writing, by the Office of Risk Management. Exceptions are determined by the type and nature of the contract and the individual contractor.



**Insurance Requirements
Buildings Project Total \$1 million and Over**

The Contractor, at its sole expense, shall cause to be issued and maintained in full effect for the term of this agreement, insurance as set forth hereunder. Amounts shown supersede those in Section 800

General Requirements

Contractors/Sub-Contractors	Type of Insurance	Minimum Requirement
Constructions Projects -- High Risk Elevators	Workers' Compensation with Employers' Liability & Alternate Employers Endorsement	Statutory Limits & EL \$1,000,000
	Commercial General Liability	\$1,000,000 per occurrence & \$2,000,000 aggregate
	Contractors' Pollution Liability	\$10,000,000 per claim
	Professional Liability *	Same limits as General Contractors/Construction Managers for Projects of Same Value
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Workers' Compensation	0
Property - All Risk	\$1,000

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