



Division of Finance and Business Operations

Procurement & Strategic Sourcing  
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October 12, 2023

**Addendum #4 To  
Request for Proposal  
For Design Build Services for the Campus-EV Transformers Installation: Project 999-402280**

**Minutes of the Pre-bid Conference  
Dated September 28, 2023**

**The Addendum must be acknowledged on your lump sum bid.**

**NOTE:** The pre-proposal meeting was optional; however, a site visit has been scheduled, see below.

Please note that the bid due date has been extended to 10/19/2023 to allow vendors sufficient time to put together competitive Proposals.

In addition, Section 300 has been updated to include an Alternate 1 price line.

**IMPORTANT- This is an addendum which MUST be acknowledged on your bid form**

**We will require your lump sum proposals, vendor qualification questionnaire and your bid bond documents as a single PDF in your electronic submission.**

All questions concerning this project must be emailed to: Robert Kuhn, Procurement & Strategic Sourcing. Email: Rfpteam3@wayne.edu.

Bids are due by electronic submission on no later than **2:00 p.m., October 19, 2023**. The link for bid submission will be posted with the bid details at <http://go.wayne.edu/bids> beginning September 28, 2023.

Do not contact either FP&M or the Design Firm directly as this may result in disqualification of your proposal.

Thank you for interest shown in working with Wayne State University.

Robert Kuhn  
Senior Buyer

CC: Ranjani Nainala (Project Manager), Valerie Kreher, Attendee list