



Division of Finance and Business Operations

Procurement & Strategic Sourcing
5700 Cass Avenue, suite 4200
Detroit, Michigan 48202
(313) 577-3734

October 9, 2023

**Addendum #1 To
Request for Proposal
For Design Build Services for the Campus-EV Transformers Installation: Project 999-402280
Dated September 28, 2023**

Site Visit Time and Location

The Addendum must be acknowledged on your lump sum bid.

The pre-bid conference for Request for Proposal for Design Build Services for the **Campus-EV Transformers Installation**, Project **999-402280** was held on **October 5, 2023**, 2:00 p. m (local time), via Microsoft Teams. **Robert Kuhn** reviewed the highlights of the pre-bid package, especially concerning details such as bid due dates and who Contractors may contact during the live bid process. **Ranjani Nainala and Paul Bernard, of the Facilities, Planning and Management Department**, discussed the technical aspects of the project and bid requirements, and conducted the Q & A session.

NOTE: The pre-proposal meeting was **optional**; however, a site visit has been scheduled, see below.

1. **OPTIONAL Site Visit:** A Site visit has been scheduled for **Tuesday, October 10, 2023**. Please meet at 9:30 a.m. at Lot 1, which is at Palmer and Cass Ave. Use the intercom to access the parking lot at gate 3 on Palmer Ave. This gate is down from the assigned Faculty and Staff Entrance closest to Cass Avenue. Someone will buzz you in the lot.
2. Questions are due by **October 11, 2023** at 12:00 noon
3. Bids are due **by electronic submission** on no later than 2:00 p.m., **October 16, 2023**. The link for bid submission will be posted with the bid details at <http://go.wayne.edu/bids> beginning **September 28, 2023**.
No public bid opening will be held.
4. **Time of Completion:** The Contract is expected to be fully executed on or about 15 calendar days after successful bidder qualification and recommendation of award. The successful bidder (Contractor) agrees to start construction **immediately after** receipt of a fully executed contract and Purchase Order, and to complete the work as follows: Substantial Completion, and State Approved Inspections (if appropriate), no later than **Nov 30, 2023**.
5. This is an occupied area, awarded Contractor must be considerate of environment (noise, cleanliness, etc.)
6. **IMPORTANT- This is an addendum which MUST be acknowledged on your bid form**

We will require your lump sum proposals, vendor qualification questionnaire and your bid bond documents as a single PDF in your electronic submission.

Questions are due by **October 11, 2023** at 12:00 noon. All questions concerning this project must be emailed to: Robert Kuhn, Procurement & Strategic Sourcing. **Email: Rfpteam3@wayne.edu**.

Bids are due by electronic submission on no later than **2:00 p.m., October 16, 2023**. The link for bid submission will be posted with the bid details at <http://go.wayne.edu/bids> beginning September 28, 2023.

Do not contact either FP&M or the Design Firm directly as this may result in disqualification of your proposal.

Thank you for interest shown in working with Wayne State University.

Robert Kuhn

Senior Buyer

CC: Ranjani Nainala (Project Manager), Paul Bernard, Valerie Kreher, Attendee